Chowan College

MURFREESBORO, NORTH CAROLINA
27855

1977-1978
Session

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within the
library

Correspondence

Inquiries to the college should be addressed as indicated below:

Academic Matters	Dean of the College
Admissions	Director of Admissions
Alumni Affairs	Director of Alumni Affairs
Athletics	Director of Athletics
Catalogs	Director of Admissions
Financial Matters, Fees	Business Manager
General College Policies	President of the College
Gifts and Bequests	President of the College
Housing	Director of Housing
Public Relations	Director of College Relations
Scholarships, Financial Aid	Director of Student Financial Aid
Student Affairs	Dean of Students
Summer School	Dean of the College
Transcripts, Permanent Records	Registrar

All Addresses are:

CHOWAN COLLEGE

Murfreesboro, N. C. 27855

Telephone (919) 398-4101

CHOWAN COLLEGE

The Chowanian CATALOG ISSUE — For Academic Year 1977-1978

PUBLICATION OF

CHOWAN COLLEGE

Murfreesboro, North Carolina 27855

Chowan College, established in 1848, is accredited by The Southern Association of Colleges and Schools, the North Carolina State Department of Education and the Association of North Carolina Colleges and Universities. It is a member of the American Association of Community and Junior Colleges, the National Council of Independent Junior Colleges, and the American Council on Education.

"The Heart of Christian Education

Is Education of the Heart"

VOLUME CXXIX SEPTEMBER, 1976 NUMBER 1

Published six times yearly—July, September, October, December, February and May-June—by Chowan College. Second Class Postage paid at Murfreesboro, North Carolina 27855. Send changes of address to The Chowanian, Chowan College, Murfreesboro, North Carolina 27855.

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College Calendar
Fall Semester, 1977

August 18–20, Thursday–Saturday
Faculty Workshop

August 21, Sunday
Freshman and Transfer Students Arrive. Dormitories Open at 2:00 p.m. Meet in College Stadium at 7:30 p.m. Meet with Advisers at 8:30 p.m.

August 22, Monday
Freshman and Transfer Students Meet with Advisers at 8:30 a.m. Returning Students Arrive During Morning Hours Returning Students Meet with Advisers at 2:30 p.m.

August 23, Tuesday
Registration for Fall Semester Classes

August 24, Wednesday
Fall Semester Classes Begin

August 26, Friday
Fall Convocation

September 1, Thursday
Last Day Classes May Be Added

October 7, Friday
Last Day Classes May Be Dropped Without Academic Penalty

October 10, Monday
Founder's Day

October 14, Friday
Mid-Term Grading Period

October , Saturday
Homecoming

October 26, Wednesday
Mid-Term Break Begins at Close of Classes

October 31, Monday
Classes Resume at 8:00 a.m.

October 31–November 4, Monday–Friday
Campus Evangelism Week

November 23, Wednesday
Thanksgiving Holidays Begin at 4:00 p.m.

November 28, Monday
Classes Resume at 8:00 a.m.

December 10–16, Saturday–Friday
Fall Semester Examinations

December 16, Friday
Christmas Holidays Begin at Conclusion of Examination Schedule

1977

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Spring Semester, 1978

January 6, Friday
Faculty Workshop

January 8, Sunday
Students Return.
Dormitories Open at 2:00 p.m.

January 9, Monday
Sophomores Meet With Advisers at 8:30 a.m. Freshmen Meet With Advisers at 1:30 p.m.

1978

JANUARY

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January 10, Tuesday
Registration for Spring Semester Classes

January 11, Wednesday
Spring Semester Classes Begin

January 13, Friday
Spring Convocation

January 19, Thursday
Last Day Classes May Be Added

February 24, Friday
Last Day Classes May Be Dropped Without Academic Penalty

March 3, Friday
Mid-Term Holiday Begins at Close of Classes

March 7, Tuesday
Classes Resume at 8:00 a.m.

March 20–24, Monday–Friday
Religious Emphasis Week

March 24, Friday
Easter Holidays Begin at Close of Classes

April 3, Monday
Classes Resume at 8:00 a.m.

April 22, Saturday
Spring Festival

April 28, Friday
Honors Day

May 5–12, Friday–Friday
Spring Semester Examinations

May 14, Sunday
Baccalaureate Service

May 14, Sunday
Graduation Exercises

DR. BRUCE E. WHITAKER
President of the College

DR. B. FRANKLIN LOWE, JR.
Dean of the College

CLAYTON LEWIS
Dean of Students

CHOWAN COLLEGE
Murfreesboro, North Carolina 27855
A MAIN ENTRANCE
B REAR ENTRANCE
1. ASKEW STUDENT UNION
2. BASEBALL FIELD
3. BELK HALL
4. CARRIE SAVAGE CAMP HALL
5. COLLEGE STREET HALL
6. COTTAGE RESIDENCE
7. COTTAGE RESIDENCE
8. DANIEL HALL
9. EAST HALL
10. FACULTY & STUDENT APTS.
11. FOOTBALL STADIUM
12. GREEN HALL
13. GYMNASIUM
14. JENKINS HALL
15. MAINTENANCE BLDG.
16. McDOWELL COLUMNS
17. McSWEENEY HALL
18. MIXON HALL
19. PARKER HALL
20. PENNY INFIRMARY
21. PRESIDENT'S HOME
22. ROBERT MARKS HALL
23. STONE HALL
24. THOMAS CAFETERIA
25. UNDERWOOD HALL
26. WEST HALL
27. WHITAKER LIBRARY
TENNIS COURTS
STUDENT PARKING 4
TENNIS COURTS
TENNIS COURTS
PARKING
PARKING
PARKING
PARKING
COTTON ST
HILLSIDE ST
SEWELL ST
STUDENT PARKING 3
FACULTY PARKING
VISITORS' PARKING
STUDENT PARKING
STUDENT PARKING
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JONES DRIVE
STUDENT PARKING
UNION
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TWO WAY TRAFFIC
JONES DR
HIGH
COLLEGE ST
TO U.S. 158 & U.S. 258
NORTH
BOSTON
NEW YORK
PHILADELPHIA
BALTIMORE
WASHINGTON
RICHMOND
NORFOLK
VIRGINIA BEACH
MURFREESBORO
DURHAM
RALEIGH
CHOWAN COLLEGE
COLUMBIA
ATLANTA
Approximate mileage from major eastern U.S. cities to Murfreesboro, N.C. and CHOWAN COLLEGE
PERSPECTO MAP CO. RICHMOND, ILL. 60071

General Information

NATURE OF THE COLLEGE

Chowan College is a two-year, co-educational college, supported by the Baptist State Convention of North Carolina.

Chowan follows in the time-honored tradition of smaller, church - related colleges where one finds such advantages as a real sense of "belonging" to the college family, instruction based on Christian presuppositions, economy in tuition and boarding expenses and definite interest in the individual on the part of the faculty and administration.

Chowan is the second oldest (1848) of North Carolina's seven Baptist colleges.

While the total enrollment of Chowan is about 1,000 students, with a plant evaluation of more than $12,000,000, the trustees and administration are determined that quality rather than quantity shall always be the primary consideration.

This Christian junior college exists for the student, propagates with unyielding tenacity its avowed purposes, and operates within a framework of responsibility to achieve academic excellence, while shouldering the responsibility of maintaining Christian commitment through its entire program.

By action of the Board of Trustees of Chowan College, the college is operated on a non-discriminatory basis as regards race, sex, creed or color. This includes employment, admissions, housing, scholarships, and grants-in-aid and public functions.

PURPOSE OF THE COLLEGE

Chowan College, influenced by Christian ideals, endeavors to provide quality higher education and to help students gain a philosophy of life which will lead to their development into responsible Christian citizens and leaders.

The college seeks to fulfill the purpose through the following means: (1) employing faculty and staff who are compatible with the college's statement of purpose; (2) offering instruction in the standard academic disciplines for those students who plan to earn baccalaureate degrees in senior institutions; (3) providing vocational instruction, on a liberal arts foundation, for the ones who wish to terminate their formal education with one-year diplomas or two-year associate degrees; and (4) striving to meet the personal needs of the individual student though academic, social and spiritual counseling.

HERITAGE

Chowan College first opened its doors on October 11, 1848, as a result of interest and influence of the Baptists of Northeastern North Carolina and Southeastern Virginia. For 62 years, the institution was known as the Chowan Baptist Female Institute; in 1910, its name was changed to Chowan College.

The college was first located on the old Hertford Academy lot and it used the Banks Building and equipment. Three years later the college moved to McDowell Columns, a building which serves today as the campus administration building.

Chowan College remained open during the Civil War, although a number of southern colleges closed. By the latter part of the 19th Century, Chowan was recognized throughout the South for its high standards in scholarship and culture.

The 20th Century brought continued progress to the college by the way of additional buildings and equipment and the maintaining of consistently high standards. However, due to a shortage of students occasioned by World War II, the college closed its doors in 1943. Since its reopening in 1949, Chowan has had a phenomenal growth both in enrollment and physical facilities. It also received full accreditation from the Southern Association of Colleges and Schools in 1956. Chowan is today recognized as one of the outstanding two-year colleges in the nation.

Following is a chronicle of some of the important events in the life of Chowan College:

May 19, 1848—Chowan Baptist Association approves establishing Chowan Female Institute; names Board of Trustees.

October 11, 1848—First session begins with Archibald McDowell, Principal; 11 girls arrive and register for classes.

November 21, 1849—Trustees approve financing of institute through Joint Stock Company.

July 4, 1851—Laying of cornerstone for Columns Building.

August 10, 1853—Annie J. Ward receives first "four year diploma."

July 6, 1859—Joint Stock Company relinquishes control of institute to Board of Trustees.

June 22, 1880—First major attempt to raise permanent endowment.

May 10, 1910—Organization of Alumnae Association.

May 17, 1910—Name changed to Chowan College.

May, 1911—Publication of "Alaska Nuggets" (first yearbook).

May, 1913—First issue of Chowanoka.

Fall, 1914—Organization of first Student Government Association.

May 20, 1920—Town of Murfreesboro pledges to pay indebtedness of College in amount of $22,500.

September 27, 1923 — First issue of Chowanian.

April 16, 1924 — North Carolina Department of Education recognizes Chowan as "Standard 4-Year College."

September 10, 1931 — First men admitted as full-time students.

September 1, 1937 — Chowan begins operation as a junior college.

May 17, 1943 — Trustees recommend suspension of operations due to present emergency conditions.

1943-1947 — College remains closed; Board holds occasional meetings.

March 18, 1947 — Special meeting of Chowan and West Chowan Baptist Associations vote to reopen Chowan (Edenton meeting).

March 19, 1948 — "Victory Night", $100,000 reported raised towards reopening.

September 13, 1949 — College reopens with B. D. Bunn, President; 130 students enroll.

July 23, 1951 — F. O. Mixon succeeds Bunn as President.

May 29, 1953 — Mixon authorized to proceed with construction of a Graphic Arts Building.

May 4, 1954 — Construction underway on gymnasium; men's dormitory (Mixon Hall).

September 21, 1955 — Excavation completed for science building (Green Hall).

September 20, 1956 — Askew Student Union ready for use.

October 28, 1956 — Death of President Mixon; Oscar Creech named Acting President.

November 1956 — Chowan receives full accreditation by Southern Association of Colleges and Secondary Schools.

March 25, 1957 — Bruce E. Whitaker elected President.

October 25, 1958 — Dedication of new women's dormitory (now Jenkins Hall).

November 2, 1959 — New college cafeteria dedicated. (Thomas Cafeteria).

October 12, 1960 — Dedication of new men's dormitory (East Hall).

September 14, 1963 — First use of new college stadium.

May 6, 1964 — First classes held in Robert Marks Hall.

October 17, 1964 — Dedication of men's dormitory (West Hall), women's dormitory (Belk Hall), and cafeteria annex.

February 22, 1965 — Board authorizes creation of Board of Advisors.

Summer, 1965 — Completion of Penny Infirmary.

July 12, 1968 — Whitaker Library and new Daniel Hall (fine arts) ready for occupancy.

June 2, 1969—Contract awarded for construction of men's dormitory (Parker Hall).

February 21, 1972—Groundbreaking ceremonies for new science-engineering facility.

May 19, 1974 — New science-engineering facility dedicated and named Carrie Savage Camp Hall.

CAMPUS

The college's campus consists of 235 acres. The main campus is monumented with ancient pines and majestic oaks. A circular drive (seven-tenths of a mile in length) provides easy access to the campus facilities and encircles a beautifully landscaped oval lawn, which is divided by historic Pine Walk, the main approach to the graceful McDowell Columns.

Numerous new buildings, of both contemporary and modern design, provide comfortable space for living and study. Ten of these buildings—three dormitories, four classroom buildings, cafeteria, infirmary, and library—are fully air-conditioned.

BUILDINGS

McDowell Columns Building erected in 1851, is a beautiful brick and concrete structure, with massive columns and broad veranda, so characteristic of the old South. This structure contains the administrative offices of the college. A later addition to "The Columns," the **South Building**, contains additional administrative offices, an indoor swimming pool, and an auditorium with a seating capacity of 600.

Whitaker Library, a three-story contemporary structure of modern design, was constructed in 1968 to shelve 100,000 volumes and contains space for 330 students and faculty in several reading areas. Also housed in this structure are the Baptist Collection and items of historical interest to Chowan College and the region of Northeastern North Carolina and Tidewater Virginia.

Daniel Fine Arts Building, an ultra- modern structure erected in 1968, contains space and equipment for music, drama, and art, including practice rooms and choral rooms for various musical organizations active on campus and functioning as part of the Department of Fine Arts.

Green Hall, erected in 1956, served as the science building until 1974, when science instruction was relocated in a new structure. This structure has been renovated. the ground floor now houses art studios, while the main floor houses student recreational facilities.

Askew Student Union, located on the banks of a beautiful tree-studded ravine, is the headquarters for the work of the Baptist Student Union and contains a large activities room as well as the office of the college chaplain and a lounge area.

Robert Marks Hall was erected in 1963-64 and dedicated in May of 1964. Marks Hall is a three-story building of contemporary and modern design housing 23 classrooms, 22 faculty offices and equipment for closed circuit television. An outstanding feature of this facility is a large 175 opera-type seat lecture hall. The building was provided primarily by gifts from the family of the late Roberts Marks of Boykins, Virginia.

Carrie Savage Camp Hall, constructed in 1972-73, houses the Departments of Science and Mathematics. This new, air-conditioned, three-story structure contains eleven laboratories equipped for learning in biology, chemistry, botany, physics, micro-biology, and anatomy-physiology, an environmental study area, eleven classrooms, departmental and faculty offices, and a 110 seat auditorium. It contains 45,600 square feet of instructional space. Carrie Savage Camp Hall dedicated on May 19, 1974, is named in memory of Carrie Savage Camp (Mrs. J. L. Camp, Sr.), class of 1881. Miss Savage was the daughter of the Reverend Robert Risop Savage, chairman of the Board of Trustees of Chowan College, 1879-1889.

Penny Infirmary, erected in 1964, was provided primarily by the late Mrs. W. S. Penny of Raleigh. The facility serves both men and women with two floors of

space, including treatment rooms, wards and complete air-conditioning.

The Gymnasium is for indoor physical education activities and athletic events. The building also has classrooms for physical education purposes, dressing rooms for physical education classes, visiting teams and home teams.

McSweeney Hall houses the Department of Graphic Arts and Photography. This unique department of the college was made possible by newspaper publishers of North Carolina and Tidewater Virginia. The first building (40'x70') was erected in 1953, a 40'x60' addition was completed in 1956. In 1962 members of the North Carolina Press Association contributed funds for the erection of a modern and attractive addition that doubled the floor space. The building was named in honor of John McSweeney, first chairman of the department and now Professor-Emeritus of Graphic Arts.

Thomas Cafeteria, erected in 1959, is fully air-conditioned. It provides the main dining area and private dining rooms for special meetings of students, faculty, or other groups. During the summer of 1964 an addition was made to the cafeteria which doubled the dining area and now provides a student store and related facilites. This structure is named in memory of Dr. R. P. Thomas, long-time member of Chowan's Board of Trustees.

The President's Home is a two-story brick house at the entrance to the campus.

Belk Hall for Women, erected in 1964, is a three-story brick building. It houses 200 students and is fully air-conditioned. The structure is completely modern in design and provides lounges on each floor as well as convenient built-in furniture. The hall is named in honor of Mrs. Irwin Belk, Charlotte, North Carolina.

Jenkins Hall for Women, erected in 1958, is a modern and functional unit which provides attractive and desirable accommodations for young women at Chowan. The residence was named in memory of Charles H. Jenkins and in honor of his mother, Mrs. Olivia Benthall Jenkins.

College Street Residence for Men, acquired in 1964, was renovated completely and now provides residence for 36 students. It includes modern facilities, lounges, kitchenette and an apartment.

The F. O. Mixon Hall for Men, a two-story residence hall erected in 1954, accommodates 100 students. It has lounge space and an apartment for a dormitory resident.

East Hall for Men, was erected in 1960. The three-story brick building provides modern living accommodations for 118 students.

West Hall for Men was erected in 1963. The three-story brick building houses 216 students. It contains lounges on each floor, lavatories in each room, convenient built-in furniture and is fully air-conditioned.

Parker Hall is a nine-story men's dormitory, built in 1970. This beautiful building, located on Union Street, is fully air-conditioned and modern in every respect. It houses 280 men, and is named in honor of Elwood W. Parker, of Murfreesboro.

DEVELOPMENT

With faith in the support of its college family, alumni and friends, Chowan College initiated its Development Program in 1957. With the support of the college's Board of Trustees, Board of Advisors and other outstanding leaders and friends of the college, a virtually new Chowan has been built on this 129 year old campus. This exciting development program, which has been labeled a 'modern miracle,' is being accomplished within the frame–work of comprehensive long–range planning and sound fiscal management. Leaders from North Carolina, Virginia and other states give wise counsel and direction to the college.

It is significant that the college has operated in the black in each year of development and has kept cost to its students (tuition and fees) at the minimum level. The college makes every effort to gain the maximum educational mileage out of every dollar entrusted to it. In addition to brick–and–mortar, Chowan has projected the financial resources needed to keep plant and program operating at top efficiency, to meet the intellectual and spiritual requirements of its students, to supply an adequate library and equipment needed to accommodate them, and to support the quality faculty necessary to lead them. Through the Annual Giving Fund Program, the college seeks annual support from a variety of sources to help underwrite the day–to–day operation of the College.

DEVELOPMENT ATTAINMENT PROJECTIONS

		LOANS	GIFTS
$ 850,000	Whitaker Library (completed)	$600,000	$ 250,000
	Daniel Hall (Fine Arts) (completed)		
1,160,000	Parker Hall (Residence) (completed)	975,000	185,000
275,000	Land Acquisition (completed)	175,000	100,000
1,300,000	Camp Hall (Science-Engineering) (completed)		1,300,000
1,500,000	Gym-Field House		1,500,000
1,150,000	New Chapel Auditorium		1,150,000
	Renovation and Expansion Projections		
65,000	College Lakes & Landscaping, Grounds, Service Drives (completed)		65,000
60,000	Renovation of McDowell Columns (completed)		60,000
25,000	Renovation of Green Hall (completed)		25,000
120,000	Renovation of Chapel-Auditorium (completed)		120,000
100,000	Expansion of Whitaker Library		100,000
	Endowment Attainment Projections		
450,000	Living Endowment		450,000
5,000,000	General Endowment		5,000,000
$12,055,000		$1,750,000	$10,305,000

The college actually seeks and encourages planned gifts through wills and trust agreements. Opportunities are available for endowed scholarships; faculty, student and departmental funds; academic programs and departments; and for equipment, buildings and grounds.

Campus Life

COLLEGE ORGANIZATIONS

New students are welcomed into all organizations except those whose members are invited in recognition of their eminence in scholarship, athletics, writing, music, dramatics or special phases of leadership. Announcements concerning organizational activities are posted on bulletin boards, published in the college newspaper, and noted in assembly bulletins.

COLLEGE COMMITTEES

Students are currently serving on the following college committees: Chapel–Assembly, Class Absences, Scholarship, Library, Athletic, Graduation, Housing, Cafeteria, Clothing and Etiquette, Publications, Intramurals, Hospitality, Health, Student Activities, and Faculty–Student Relations. The student members have voting rights and thus share in planning social, operational, and academic phases of the College.

STUDENT GOVERNMENT

All students are automatically members of the Student Government Association of Chowan College. The organization offers them opportunities for gaining experience in democratic procedures and for participating in the operation of the college. Through the legislature they voice their points of view and recommendations to the administration. Also, within the limitations of power granted to the association by the President of the College, the organization administers and enforces regulations governing student conduct.

RELIGIOUS ACTIVITIES

A full–time chaplain is a member of the college staff. He seeks to interpret the place of religion in society and in the Chowan College community. He ministers to students by helping them translate their worship into Christian living. All religious activities, including the weekly chapel–assembly programs, are coordinated by the chaplain.

A varied program of religious activities is offered to challenge the interest of students and to meet their needs. Opportunities for effective service, spiritual growth, and social fellowship are provided for students through the activities of the Baptist Student Union – Campus Christian Fellowship and the Ministerial Alliance. During Evangelism Week and Christian Emphasis Week, students

have the opportunity to hold individual and small group conferences with guest speakers.

Students are invited by the churches of Murfreesboro and the surrounding area to participate in their worship services. Located within Murfreesboro itself are Baptist, Methodist and Episcopal churches. Other churches located in the immediate vicinity of Murfreesboro are Roman Catholic, Presbyterian, Friends, Latter Day Saints, Free Will Baptist and Church of God.

CAMPUS CLUBS

Monogram Club. To be eligible for membership in the Monogram Club, the student must be a member of a varsity athletic team and participate in intercollegiate competition.

Student Chapter of National Education Association. This organization is open to students who plan to teach. It aims to keep the prospective teacher informed of educational developments and to develop a strong professional attitude toward the teaching profession.

Circle K International. The club offers both service and social opportunities to the student. It is affiliated with Kiwanis International and is open to both male and female students with 2.0 grade point averages.

Chowan College Sociology Association. This organization promotes interest in community service projects. Field trips and guest speakers are sponsored for the purpose of exposing members to information on the development, structure and function of human groups conceived as processes of interaction or as organized patterns of collective behavior.

Chowan Science Club. This is a campus organization which is affiliated with the North Carolina Collegiate Academy of Science. Its purpose is to stimulate interest in the sciences by introducing the lesser known fields through informative programs and projects.

Chowan Trailblazers. All students interested in outdoor activities are invited to join this organization. Members enjoy one–day trips as well as overnight camping and backpacking trips. Other activities sponsored by the club are: exploring, bicycling, canoeing, bonfires and cookouts.

Chowan College Soccer Club. This organization promotes the game of soccer, friendship and sportsmanship on the Chowan campus. Members of the club participate in matches with schools or private clubs in North Carolina and Virginia. Soccer at Chowan is recognized as a club activity and not considered a varsity team sport for intercollegiate competition.

Chowan Photography Club. The purpose of this organization is to bring about a heightened interest in photography and its tools and techniques among members of the Chowan College community and persons from the surrounding area.

Chowan College Day Student Organization. All students classified as commuting are members of this organization. While this organization serves many functions, its primary objective is to encourage the involvement of day students in college sponsored activities. The organization has official representation in the Student Government Association.

Interest organizations (Spanish Club, Motor Sports Club, Surfing Associa-

tion, Aviation and Parachute Association, Scuba Diving Club) vary according to the common identifying concerns and interests of students. The formation of new organizations is encouraged each fall. All campus organizations must be approved by the faculty and administration. Organizers must apply to the Student Activities Committee after having written a constitution and acquired an advisor. If the committee accepts the application, it is referred to the faculty for approval.

INTERCOLLEGIATE ATHLETICS

The intercollegiate sports program for men consists of football, basketball, baseball, cross country, wrestling, golf, tennis, and track. For women the intercollegiate program includes volleyball, basketball, and tennis. Every intercollegiate activity is under the personal supervision of qualified coaches.

The Director of Athletics has general supervision of intercollegiate athletic activities. Chowan College is a member of the National Junior College Athletics Association, the Cavalier–Tarheel Junior College Athletic Conference and the Coastal Football Conference and is governed in matters of eligibility by the constitution and bylaws of these organizations.

INTRAMURAL SPORTS

Recognizing the importance of physical education in maintaining good health, Chowan makes available to every student an extensive program in intramural athletics. This program, conducted under the supervision of the Athletic Department and Student Personnel, includes flag football, volleyball, basketball, softball, tennis, horseshoes, ping pong, golf, basketball foul shooting, track, badminton and wrestling.

WOMEN'S RECREATION ASSOCIATION

A varied program of athletic and recreational activities for women is provided by the Women's Recreation Association under the supervision of the Department of Athletics. Intramural competition is held in volleyball, basketball, softball, tennis, badminton, and horseshoes. Recreational clubs such as Choreography, Knitting, and Varsity Pep Squads for Cheerleaders, Majorettes, and Drill Team (Bravettes) are also sponsored by WRA. The Spring Festival Pageant and Spring Festival are planned, organized and sponsored annually by this organization.

FELLOWSHIP OF CHRISTIAN ATHLETES

A chapter of Fellowship of Christian Athletes is sponsored by faculty members and coaches in the Department of Athletics. Members of this group meet twice weekly for breakfast in the President's Room of Thomas Cafeteria.

DRAMA

For students interested in theatrical activities, Chowan Players offers opportunities for helping to produce plays for the student body, Roanoke–Chowan communities, and for high schools. Plays ranging from classic to modern are selected. For instance, **South Pacific, Our Town, Pygmalion, Diary of Anne Frank, Showboat, Summer and Smoke, A Thurber Carnival, J. B., Kiss Me Kate, You're a Good Man, Charlie Brown, The Roar of the Greasepaint, the Smell of the Crowd, and How Green Was My Brownie?,** have been produced in the past few years.

MUSIC

Membership in the **College Choir** is open to all students who are interested in choral music. On–campus appearances of the Choir include annual Christmas and Spring Concerts.

Membership in the **Chowan Touring Choir** is selected by audition from the College Choir. The Touring Choir takes an extended off–campus tour in the Spring of each year as well as making several off–campus and television appearances throughout the year.

Membership in the **College–Community Chorus** is open to all students and persons from the surrounding communities. This organization presents two concerts, one in the fall and one in the spring, each accompanied by orchestra.

Membership in the **College Stage Band** is open to all students who are interested in playing band music.

The **Chowan College Orchestra** is open to all students, faculty and community persons with the permission of the director.

Other **Ensembles** are organized from time to time as the demand exists.

The Chowan College Concert Association brings outstanding vocal and instrumental musicians to the campus four times each year.

HONOR SOCIETIES

Phi Theta Kappa is a national, honorary, scholarship fraternity for the junior colleges of America and is open to students with a three point average, who are recommended by a faculty committee and approved by the student members of the organization.

Alpha Pi Epsilon is a national honorary society for secretarial students who make a two-point-plus average in their studies.

CULTURAL ACTIVITIES

Through the combined facilities of the college and the community, students have the opportunity to attend numerous programs—lectures, plays, concerts, receptions, recitals, motion pictures, and art exhibits—designed to enrich their educational experiences.

The Chowan Student Government Association, through the help of the Student Activities Committee, sponsors an entertainment series which brings popular groups to the campus.

SOCIAL LIFE

Many occasions for individual and group expression are offered by College-sponsored student organizations. Included are motion pictures, a comprehensive intramural program, weekend tours, and a variety of residence hall and club events. The Student Government Association is actively engaged in sponsoring a broad range of social and entertainment events.

COLLEGE PUBLICATIONS

All Chowan College publications, brochures, and booklets, are produced by students under the instruction and supervision of faculty members in the Department of Graphic Arts.

The Chowanian. This is a pictorial periodical disseminating information about Chowan College to alumni, high schools in North Carolina and Virginia, and friends of the college.

The Chowanoka. This is the yearbook, edited by a staff of students with the guidance of a committee of faculty advisors. Student staff members are responsible for the layout and design of this publication.

Smoke Signals. This is a bi–monthly newspaper edited by students under the supervision of a faculty advisor. It carries news and pictures of student activities.

The Student Handbook. This publication contains information about social rules and regulations for Chowan College students. It is distributed and studied during orientation programs.

All student publications must be approved by the administration before they can be printed and circulated.

CHOWAN COLLEGE
SPEAKERS BUREAU

Students, faculty, and staff members are available as speakers through the Office of College Relations. Citizens of the Chowan College Community serve as guest speakers at conventions, banquets, civic clubs, commencements, PTA meetings, social affairs, and church activities. The Speakers Bureau serves as a link between the college and friends of the college.

STUDENT SERVICES

Counseling

Chowan College maintains an active counseling relationship with each of its students through an advisory program. Each student is assigned to a faculty advisor, who is available for academic and personal counseling. Advisor–advisee meetings are held twice each semester, and students are expected to confer individually with their advisors at least once each semester.

Counseling in non–academic matters is provided by the Dean of Students, Associate Dean of Students for Women, Associate Dean of Students for Men, the Chaplain, and the Counselor.

Professional counseling services are oriented to early identification of the assistance with academic, vocational, and personal problems. Testing facilities of a vocational and diagnostic nature are available.

Because Chowan College is a two-year institution with eighty-five per-cent of the enrollment participating in transfer programs, professional counseling is available to students transferring to senior colleges and universities. A college day program with representatives from senior institutions in North Carolina, Virginia, and neighboring states is held annually on the Chowan College campus for the benefit of transferring students.

TRANSFER TO SENIOR INSTITUTIONS

Chowan College graduates — approximately 85 per cent — transfer to a wide variety of senior institutions. Representative of the senior colleges and universities to which Chowan's graduates are attracted are Appalachian State University, Arkansas State University, Atlantic Christian College, Averett College, Baylor University, Belmont—Abbey College, Campbell College, Carnegie Institute of Technology, Carson-Newman College, Catawba College, Clemson University, College of William and Mary, Columbia College, Davidson College, Duke University, East Carolina University, East Tennessee State University, Elon College, Emory and Henry College, Florida State University, Furman University, Gardner-Webb College, George Washington University, Georgia Institute of Technology, Greensboro College, Guilford College, Hampden-Sydney College, High Point College, Hollins College, Jacksonville State University, Longwood College, Louisiana State University, Lynchburg College, Mars Hill College, Marshall University, Mary Washington College, Memphis State University, Meredith College, Methodist College, North Carolina State University, North Carolina Wesleyan College, North Texas State College, Old Dominion University, Patterson State College, Pembroke State University, Pfeiffer College, Queens College, Radford College, Randolph-Macon College, Rochester Institute of Technology, Salem College, Saint Andrews Presbyterian College, Salisbury State College, Sam Houston State University, South Dakota State University, Southern College of Optometry, Stratford College, Temple University, Texas Technical University, University of Connecticut, University of Delaware, University of Kentucky, University of Maryland, University of Miami, Universities of North Carolina at Asheville, at Chapel Hill, at Charlotte, at Greensboro, and at Wilmington, University of Pennsylvania, University of Richmond, University of South Carolina, University of Southern Mississippi, University of Tennessee, University of Virginia, University of West Virginia, Virginia Commonwealth University, Virginia Polytechnic Institute, Virginia Wesleyan College, Wake Forest University, Westchester State College, Western Carolina University, West Virginia State University. This is, of course, only a partial listing. The individual's curriculum, preference and grade-point average will determine, in most cases, the senior institution to which a Chowan graduate will transfer.

HEALTH SERVICES

Each incoming student is required to forward to the Director of Admissions a physical examination and health report. This report is made available to the college nurse, who maintains a health record on every student.

Nurses are on twenty-four hour duty in Penny Infirmary. A Registered Nurse

is on duty from 7:30 a.m. to 4:00 p.m. daily, Monday through Friday, and on call during weekends.

Beds in Penny Infirmary are used primarily for acutely ill students who respond rapidly to rest and conservative treatment. If the student's condition worsens or response to treatment is slow, arrangements are made for treatment and laboratory studies according to instructions from parents.

Hospital accommodations are available in Ahoskie, North Carolina, a twenty–minute drive from the college. The services of local physicians are used by Chowan students. Such services and any prescriptions are the financial responsibility of the students.

Dormitory students who find it necessary to miss classes because of illness should consult the nurse before the time the class meets in order to obtain an official excuse. Day students who miss classes must bring a note from home or a physician in case of prolonged illness.

HOSPITAL AND ACCIDENT INSURANCE

Chowan College carries Hospital and Accident Insurance on all students. After the insurance is in force, it applies at all times, on and off the campus. The individual student is responsible for seeing that his claim is filed.

STUDENT CENTER

For the convenience of all Chowan College students, there is provided in the Student Center, located on the ground floor of Thomas Cafeteria, a book store, the post office, and a recreation room containing a snack bar operated by the cafeteria management. Additional recreational facilities are located in Green Hall.

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STUDENT MAIL AND MESSAGES

Every student, whether boarding or day, is assigned a post office box and receives mail and intra–college messages through the College Post Office.

LAUNDRY

Arrangements have been made with a local linen supplier to furnish a dormitory student two sheets, one pillow case, and three bath towels each week. The linens are distributed weekly to individual lockers in the dormitories. Further information and a reservation card will be mailed to students prior to the opening of the fall term. There is a fee for this service and students participate on a voluntary basis.

THOMAS CAFETERIA

Thomas Cafeteria seats 750 persons. All resident students and students staying in approved homes are required to take their meals in Thomas Cafeteria.

Students and faculty serve on the **Cafeteria Committee,** which meets monthly with the Food Service Director to discuss all matters dealing with food service.

WHITAKER LIBRARY

Whitaker Library, dedicated in 1968, is a handsome, efficient, modern building designed to be the center of the educational process. It provides seating space for 330 students, including space at 173 individual study tables. Here also is the Antiquities Room, which serves as a depository for old and rare books. The Antiquities Room also houses the Creech Baptist Collection.

The book collection numbers approximately 53,000 volumes and is growing at the rate of 3,000 volumes yearly. Books are readily accessible on open shelves.

Whitaker Library is open 72 hours per week and is well staffed to provide complete services to students.

ORIENTATION

Prior to enrollment all new students will receive a letter informing them when to arrive on campus for an orientation program. Orientation affords new students the opportunity to become acquainted with the aims and objectives of the college, its traditions and customs, the curriculum, activities, student leaders, faculty and staff members, and the college environment.

DISCIPLINE

Ultimately, college discipline is in the hands of the Student Government Association, the Faculty Judiciary, Student Personnel Deans and the President, who administer policies adopted by the Board of Trustees. The purpose of discipline is to maintain order in the institution and to develop good character in its students. At Chowan discipline is guidance oriented. Fortunately, other means are seldom needed to secure good conduct, but when necessary, they are used in the form of probation, suspension, or expulsion.

The College reserves the right at all times to exclude students whose conduct or academic standing it regards as undesirable without specifying any further

reason for exclusion. In some cases, fees will not be refunded, in whole or in part, and neither the college nor any of its personnel or officials shall be under any liability whatsoever for such exclusion.

Furthermore, the college reserves the right to change its policies upon proper notice.

CAMPUS GUIDELINES

Among the guidelines of the college are:

1. The College will not tolerate student disorders. Any student found guilty of violating the Chowan College Policy on Student Disorders, a policy explained during orientation programs, will be subject to suspension or expulsion, depending upon the nature of the violation.
2. The College is opposed to the use of alcoholic beverages by students. Drinking or the possession of intoxicating beverages on the campus is not permitted.
3. Gambling, lying, cheating, stealing, and using profanity are forms of unacceptable behavior, and may be cause for suspension.
4. Any student who, without medical prescription, possesses, transports, or engages in the illegal sale of amphetamines, barbiturates, hallucinogenic narcotics, and marijuana will be subject to dismissal from the college.
5. The possession of firearms and pyrotechnics, whether in the dormitory or at any other place of the campus, is prohibited both by College policy and state law.

IDENTIFICATION CARDS

Until permanent ID cards are issued, the Bursar's receipt serves as a temporary means of identification. Once ID cards have been received, students are responsible for having them in their possession at all times, on and off the campus.

Since students are required to present ID cards when eating in Thomas Cafeteria and cashing checks in Murfreesboro, caution should be taken in caring for the card.

Any Chowan student must produce his identification card when called upon to do so by any authorized official of the college, or any authorized civil official.

Lost ID cards can be replaced for $3.00.

Lending an ID card or using another student's ID card is forbidden and is considered an act of falsification.

LIVING ACCOMMODATIONS

All students who do not live in Murfreesboro or near Murfreesboro with their parents must live on campus unless given permission in writing to seek rooming accommodations in conveniently located private homes which have been approved by the Director of Housing.

Room assignments are made in the office of the Director of Housing on a nondiscriminatory basis as regards race, color or creed. No one is permitted to change rooms without written permission from the Director of Housing. Students making unauthorized changes are subject to penalties. Furnishings will not be removed from an apartment, room, hallway, bathroom, kitchen, dining room,

lounge or any other area, in any dormitory without permission from either the Superintendent of Buildings and Grounds, the college Property Officer, or the Director of Housing.

No student is allowed to keep pets in residence halls.

Students are required to keep their rooms clean and in order. The occupants are held responsible for any damage to their rooms, both furnishings and to the buildings. The cost of damage to the building outside the occupants' room may be charged on a pro rata basis to the residents of the building.

Residence halls are to provide the wholesome influence of a well-ordered Christian home and should afford conditions favorable to study and group living.

MOTOR VEHICLE REGULATIONS

Motor vehicles may be kept on campus providing they are properly registered through the office of the Security Officer and the Business Manager of the College. The request to register motor vehicles will be initiated through the Office of the Security Officer. Registration decals will be given to the student when he pays his motor vehicle registration fee in the Office of the Business Manager and must be displayed as designated by existing policy. At such time the student will be assigned a specific parking lot and a student will be permitted to park only in the lot to which he is assigned. Improper parking will result in parking violation tickets and may result in the forfeiture of one's right to have car on campus. Towing is also enforced.

Motor vehicle registration fees are as follows: (1) $15 for nine months (two semesters in the same academic year), or (2) $10 per semester. In summer school the registration fee will be $5. These fees are non—refundable under any circumstances.

While the college will, through its normal security measures, attempt to patrol parking areas, the college assumes no liability for personal property of others; moreover, the college has no insurance to cover losses the owner may experience.

A student is expected to observe the car regulations given him at the time of registration. If a student is given a campus traffic ticket, he is expected to pay the amount of the fine in the Business Office of the College. Unpaid fines will become a part of the individual's College account. Transcripts are placed on a non—release status until motor vehicle fines are paid.

BICYCLE REGISTRATION

The college encourages students to bring bicycles to the campus. Bicycles are registered through the Office of the Security Officer. Registration decals are given students.

Registered bicycles are:

1. More easily found in case of theft.
2. Stored, upon request of the owner, by the Superintendent of Buildings and Grounds during vacations and between semesters.
3. Provided spaces in bicycle racks.

Bicycles are not to be parked in residence hall rooms, halls or stairwells.

Financial Information

The average cost to CHOWAN COLLEGE over and above what the student is required to pay is approximately $500 per student. This amount is contributed by the Baptist State Convention of North Carolina, the Independent College Fund of North Carolina, Inc., churches, individuals, corporations, foundations, and from endowment funds of the college.

As a private, church-related college, Chowan is compelled to seek financial support from its college family, alumni, parents, friends, businesses, corporations and foundations to provide special funds needed for projects over and above those which tuition and endowment sources can support. These gifts have permitted Chowan College to keep its tuition and fees at a minimum level while elevating its educational program toward a position of esteem among independent liberal arts institutions. Every effort is made at Chowan College to keep students fees and tuition at the lowest possible level, realizing that actual instructional and service costs exceed the stated charges. We encourage parents and others who are able and willing to make gifts through the Chowan Parents Association to assist in keeping cost and fees to the student at a reasonable level and strengthen the educational program of the college. Such gifts should be made payable to the Chowan College Parents Association and mailed to Chowan College, Murfreesboro, North Carolina 27855, and are fully tax deductible.

CLASSIFICATION OF STUDENTS

Chowan College has two classifications of students: **Boarding** and **Commuting.** A **Commuting Student** is considered to be one (1) who is obviously a resident of Murfreesboro, (2) whose permanent residence is in such proximity to Murfreesboro that he drives to and from the college each day, or (3) who is married and has established a residence for his family in the Murfreesboro area. **Boarding Students** include all students who live in college dormitories.

By order of the Board of Trustees, all students rooming in college dormitories are required to take their meals in the college dining hall. Such students are classified as **Boarding Students.** Board and room fees do not include holiday periods.

Students assigned to rooms on the campus are not permitted to move off the campus during any given semester, except by special permission from the administration.

Further, when the college has rooms available, **Boarding students** are required to live on campus. While the college cooperates with students in honoring their dorm and roommate choices, the college does reserve the right to make room assignments for students. Moving without prior permission from an assigned room is prohibited (see item 7 under Financial Regulations, page 37).

FINANCIAL INFORMATION FOR YEAR 1977-78

All students applying for admission should send $10.00 with completed application to the Director of Admissions. This is an application processing fee and is **non-refundable nor is it included in the charges listed below:**

TUITION AND FEES FOR 1977–78

Boarding Student:	Per Semester	Per Year
Registration Fee	$ 10.00	$ 20.00
Tuition	500.00	1,000.00
General Fees	137.50	275.00
Student Activity Fee	60.00	120.00
Health Fee	40.00	80.00
Board	325.00	650.00
Room	225.00	450.00
	$1,297.50	$2,595.00

ADD OUT-OF-STATE FEE — $150.00 per year

Commuting Student:	Per Semester	Per Year
Tuition and Fees	$ 597.50	$1,195.00

ADD OUT-OF-STATE FEE — $150.00 per year

Any student who desires to take more than 18 semester hours must have special permission from the Dean of the College and there will be an additional charge of $35 per semester hour over 18 hours.

SPECIAL FEES (Per Semester)

ART

Students who are enrolled in studio courses will pay the following special fees: 1 course, $20.00 per semester; 2 courses, $40.00 per semester; more than 2 courses, $50.00 per semester.

DEPARTMENT OF BUSINESS

Any student enrolled in one or more office machines courses in the Department of Business (e.g. typing, dictation, business machines, etc.) will pay a lab fee of **$25 per semester.**

DANCE

Dance majors—$75 per semseter
Modern Dance P.E. 104 & 105—$15 per semester
Other Dance courses—$40 per semester

GRAPHIC ARTS

Laboratory Fee—$50 per semester
Photography Fee—$25 per semester

MUSIC

Music Major's Fee—$75 per semester
(Includes lessons in major and minor instruments and use of practice room at no additional charge.)
Private Instruction for college students—$40 per semester
Special Music Students (non-college students)—$60 per semester (1 lesson per week).

SCHEDULE OF PAYMENT

Tuition, fees and other costs for the full semester are payable at the time of registration except for students who have definite commitments of financial aid from the Student Aid Office of the College. Even in these cases, the difference between the total cost of the semester and the financial aid commitment is due at the time of registration. **The refund policy presupposes that all fees have been paid prior to class registration.**

ADVANCE PAYMENT

In addition to the $10 application fee, (1) All students must make an advance payment of $50.00 by April 1. If accepted after April 1, payment must be made immediately upon acceptance. The payment will be applied to the student's account at the college. It is refundable only in the case of serious illness or death in the student's immediate family. (2) All returning students must make a $50.00 advance payment by April 1. It is subject to refund due to academic deficiencies or as above. (3) In the event that a student is eligible for a refund of his advance payment he must make WRITTEN APPLICATION BY THE DATE OF CLASS REGISTRTION FOR THE SEMESTER TO WHICH THE PAYMENT APPLIES.

DEFERRED PAYMENT FEE

Although it is the policy of the College, as authorized by its Board of Trustees, to collect all tuition and fee payments before a term begins, it is recognized that upon occasion some parents and students may experience unexpected problems in complying with this policy. Therefore, when satisfactory terms are requested and arranged with the Business Office for a delayed payment, there will be administered a DEFERRED PAYMENT FEE of $10.00 for the first 30 days and $5.00 for each succeeding 30 day period not to exceed $20.00 for a given semester. This fee is not to be considered an interest charge, but instead covers the cost of administering a student's account on an individual basis.

BUDGET PAYMENT PLAN

College policy, as authorized by the Board of Trustees, requires payment of all fees prior to class registration unless satisfactory arrangements for the payment of fees is made well in advance of a semester with the College Business Office. One method suggested for your consideration is the 10 month Budget Payment Plan which provides that parents may enter into agreement with the college to pay any amount up to the full cost of tuition and fees in ten equal installments. Every month payment must be made by the fifth day of the month commencing June 1 or the agreement may be cancelled. There are no interest charges, and the agreement is not to be considered a loan. A LATE MONTHLY PAYMENT MAY RESULT IN DEFERRED PAYMENT FEE CHARGE (see preceding paragraph).

GENERAL INFORMATION

The Student Activities Fee is charged each student to provide a variety of extra-curricular activities throughout the year. The Student Activities Committee, made up of students, faculty and staff, is charged with the responsibility of promoting and administering these various events. The fee is distributed to and includes student publications, religious activities, drama, athletics and intramurals, music and special student events.

(1) The expenses listed do not include books, which will cost approximately $100.00 per year, laundry, doctor's fees or medical emergencies, except those covered by the Student Health Insurance.

(2) The college reserves the right to change the price of room and board upon proper notice to its students.

(3) To qualify as a North Carolina Resident and thereby be exempt from the OUT OF STATE FEE, it is necessary that the applicant and/or his parents shall have been domiciled in the State of North Carolina for at least one year immediately preceding the beginning of that semester, and the applicant or his parents must have been bona fide taxpayers to the State of North Carolina for the **full calendar year** immediately preceding registration. Residence in the State for the purpose of securing an education does not qualify an individual for classification as a North Carolina student.

(4) All money is handled through the College Business Office only by administrative staff bonded to receive and disburse all funds.

(5) The Student Health Fee includes health insurance and services rendered by the College Infirmary.

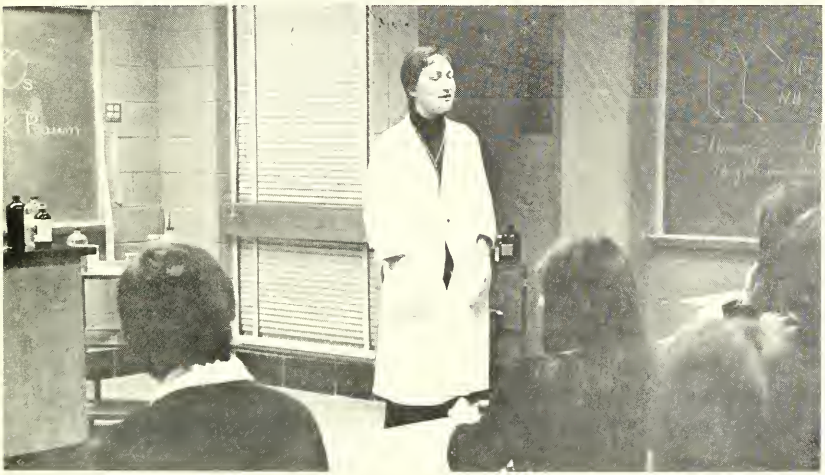
(6) All rooms in the residence halls are double rooms; when space is available and requested, a student may live alone in a double room subject to the payment of an additional charge equal to 50 per cent of the regular semester room rate as stated in the current catalog.

SPECIAL STUDENTS

Special students are normally those who live within commuting distance of the college and take less than 12 semester hours. No special student may register as a boarding student except with special permission of the Dean of the College and the Dean of Students. In the event that such a student is permitted to live in a dormitory, he will pay full fees as described in the catalog for boarding students. No special student may represent the college in any manner, except with special permission of the Dean of the College. Regular fee is $35.00 per semester hour.

AUDITING—$15.00 PER SEMESTER HOUR

With the permission of the Dean of the College a person may attend the course lectures in a selected subject and participate with the class; but will not receive any credit for the course.



LATE REGISTRATION FEE

There will be a $5 registration fee for all students who register after the registration date listed on the calendar in this catalog.

GRADUATION FEE

All candidates for graduation will pay $10.00 to cover the expense of cap and gown, diploma, and other expenses related to the commencement exercises. All candidates for graduation must pay this fee by the first day of April. Moreover, **any student who is a candidate for graduation and does not appear for commencement exercises will be charged an additional $10.00. This absentia fee must be paid to the business office before grades will be released, diploma issued, or transcript forwarded.**

FINANCIAL AID

The primary purpose of the financial aid program at Chowan is to provide assistance for those students who could not otherwise attend college. Assistance is available in several forms: scholarships, grants-in-aid, loans, and part-time employment.

To be considered for financial aid at Chowan, a student should take the following procedures:

1. File a Parents' Confidential Statement with College Scholarship Service, Box 176, Princeton, NJ 08540. The Financial Aid Office at Chowan receives a copy of the Parents' Confidential Statement and a financial need analysis report for each applicant. This data aids in determining the amount of assistance to be offered.
2. File an Application for Financial Aid with the Financial Aid Office at Chowan College.
3. Be accepted for admission to Chown College.

Students must follow the same process each year they expect to receive assistance.

Consideration for aid is given to citizens and permanent residents of the United States regardless of race, creed, color, national origin, or sex.

Commuting students are eligible to receive only half the amount of college funded scholarships and grants–in–aid. Moreover, a student is eligible for only one College funded scholarship unless otherwise indicated. College funded scholarships and grants–in–aid are not available for summer school or for students enrolled for less than twelve semester hours.

SCHOLARSHIPS

Chowan College offers a **Competitive Honor Scholarship Program** administered by the Scholarship Committee. These scholarships are not necessarily based on financial need. However, need will be considered as one factor. Primary emphasis is upon the demonstration of academic ability, motivation and seriousness of purpose. **Information concerning all scholarships may be obtained from the office of the Director of Student Finanical Aid.**

1. Five Scholarships, valued at $1,000.00 each; awarded and made available to the recipients on the basis of $250.00 per semester. At the end of the freshman year the holder must have a quality point ratio of 3.0 for the scholarship to remain in effect.

2. Eight Scholarships, valued at $500.00 each; awarded and made available to the recipients on the basis of $125.00 each semester. At the end of the freshman year the holder must have a quality point ratio of 3.0 for the scholarship to remain in effect.

3. Ten Scholarships, of $300.00 each; awarded on the basis of $75.00 a semester. The holder must have a 3.0 scholastic average at the end of the freshman year for the scholarship to remain in effect.

NOTE: A student holding an honor scholarship who wins the $500.00 offered by Chowan College for the highest scholastic average as a freshman shall continue to receive the full amount of his honor scholarship, except that combined scholarships shall not exceed student fees.

All contestants for honor scholarships are required to complete competitive examinations, which will be reviewed by the Scholarship Committee.

Other scholarships offered by Chowan College and interested friends of the College are listed below:

SEVERAL $100.00 SCHOLARSHIPS. Donor: Chowan College. Conditions: In the main, recipients are valedictorians and salutatorians of high school graduation classes; but, in all cases, recipients are students with outstanding scholastic ability. These scholarships are appliable to the first year's expenses only.

JUSTICE MEMORIAL SCHOLARSHIP $250.00. An endowed scholarship provided by Mrs. J. M. Justice, Boone, N.C., in memory of her husband and his mother, Mrs. Susie Latimer Mitchell Justice. The award is based on need and motivation and is a one year scholarship designated by the scholarship committee.

INTERNATIONAL STUDENTS who are academically qualified for college work and who are receiving no financial assistance from Civic organizations will be granted scholarships in the amount of $100.00 a semester for four (4) semesters. This amount will be applied to tuition cost and no more than four students may be considered. Two scholarships may be awarded each year.

JOSEPH LEE PARKER SCHOLARSHIP FOR PHYSICAL FITNESS $200.00 (An endowed scholarship.) Donors: Mr. and Mrs. Lee Parker, Raleigh, N.C. Conditions: Recipient is that male student selected as most improved in physical fitness at Chowan College. Scholarship grant is for the second year of study at Chowan College.

TWO SCHOLARSHIPS OF $500.00 EACH. Donor: Chowan College. Conditions: Recipient must be from the Baptist Children's Homes of North Carolina. To qualify for this scholarship, the student must have maintained at least a "90" average throughout high school and be recommended by the Baptist Children's Homes. The recipient may be eligible to receive this award for the second year of study at Chowan College.

TWO DON G. MATTHEWS, JR., MEMORIAL SCHOLARSHIPS OF $500.00 EACH. Donor: Mrs. Don G. Matthews, Jr., Hamilton, N.C. Condition: Character and financial need Recipients are selected by Chowan College on the basis of competitive examinations. The recipient may be eligible to receive this award for the second year of study at Chowan College.

WILLIAM CARR ROBERTS MEMORIAL SCHOLARSHIP OF $1,000.00. Donor: His wife, Mrs. Lessie Hill Roberts. A scholarship of $1,000.00 is awarded by the Scholarship Committee, based primarily on need and motivation. Preference is given to graduates of the Baptist Children's Homes of North Carolina, Inc.

A SCHOLARSHIP OF $500.00. Donor: Chowan College. Condition: Highest scholastic average by a Chowan College Freshman who is a returning student.

F. O. MIXON MEMORIAL SCHOLARSHIP OF $250.00. (An endowed scholarship.) Donor: Friends of the late Dr. Mixon, a former president of Chowan College. A one year award.

MYRA VANN HOLLAND MEMORIAL SCHOLARSHIP OF $300.00. An endowed scholarship provided in the will of Mrs. Myra Vann Holland (Edenton). Conditions: To assist worthy, ambitious and outstanding young men and women, residing in Chowan County, N.C., in furthering their education at Chowan College. The scholarship may be divided for the purpose of award to two qualified students.

DAVID L. BOONE MEMORIAL SCHOLARSHIP OF $125.00. (An endowed scholarship.) Donor: His mother, Mrs. Francis B. Boone, Beaufort, N. C. A one-year award.

MRS. JENNIE H. SMITH SCHOLARSHIP. (Income from an endowment fund established by the late Mrs. Smith of Pitt County.) Conditions: Recipient must be from the Baptist Children's Homes. Application should be submitted to the Director of Student Aid. Recipient may apply for a second year award.

TWO SCHOLARSHIPS OF $100.00 EACH. Donor: Baptist Woman's Missionary Union of Bertie County. Conditions: Recipient must be from Bertie County, and is selected by the donor. Recipient may apply for a second year award. Apply directly to the W.M.U. of Bertie County, Windsor, N.C.

BETTY SPIVEY PRITCHARD SCHOLARSHIP OF $100.00. An endowed scholarship from the Estate of her daughter, Elizabeth P. (Mrs. O. P.) Snipes of Lewiston. To help **worthy young people** in securing an education, preferably a young woman.

MARY PEARCE MUSIC SCHOLARSHIP OF $100.00. (An endowed scholarship.) Donor: The estate of Mrs. W. S. Penny, Raleigh, N.C. Conditions: Recipient is that student selected as the outstanding freshman musician at Chowan College.

THE REVELLE SCHOLARS. (A $300.00 endowed scholarship.) Donor: Mr. and Mrs. J. Guy Revelle, Sr. Conditions: Recipient chosen on the basis of merit and need Preference given to students from Northampton and Hertford Counties, North Carolina. A one year award

WILMA L. McCURDY MEMORIAL FUND. Annual scholarship of $750.00 to worthy students who desire to attend Chowan College. This trust fund is administered by the First

National Bank of Albermarle, N.C. The Trustees have sole discretionary power to designate the recipients.

ROSS A. CADLE MEMORIAL SCHOLARSHIP OF $100.00. An endowed scholarship funded by the family and friends of the late Mr. Cadle, Director of Admissions at Chowan College from 1954–1966. Awarded by the Scholarship Committee of the college to a deserving student who is making satisfactory academic progress.

JOHNSON SCHOLARSHIP. (A $500.00 endowed scholarship.) Donors: Mr. Henry S. Johnson, Jr., and Mr Mike H Johnson of Hamilton, N.C. Recipient chosen on the basis of scholastic ability, character and financial need, and must be a student majoring in the area of business. Preference will be given to a student from the Hamilton area of N.C. A one year award but may be continued for a second year on the recommendtion of the Scholarship Committee of the College.

BRYAN SCHOLARSHIP TRUST OF $200.00. An endowed scholarship honoring the memory of James E. and Mary Z. Bryan. The award is made by the Scholarship Committee of the College to either young men or women who are bona fide residents of North Carolina, and who are worthy and need financial assistance to obtain or complete their education. The scholarship may be renewed for a second year of study at Chowan College.

ALPHA PI EPSILON SCHOLARSHIP AWARD. ($50.00) Donor: Alpha Pi Chapter, Alpha Pi Epsilon, National Honor Society at Chowan College. A scholarship award given to a two-year Secretarial Administration or Business Education student who has the highest academic average at the end of two years of study at the college.

SARA MARIAN FISHER MEMORIAL SCHOLARSHIP FUND. A $150.00 scholarship for use by students in the area of secretarial science, business administration or related fields. The award is made by the Scholarship Committee of the College, and the North Carolina Baptist Foundation, Inc., serves as Trustee of this endowed scholarship fund.

EVA ETHRIDGE SCHOLARSHIP FUND—$1,500.00. An endowed scholarship provided by the estate of Mrs. Eva Ethridge Miller of Bertie County. This scholarship is administered by the Scholarship Committee of the College, to provide one or more scholarships to worthy students making application for this award.

SCHOLARSHIPS IN THE FINE ARTS

D. EMILY BARNES MUSIC SCHOLARSHIP–$300.00. An endowed scholarship provided by the estate of Miss Barnes, who was the daughter of one of the founders of the college. The scholarship will be awarded by the scholarship committee to an outstanding and deserving piano major.

KEYBOARD. One freshman scholarship in the amount of $250.00. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent, with audition required. Recipient recommended to Scholarship Committee by the faculty of the Department of Fine Arts.

VOICE. Two freshmen scholarships in the amount of $250.00 each. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent, with audition required. Recipients recommended to Scholarship Committee by the faculty of the Department of Fine Arts.

BAND–ORCHESTRA. Two freshmen scholarships in the amount of $250.00 each. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent, with audition required. Recipients recommended to the Scholarship Committee by the faculty of the Department of Fine Arts.

ART. One freshman scholarship in the amount of $250.00. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent. Applicants should furnish art faculty with samples of work for viewing and evaluation. Recipients recommended to Scholarship Committee by the faculty of the Department of Fine Arts.

In addition to these scholarships, the college also makes available two grants–in–aid in the amount of $75.00 per semester, one of which will be awarded to the college choir accompanist and the other to a student music librarian. Recipients are recommended to the Scholarship Committee by the faculty of the Department of Fine Arts.

Note: Unless otherwise indicated, recipients of scholarships and grants are selected by the Chowan College Administration and Scholarship Committee on the basis of scholastic ability, character, and financial need. Combined grant, loan or scholarship awards may not exceed tuition and fee charges.

GRANTS–IN–AID

ATHLETIC. Athletic grants–in–aid are made by Chowan College in major sports. Information may be obtained from the Director of Athletics.

EXCHANGE CLUB OF MURFREESBORO ATHLETIC GRANT OF $125.00. The Murfreesboro Exchange Club gives an athletic grant to a Chowan athlete.

N.C. PRESS ASSOCIATION MECHANICAL CONFERENCE AWARD OF $100.00. The N.C. Press Association Mechanical Conference gives a cash award of $100.00 to a Graphic Arts Freshman who has outstanding ability.

EDITORS OF STUDENT PUBLICATIONS.

1. The editor of the college yearbook (The Chowanoka) receives a $600.00 grant–in–aid.
2. The co–editor of the college yearbook (The Chowanoka) receives a $400.00 grant–in–aid.
3. The editor of the college newspaper (The Smoke Signals) receives a $600.00 grant–in–aid.
4. The co–editor of the college newspaper (The Smoke Signals) receives a $400.00 grant–in–aid.

MINISTERIAL GRANTS. Ministerial students who are related to the Southern Baptist Convention and supply the college with certification by their local churches receive $325.00 per semester for four (4) semesters, if they maintain requirements for continued enrollment and carry a normal college load. Recipients are required to sign notes which must be co–signed by their parents, guardians, or another responsible person. If, at the end of five years, recipients have met the conditions set forth in the notes, the principle condition being that recipients enter the field of service for which they are being trained, the notes are cancelled. Otherwise, the notes must be paid.

CHILDREN AND SPOUSES OF ORDAINED MINISTERS. Unmarried children and spouses of ordained ministers related to the Southern Baptist Convention receive $162.50 per semester for a maximum of four semesters.

GRADUATES OF THE BAPTIST CHILDREN'S HOMES OF NORTH CAROLINA. Graduates of the Baptist Children's Homes of North Carolina receive grants-in-aid of $162.50 per semester for a maximum of four semesters.

ORDAINED MINISTERS. Ordained ministers currently serving pastorates shall receive tuition and fees except for $25.00 per semester, medical insurance coverage and extra fees such as music, art, business laboratory, photography and Graphic Arts. This is on the condition that they complete financial aid papers as deemed necessary by the Director of Financial Aid.

CHILDREN AND SPOUSES OF THE CHOWAN COLLEGE FACULTY AND STAFF. Unmarried children and spouses of a member of the Chowan College faculty or administrative staff shall receive tuition and fees except for $25.00 per semester, medical insurance coverage and extra fees such as music, art, business laboratory, photography, and Graphic Arts. This grant-in-aid is limited to a maximum of four (4) semesters per student. This policy applies also to secretarial staff and employees classified as supervisory personnel provided they have completed three years of continuous service with the college.

EMPLOYEES OF THE COLLEGE. Any employee who meets admissions requirements may audit or take for credit any course offering that does not conflict with his schedule.

BASIC EDUCATIONAL OPPORTUNITY GRANTS. This is a Federal aid program designed to provide grants to eligible students. Applications are available through the high school guidance counselor's office and the Chowan College Financial Aid Office. The BEOG office sends the student a Student Eligibility Report. All three copies of the SER must be sent to the Chowan College Financial Aid Office.

SUPPLEMENTAL EDUCATION OPPORTUNITY GRANTS. This is a Federally funded program through which Chowan College assists students who have exceptional financial need. Grants range from $200.00 to $1500.00 per year. Any student receiving this grant must receive other aid equal to the amount of this grant.

NORTH CAROLINA GRANTS. North Carolina grants are available for residents of the state of North Carolina who have financial need. These grants are made possible by appropriations to private colleges from the North Carolina Legislature. Recipients are determined by the Financial Aid Office of Chowan College. (Funding of this grant is based on appropriations by the North Carolina Legislature.)

NORTH CAROLINA LEGISLATIVE TUITION GRANTS. Every resident of the state of North Carolina, who is enrolled for at least twelve hours, receives a North Carolina Legislative Tuition Grant in the amount of $100.00 per semester. These grants are made possible by appropriations from the North Carolina State Legislature. (Funding of this grant is based on appropriations by the North Carolina Legislature.)

NORTH CAROLINA STUDENT INCENTIVE GRANTS. The Legislature of North Carolina has appropriated funds to establish grants for North Carolina residents who have financial need. Applications have to be filed with College Foundation, Inc., prior to April 1 each year. Applications are available in the student's guidance counselor's office and the Chowan College Financial Aid Office. (Funding of this grant is based on appropriations by the North Carolina Legislature.)

STUDENT EMPLOYMENT

Employment opportunities are available at the College. These work grants are made available on the basis of financial need and on the basis of the student's willingness and ability to perform the work assigned. The College participates in the College Work Study Program and PACE, Inc. (Plan Assuring College Education in North Carolina).

LOAN FUNDS

National Direct Student Loan. Qualified students may borrow an aggregate of $2500.00 during the first two years. The loans do not have to be repaid until the student terminates his education. Applications for the loan should be completed at the earliest possible date, but no later than thirty days before a term begins. These notes begin to earn interest (3 per cent) nine months from the date borrower terminates his college education.

The Mamie A. Crawley Memorial Trust Fund is available on a loan basis to any North Carolina Baptist student entering the Christian ministry. The fund is administered by the People's Bank and Trust Company of Rocky Mount, North Carolina, and bears interest at 4 per cent, beginning six months after graduation or termination of study. This fund has been made available by the Harris Chapel Baptist Church of Hollister, North Carolina.

North Carolina Scholarship-Loan for Prospective Teachers. North Carolina grants a limited number of $600.00 scholarship-loans to prospective teachers who are legal residents of North Carolina. Those who receive these awards will be credited toward payment of these loans for each year they teach in North Carolina public schools during a period of five years after receiving their teaching certificate. Write: Department of Public Instruction, Board of Higher Education, Raleigh, North Carolina, prior to March 1.

DEFERRED PAYMENT OF EDUCATION COSTS

For parents desiring to pay education expenses in monthly installments, a low deferred payment program is available through Education Funds, Inc., a nationwide organization specializing in education financing.

GUARANTEED STUDENT LOAN PROGRAM

Under the Guaranteed Student Loan Program, students are eligible to apply for loans up to $2,500.00 for a single year with a total of $7,500.00 for four years. These loans are made by banks, credit unions, and savings and loan associations in the state of the student's residence. Procedures are different in each state. In North Carolina most loans are made through College Foundation, Inc., an agency insured by the State Education Assistance Authority. College Foundation applications and information about Guaranteed Student Loans are available through the Chowan College Financial Aid Office.

T. M. STANBACK STUDENT LOAN FUND

Established by Mr. and Mrs. T. M. Stanback of Salisbury, N. C. Administered by College Foundation, Inc., Raleigh, N. C. Direct inquiries to the Director of Student Aid, Chowan College.

GENERAL FINANCIAL REGULATIONS

1. No credit for academic work is given for a diploma or for transfer purposes until all financial obligations to the College have been paid or adequately secured.
2. The $10.00 application fee, which must accompany the student's

application for admission, is not refundable under any conditions.

3. In addition to the $10.00 application fee, (1) ALL students ATTENDING CHOWAN COLLEGE FOR THE FIRST TIME must make an advance payment of $50.00 by April 1. If accepted after April 1, payment must be made immediately upon acceptance. The payment will be applied to the student's account at the college. It is refundable only in case of serious illness or death in the student's immediate family. (2) ALL returning students must pay a $50.00 advance payment by April 1. It is subject to refund due to academic deficiencies or as above. APPLICATION FOR REFUND MUST BE MADE IN WRITING BY THE STUDENT IN ALL CLASSES BY THE DATE OF CLASS REGISTRATION FOR THE SEMESTER TO WHICH THE PAYMENT APPLIES.
(Refer to page 27 "Advance Payment".)

4. REFUND POLICY. The refund policy presupposes that all fees have been paid prior to class registration. Students who formally withdraw from the college within two weeks, after the beginning of a semester are entitled to a refund of 80 per cent of the fees paid; those who withdraw later than two weeks after a semester begins, but not later than three weeks, are entitled to a refund of 60 per cent of the fees paid; those who withdraw later than three weeks after a semester begins but not later than four weeks, are due a refund of 40 per cent of the fees paid; **and those who withdraw as late as five weeks after the beginning of a semester are entitled to no refund.** The advance payment ($50) is not included in the refund. ANY STUDENT WHO IS ASKED TO WITHDRAW FROM THE COLLEGE AT ANY TIME FOR SOME INFRACTION OF THE RULES IS NOT ENTITLED TO ANY REFUND OR ANY PART OF THE FEES PAID FOR THAT SEMESTER.

5. Any student who is placed on probation for any reason whatsoever may lose his scholarship, special grant or financial aid during the period of this probation.

6. A student who loses, destroys, defaces, or in any way damages college property, or aids and abets others in so doing, shall within twenty–four hours report this fact to the Business Manager.

7. A student who moves from the room assigned **with permission** from the Director of Housing will be charged $10.00. Moving **without permission** will incur a $10.00 fine and may result in the student's return to the room originally assigned.

8. Upon issuance of the key to his room, a student is required to deposit $10.00 as a Contingency–Key Fee. Upon return of the original key and after the deduction of any damage fees assessed to the student, any remaining portion of this fee will be refunded.

9. All students who keep an automobile on the campus or who drive to the campus are charged a $15.00 fee per year, $10.00 per semester, for the registration and parking of his automobile. Failure to register a car will result in a fine being levied upon the negligent student, not to exceed $10.00, and may also result in the forfeiture of the privilege of keeping his car with him at college. Further, no student will be allowed to register a car belonging to someone other than himself, his parents, or his legal guardian. **All students are required to register their cars.**

10. **Personal Possessions** – Although students may leave personal

possessions in their rooms over vacations during the regular academic year, they are not permitted to do so over the summer months. The college reserves the right to dispose of any and all belongings left in the residence halls after the closing of school in May.

11. **Insurance Coverage on Possessions** – Chowan College does not carry insurance on student's personal belongings and is not responsible for loss or damage from any cause. Students are advised to check their family's Home Owners insurance to see if it covers belongings at college. If not, students may wish to secure personal coverage.

GENERAL ENDOWMENT OF THE COLLEGE

The General Endowment of Chowan College is gradually increasing, and is carefully safeguarded as to its investment. The Planters National Bank and Trust Company of Rocky Mount and Ahoskie is the agent of the Chowan College General Endowment Fund.

The college Board of Trustees has begun a concentrated effort to increase the General Endowment to five million dollars. Gilbert W. Francis, attorney of Boykins, Virginia, is Chairman of the Endowment Committee, which is giving special time and effort to this endeavor. The book value of the Endowment Fund passed the $800,000 mark in 1976, not only reaching a new high but marking the most significant growth in the history of the College.

James Henry and Susan Fleetwood Stephenson Memorial. Established in loving memory of his parents by will of the late Dr. Gilbert T. Stephenson, long time friend, benefactor and Chairman of the College Endowment Committee. Dr. Stephenson was the driving force and strong advocate of General Endowment for Chowan College and for almost two decades lent his influence and gave legal advice to many people that they might follow his example of remembering Chowan College in their will. Additional gifts to this Memorial were made by his sons, Thomas W. and James H. Stephenson, and his beloved wife, Grace White Stephenson (1973).

The Colgate W. Darden, Jr. Chair of Business was established in 1974 by Mr. and Mrs. W. Eldridge (Sub) Smith of Franklin, Virginia, in honor of Dr. Darden and in recognition of his outstanding accomplishments as a statesman, scholar, political and educational leader. Dr. Darden has served his state as governor, and is a former president of the University of Virginia.

The E. Lee Oliver Fagan Chair of Bible and Religion was established in 1975 by Lee Fagan of Stanardsville, Virginia, in honor and memory of his mother. The late Mrs. Fagan was an alumna of the college, class of 1893. The college Board of Trustees recognized Mr. Fagan's gift as being the largest single contribution ever received for Endowment purposes.

Principal donors and the years in which their first contributions were made are listed for information and as an evidence of appreciation:

Don G. Matthews, Jr., Estate, Hamilton (1976); Eva Ethridge Miller Estate, Bertie County (1975); Rosalind H. Richardson Estate, High Point (1975); Mr. and Mrs. W. Eldridge Smith, Franklin, Virginia (1974); James E. and Mary Z. Bryan Foundation, Inc. (1974); Dr. J. Clyde Turner Estate, Greensboro and Raleigh (1974); William Herbert McDowell (1956) and wife Emily Biggs McDowell.

CHOWAN COLLEGE

MURFREESBORO, NORTH CAROLINA 27855
PHONE 919/398-4101

Application for Admission

___ Fall Term 19___ Boarding ___
___Spring Term 19___ Day (commuting from home) ___
Special ___

Name _____ _____
Last First Middle

Home Address _____
Street Town State Zip Code

Social Security Number_____ Home Telephone Number_____

Sex_____ Race_____ Nationality_____ Religion_____

Date of Birth _____ Marital Status: Single ☐ Married ☐ Separated ☐ Divorced ☐

Father's Name_____ Mother's Name_____
(or Guardian)

Address_____ Address_____

_____ _____

Occupation_____ Occupation_____

Business Telephone _____ Business Telephone _____

Are you a veteran?_____ Number of Months in Service _____

Was (will be) graduated from _____ High School

_____ on _____ 19____
Town State and Zip

If you have attended college since graduation from high school, give name and address of college:

_____

Who, or what, influenced you to apply to Chowan College?_____

Major course of study _____

I hereby give permission for my grades to be sent to my high school. ☐

If you have ever been dismissed from a school, explain fully on back.

If you have ever been arrested, explain circumstances on the back.

I certify that I have read the College regulations in the catalog and if admitted, will pledge obedience to them at all times. Enclosed is my non-refundable application processing fee of $10.00.

*Signature*_____ _____

*Date*_____

Place Your Photograph Here (Optional)

Chowan College operates on a non-discriminatory basis as to race, color, sex, and national origin.

Scotland Neck (1974); Mary P. (Mrs. W. Clarence) Askew, Lewiston (1973); Mrs. Mary Powell Murphy Estate, Boston, Mass. (1973); Elizabeth P. (Mrs. O. P.) Snipes Estate, Lewiston (1973); David J. Prichard Estate, Hertford (1973); Grady D. Askew Estate, Harrellsville (1972); Dr. Gilbert T. Stephenson Estate, Pendleton (1972); Lee O. Fagan, Standardsville, Va. (1972); Edwin P. Brown, Sr., Estate, Murfreesboro (1972); Mrs. Lennie G. Hoggard (Mrs. Linnwood L.) Suffolk, Va. (1972); Miss Emily Barnes Estate, Southampton County, Va. (1971); Dr. and Mrs. R. Kelly White, Conway (1971); Mrs. Neith Osborn, Arlington, Va. (1971); Dr. Victor R. Small Estate, Clinton (1971); Susie Latimer Mitchell (Mrs. J. M.), Justice Boone (1971); Mrs. Lucy Hofler Spivey, Sunbury (1971); Mr. and Mrs. T. M. Stanback, Salisbury (1971); Mrs. Wilma L. McCurdy Estate, Albemarle (1971); George L. Vann, Estate, Murfreesboro (1971); H. C. Ferebee, Camden (1970); Mrs. Mimie Cox (Herbert, Sr.) Jenkins, Aulander (1969); Mr. and Mrs. J. Guy Revelle, Sr., Northampton County (1969); Samuel A. Adams Estate, Merry Hill (1969); Dr. Donald S. Daniel Estate, Richmond, Virginia (1969); Sallie M. Boettcher Estate, Pasquotank County (1969); Mrs. Myra Vann Holland Estate, Edenton (1968); Mrs. Willie Phelps Coleman Estate, Henderson (1968); Grady D. Askew Foundation, Harrellsville (1967)-a trust fund administered by the Wachovia Bank and Trust Company; George T. Underwood, Murfreesboro (1967); Mrs. Olivia Benthall Jenkins Estate, Aulander (1967); Bennie P. Daniel Estate. Wake Forest (1966); J. H. Boyd, Jr. Estate, Greenville (1965); Charles H. Jenkins Estate, Aulander (1963); R. C. Holland Estate. Edenton (1962); J. H. Dempsey Estate. Windsor (1962); Miss Grace L. Sykes Estate, Woodland (1962); D. N. Evans Estate, Harrellsville (1962); Lizzie C. Pritchard Estate, Windsor (1961); H. A. Eure Estate, Corapeake (1961); Mrs. Francis B. Boone, Beaufort (1959); J. M. Camp, Franklin, Virginia (1959); W. S. Pritchard Estate, Windsor (1958); Kimball Endowment Fund (1957); Mrs. F. O. Mixon. Murfreesboro (1957); Mr. and Mrs. Lee Parker. Raleigh (1954); Mrs. W. S. Penny. Raleigh (1953); Mrs. Jennie H. Smith Estate. Pitt County (1952); and a gift in 1927 by B. N. Duke. New York. Also, the Virginia National Bank, formerly the Meherrin Valley Bank of Boykins, Virginia, has made serveral substantial gifts to the General Endowment Fund.

Chowan College has been and can be benefitted greatly by bequests of friends and alumni, including gifts to the College for the Book of Memory, whereby friends and relatives memorialize deceased loved ones through contributions to the General Endowment Fund. Many others should make Chowan College a beneficiary to their estates through legacies, insurance policies, and trusts. College officials, when requested to do so by interested persons or their attorneys, will provide, at no obligation whatsoever, professional and legal advice regarding wills in behalf of the college. President Bruce E. Whitaker stands ready to counsel with such parties at their convenience. The legal name to be used for this purpose is **Chowan College.**

Suggested wording for those who wish to remember Chowan College in their wills; "I give, devise, and bequeath to Chowan College, Murfreesboro, Hertford County, North Carolina, (here insert the amount of money and-or describe the personal property or real estate) for the general purposes of Chowan College."

Academic Program

DEGREES OFFERED

Chowan College offers various Associate degrees, as well as certificates and diplomas in business and graphic arts (printing).

PROGRAMS OF STUDY

Two programs of study are offered at Chowan: one, the first two years of college, leading to the B.S., B.A., and the various professional degrees in four-year colleges and universities; two, vocational programs for students who wish to enter specialized employment after graduation from Chowan. **All students must follow a curriculum as outlined in the college catalog.**

Department Honors Program: Some departments in the college offer specialized honors courses for highly qualified students. Participation in these courses is by invitation only. Information on these is given under the departmental headings listed in the Courses of Instruction. Interested students should contact the chairman of the department in which they wish to study.

REQUIREMENTS FOR ADMISSION

1. Chowan College desires to enroll only those persons who are trustworthy and studious and who possess those qualities that make for a congenial adjustment to college life. Evidence of good moral character, seriousness of purpose, and desirable personal traits will be considered of first importance.

2. Every applicant for admissions is encouraged to take the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board. Scholastic Aptitude Test scores are used for advising and do not have to be filed for admissions purposes unless specifically requested by the Admissions Committee. It is recommended that the Scholastic Aptitude Test be taken early in the senior year.

Students wishing to make application to take the tests should procure application forms from their secondary schools or write directly to the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or Box 1025, Berkeley, California 94701, for the **Bulletin of Information,** which includes an application form and is available without charge. The bulletin lists test centers and gives complete information concerning the tests.

Because of deadlines for filing application to take the College Board tests, the student must make his arrangements well in advance of the testing date so that his application may be received in Princeton or Berkeley by the closing date.

When evaluating an applicant's qualifications for acceptance, careful

consideration is given to the candidate's scholastic record in high school, rank in class, Scholastic Aptitude Test scores if available, recommendations of the Principal or Counselor, evidence of character, purposes in life, motivation, and ability to identify with the objectives, purposes and philosophy of Chowan College.

3. The basic academic requirement for admission is graduation from an approved high school with a minimum of eighteen (18) units. It is desirable, but not mandatory, that a liberal arts student submit:

English	4 units
Algebra	2 units
Foreign Language	2 units
Plane Geometry	1 unit
Lab. Science (other than general	1 unit
Other Courses	8 units

A student who does not offer any one of the foregoing units and who plans to transfer to a college requiring them, or to follow a program of study in which they are required, will be expected to take them at Chowan.

The Board of Trustees of the College reserves the right to change Admission Requirements at any time.

PRE–ADMISSION CAMPUS VISIT AND INTERVIEW

Candidates for admission and their parents are strongly urged to schedule a campus visit and interview. Appointments are arranged through the Office of Admissions (919/398-4101). Visits and interviews are welcomed during office hours from 8:30 a.m. until 5:00 p.m. on weekdays and from 8:30 a.m. until 12:00 noon on Saturdays. Experience indicates that students who visit prior to enrolling identify with the college environment more easily. During campus tours prospective students visit residence halls as well as academic, recreational, and medical facilities. A conference with an admissions representative gives one an opportunity to ask questions about policies of the college. Such conferences provide the ideal setting for students and parents to become familiar with ways Chowan can assist them in reaching their personal and education goals as well as their professional and career objectives. With sufficient notice arrangements can be made for overnight accommodations and meals on campus.

TRANSFER STUDENTS

A transfer student is any student who has been enrolled in one or more courses in some other college, either for summer school or regular term.

Students who transfer from other colleges must have their academic transcripts sent to the Director of Admissions before being admitted. Chowan College will accept "D's" in transfer from other colleges if the student has a "C" average on all work attempted.

A transfer student will not be allowed to register at Chowan College for a regular term if he is academically ineligible to return to the institution from which he is transferring. Such students may, however, be granted admission to the summer session. If the student earns a minimum of six semester hours and

twelve quality points or if he earns nine semester hours and eigtheen quality points, he may be permitted to register for the following regular semester.

SPECIAL STUDENTS

Special Students who wish to receive credit for courses taken should follow the same admission procedure as regular students.

VETERANS

Applicants who need information concerning educational benefits for veterans and children of veterans should consult the nearest regional office of the Veterans Administration or their county veterans service officer. Veterans Administration Regional Office for North Carolina is located in the Wachovia Building in Winston–Salem, North Carolina.

INTERNATIONAL STUDENTS

Chowan College has been approved by the United States Immigration Service and the Office of Education for the admission of students from other countries.

ADMISSION PROCEDURE

To gain admission to the college, the prospective student who has not previously attended college should:

1. Obtain all necessary forms by writing to: Director of Admissions, Chowan College, Murfreesboro, N.C., 27855.
2. Fill out completely the application for admission and mail it along with a $10.00 processing fee, which is not refundable, to the Director of Admissions.
3. File a request with the high school Guidance Counselor for a copy of the high school transcript to be forwarded to the Director of Admissions, Chowan College, Murfreesboro, N.C. 27855.
4. Make a $50.00 (non–refundable) deposit by April 1. This is to be applied to the student's account with the college.
5. Expect to receive an admissions decision within ten to fifteen days after the Director of Admissions has received the application, application fee of $10.00 and high school transcript.

Candidates for admission by transfer should follow the procedures listed above and **request that an official transcript from each institution of higher education attended be forwarded to the Director of Admissions, Chowan College, Murfreesboro, N.C. 27855.**

NOTE: Students who are not graduates of approved high schools (including persons who qualify under the G. E. D. test) may be admitted to the college by special permission.

MEDICAL REPORT—A completed medical report is required of all students before they matriculate. The student should return this report as soon as possible after he is granted acceptance by the Director of Admissions. This provides the college nurse and her associates an opportunity to study the medical reports of incoming students prior to their actual enrollment.

SPECIAL ADMISSION FOR HIGH SCHOOL SENIORS

1. High school students who have completed their junior year, who rank in the upper one–third of their class, and who obtain a recommendation from their principal, are permitted to enroll in regular college classes on a special student basis during the Summer Session. These students are expected to return to their high schools for their senior year.

2. Area high school students who are in their senior year, who rank in the upper one–third of their class, and who obtain both release time and a recommendation from their principal, may enroll in college level courses on a special student basis.

REQUIREMENTS FOR GRADUATION

To receive an associate degree, a student must satisfy the following requirements:

1. The student must have completed satisfactorily two years of college work, and must have obtained a minimum of 60 semester hours of credit in college work, **exclusive of physical education.** He must have completed at least 2 semester hours of credit in Physical Education.

2. A minimum quality point ratio of 2.0 is required for graduation. This means an average of "C" (2.0 quality point ratio) on all work attempted.

3. The student must have pursued and completed a prescribed or approved curriculum as outlined in this catalog.

4. All students are required to take a minimum of one religion course for the first two consecutive semesters, unless the curriculum in which they are enrolled requires that it be taken during the sophomore year.

5. A student transferring from another college must complete a minimum of one semester of fifteen hours of college work, with a quality point ratio of 2.0 or better, at Chowan College.

6. Chowan College will accept a maximum of nine semester hours in correspondence courses from accredited institutions to be counted toward **requirements for graduation.**

7. Chowan College will accept in transfer a maximum of 9 semester hours of a student's last semester's work, in his prescribed curriculum at Chowan College, for graduation.

SYSTEM OF GRADES

A — Excellent
B — Above Average
C — Average
D — Below Average
F — Failing

W — Withdrawal (Medical)
WP — Withdrawal Passing
WF — Withdrawal Failing
NG — No Grade Reported
I — Incomplete

The grade of "I" is recorded only in case of illness or emergency resulting in the student's not being able to complete the work of the course. If the work recorded as "I" is not completed before the end of the following semester it will be considered as equivalent to an "F".

All deficiencies must be removed thirty days before the end of the last term of the student's graduation year.

All grades are final three (3) months after the date of issuance.

QUALITY POINT SYSTEM

Students are awarded quality points on the basis of the grade they make:

A — Four quality points per semester hour credit
B — Three quality points per semester hour credit
C — Two quality points per semester hour credit
D — One quality point per semester hour credit
F — No quality points or semester hour credit

A 2.0 quality point ratio is required for graduation. **This means that a student must have at least two quality points for every hour attempted. All courses taken at the end of the "drop" period will be considered work attempted, with the last grade on repeat courses taking preference. Repeat courses will be considered "work attempted".**

ACADEMIC HONORS

The attainment of the following cumulative grade point average entitles the graduating students to honors at Commencement:

Summa Cum Laude	3.80 to 4.00
Magna Cum Laude	3.50 to 3.79
Cum Laude	3.20 to 3.49

The following semester grade point averages entitle the student to honors in the academic year:

President's List	4.00
Dean's List	3.50 to 3.99
Honors List	3.00 to 3.49

Any grade below "C" will disqualify a student from placement on the President's List, Dean's List, or Honor's List, or from an honors at Commencement.

ACADEMIC REGULATIONS

REGISTRATION

Registration days are indicated on the campus calendar in the front of this catalog. All students should complete registration on the assigned days. Those students who enroll thereafter will be charged an additional fee of $5.00.

REQUIREMENTS FOR CONTINUED ENROLLMENT

1. After a regular student has been enrolled at Chowan for two semesters, he must have earned a minimum of 18 semester hours and 36 quality points before enrolling for a third semester. (NOTE: A regular student is any student who in a given semester enrolls in 12 or more semester hours of work.)

2. After a regular student has been enrolled at Chowan for three semesters, he must have earned a minimum of 27 hours and 54 quality points before enrolling for a fourth semester.

3. If a regular student chooses to enroll at Chowan for a fifth semester, he must have accumulated a minimum of 36 hours and 72 quality points before enrollment.

4. If a regular student chooses to enroll at Chowan for a sixth semester, he must have accumulated a minimum of 45 hours and 90 quality points before enrollment.

5. No regular student who completes six semesters at Chowan will be permitted enrollment for additional study unless he has a "C" average on all work attempted.

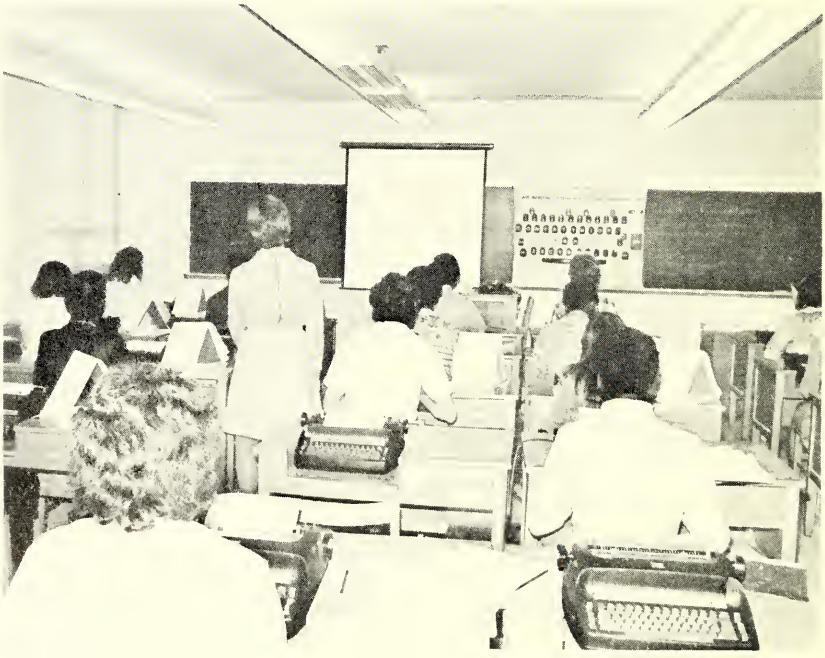
6. A transfer student must earn a minimum of 9 semester hours and 18 quality points during his first regular semester at Chowan and 9 semester hours and 18 quality points each semester thereafter.

REGULAR STUDENT LOAD

The normal academic load for a regular student is 15–16 **credit** hours per semester. No student may carry more than 18 semester hours except by special permission from the Dean of the College. ALL REGULAR STUDENTS MUST CARRY A MINIMUM OF TWELVE HOURS PER SEMESTER. NON–CREDIT COURSES WILL NOT BE CONSIDERED IN MEETING CONTINUED ENROLLMENT REQUIREMENTS.

SPECIAL STUDENT LOAD

Special students are allowed to carry a maximum of 11 hours per semester. These may be credit hours, non–credit hours, or a combination of both.



REPORTS

At the end of each semester a report for each student is sent to the student and to his parents or guardians. This report contains the grades and the number of absences. These grades are recorded on the permanent records in the Registrar's Office. A progress report is sent to the parents or guardians and students at mid-semester.

SOPHOMORE CLASSIFICATION

To be classified as a sophomore, a student must have earned, by the beginning of his third semester, at least 25 hours and 50 quality points.

CLASS ABSENCES

Students are expected to attend all meetings of their classes. Professors will keep class attendance records and these records become a part of the student's official transcript. An excused absence may be allowed for the following reasons:

1. Illness of the student, verified by a doctor or by the college nurse on forms provided for this purpose. Boarding students too ill to attend classes must report to the infirmary, unless otherwise directed by the college nurse.

Excused Absences for Illness—Boarding Students: In order to be excused from classes for reason of personal illness, a Boarding Student must report to the infirmary, prior to missing any class for which he seeks to be excused. The student may be confined to the infirmary or to his room for such period of time as the College Nurse deems necessary.

Excused Absences for Illness — Day Students; In order to be excused from classes for reasons of personal illness, a Day Student must bring an excuse from a parent or physician, certifying his illness.

2. Representation of the college, when such representation is reported by the appropriate faculty or staff member and approved by the Dean of the College.
3. Death of a member of a student's family.
4. Sickness in the family which requires the attention of the student, verified by a physician.
5. Selective Service Pre-induction Examination, when verified by a letter from a local Selective Service Board.

Appeals for excused absences other than those cited above can only be approved by the Dean of the College or the Registrar.

A student who wishes to be excused from class should report to the Office of the Registrar at least two days prior to the absence or **immediately** upon his return to class. He will be issued a Form 50 which must be submitted to the professor for his approval and returned to the Office of the Registrar within five (5) days after his return to classes. **If this action is not taken by the student, the absence will be recorded as unexcused.**

UNEXCUSED ABSENCES

Unexcused absences are those which are not listed under the above reasons for excused absences. Students may take the following number of unexcused absences without penalty:

In no class is a student permitted more than four unexcused absences. In classes that meet twice a week, the student will be permitted only three

unexcused absences, in classes that meet only one time per week, two unexcused absences. No unexcused absences are permitted in laboratories.

a. After a first excessive unexcused absence, the student's grade in the class will be lowered by one letter grade.

b. After a second excessive unexcused absence, the student will be given a grade of "F" on the course. Once a student has accumulated two excessive unexcused absences in a class, he no longer has the option of dropping the class without penalty.

A student may appeal any of the above actions to the Absence Committee by written application, co-signed by the professor. Such application should be submitted to the Chairman of the Absence Committee within (5) days after the student's return to class. If the committee agrees to permit credit, the student will be granted the privilege of making up the time and work in a manner satisfactory to the professor.

Three (3) class tardies will be treated as (1) unexcused absence. Tardiness is the failure to be in the classroom at the time of the tardy bell. A student who enters (10) minutes or later after the tardy bell automatically receives an unexcused absence, unless an acceptable excuse is presented.

It is always the student's responsibility to keep up with his absences, excused and unexcused, in all classes. In every case, the professor's record will be considered official as regards the number of absences a student has taken.

LOSS OF CREDIT

Normally a student who misses any class more than twelve (12) times (to include both excused and unexcused absences) will not receive credit for the course. In a class which meets twice per week, the student may not miss in excess of eight (8) times and still receive credit; in a class that meets one time per week, a total of four (4) absences.

Excessive unexcused absences may result in a student being dismissed from the college.

CHAPEL—ASSEMBLY ABSENCES

All full-time regular students (those who carry 12 or more semester hours) are required to register for and to attend the chapel-assembly programs. Each student may accumulate as many as four (4) unexcused absences in a given semester without penalty. When a student accumulates five (5) unexcused absences, he will be placed on preliminary suspension. The accumulation of six (6) unexcused absences may result in suspension from the college.

PROCEDURE FOR CHANGING CLASSES AND COURSES

1. Obtain proper form from the Office of the Registrar.
2. Secure the approval and signature of adviser.
3. Secure the approvals and signatures of the professors in whose classes changes are being made.
4. Secure the approval and signature of the Dean of the College.

5. Return form to the Office of the Registrar.

6. A student who finds it necessary to change from one class to another class in the same course or from one course to another within the Drop–Add period listed in the Chowan College Catalog Calendar will transfer all unexcused and excused absences.

A student may be charged a fee of $5.00 for each class change, if such a change is primarily for the personal convenience of the student. The Registrar of the College will determine whether or not this fee will be charged, based on the merit of each case.

DROPPING OF COURSES

Courses may be dropped under the following circumstances:

1. Classes may be dropped without academic penalty as late as one week prior to the mid–term grading period. The last date for dropping a course without academic penalty is listed in the catalog calendar. Courses dropped within this period are not listed on the student's permanent record.

2. Withdrawal from a course after the official drop period as listed in the catalog calendar will result in a grade of "F" on each course dropped.

3. Exceptions to item 2 may be made in extreme cases, such as the reasons given in the catalog for excused absences. These exceptions must be approved by the Dean of the College, the Absence Committee, or both. If the Dean of the College or the Absence Committee approves the dropping of a course because of extenuating circumstances, the student will receive a "WF" or "WP" on the course, unless the drop is medical, in which case the grade will be recorded as "W". A physician's certificate is required for a medical drop.

4. In order for a student to withdraw officially from a course, he must follow the "Procedure for Changing Classes and Courses", as outlined above. Unofficial withdrawals result in a grade of "F" on each course dropped.

REPEATING OF COURSES

1. In the event that a student repeats a course, the last grade earned will be considered his final grade, and will be considered work attempted.

2. Courses in which "D's" are earned will transfer to many senior institutions if the student has a "C" average on all work attempted at Chowan College.

3. Students in terminal programs should repeat any courses in which "D's" are earned if such courses are in their major area of concentration. However, any student will be allowed to continue if he does not repeat the course in which a "D" is earned.

4. It will be the responsibility of the student to determine if a "D" should be repeated. The college will not be responsible for "D's" that do not transfer to senior institutions.

RE–EXAMINATIONS

A final semester candidate for graduation may apply for only **one** re–examination if extenuating circumstances justify it. The decision in this matter will be made by the professor involved, the Dean of the College, and the chairman of the department. In case the chairman of the department is the professor, another professor will be called in to act.

No grade higher than a "C" may be assigned as a result of re-examination.

A special re-examination will not be given until the student has had adequate time to do further study, which, in the judgment of the professor, justifies a re-examination.

A re-examination must be authorized by the Dean of the College and preceded by the payment of the required $5.00 fee.

MAKE-UP TESTS

All students who desire to make up a test or tests which were missed due to excused absences will be required to make up test or tests as specified by either the individual professor or departmental policy.

COLLEGE LEVEL EXAMINATION PROGRAM

Chowan College participates in the College Level Examination Program (CLEP) of the College Entrance Examination Board. Credits are granted on the basis of both General Examinations and Subject Examinations in cases where the student scores at or above the level most recently recommended by the Council on College-Level Examinations of the College Entrance Examination Board. For information of specific CLEP credits acceptable at Chowan College, contact the Registrar of the College.

All students who seek credit by CLEP should be aware of the following matters:

1. No student may receive credit for a Subject or General Examination if it

duplicates in part or total any college level course for which he has already received credit.

2. Credit granted by CLEP will be reflected on the student's transcript in terms of semester hours only. No letter grade will be recorded and no quality points assigned. The actual score achieved on a CLEP examination will be recorded on the transcript. A student's quality point average will be determined by grades achieved in regular college courses.

3. Credits by CLEP will be recorded on the student's transcript only after he has matriculated at the college and earned a minimum of 18 semester hours.

4. While more than 1,000 American colleges now participate in CLEP, all do not participate to the same degree, nor do all necessarily accept the credit level as recommended by CLEP. In every case, any student who seeks credit by CLEP does so on his own responsibility, so far as transfer of credit is concerned.

WITHDRAWAL FROM THE COLLEGE

1. A student who finds it necessary to withdraw from the college must consult with the Dean of the College and the Bursar and arrange for regular withdrawal. Unless this is done, honorable dismissal will not be granted. All withdrawals are initiated in the Office of the Dean of the College.

2. Students who withdraw after the mid-term grading period, which is designated in the Calendar of the catalog, will receive an "F" on all courses being taken at the time of withdrawal and hours will be counted as work attempted. Exceptions to this policy will be the following reasons:

a. Illness, in which case a physician's certificate must be presented and approved by the Dean of the College.

b. Death of a member of a student's family which would place a hardship on the family.

c. Sickness in a family which requires the attention of the student, verified by a physician.

d. Induction into the Armed Forces.

For students withdrawing from the college for the above reasons, semester hours will not be counted as work attempted and will be recorded as withdrawals from the college on the date indicated on the withdrawal form. For other withdrawals prior to the mid-term grading period, work will not be recorded as work attempted but will be recorded as withdrawals from the college on the date specified on the withdrawal form. When a student withdraws from the college after mid-term for any reason other than those listed above, the faculty members involved should submit to the office of the Registrar the student's grade card showing an "F" on the course which will be recorded in the transcript of the student. Also, the professor should show the student's actual grade which will be used by the Admissions Committee in determining the student's eligibility for re-admission to the College.

TRANSCRIPTS

Upon request, a student is entitled to one free copy of his college transcript. For additional copies there is a fee of $1.00 each.

The Curricula

Those students who, at the time of entering college, have not fully decided which course of study they desire to pursue are advised and urged to register for the liberal arts curriculum. Work in the liberal arts leads to degrees in teaching, medicine, religion law, business administration, science, journalism, and various other professional fields.

DEPARTMENTS OF ARTS AND SCIENCES

The study of the arts and sciences serves several purposes.

To Communicate. The development of the ability to communicate is greatly aided by the study of languages (including English) and related subjects.

To Inquire Accurately. The study of natural and social sciences provides students with that broad knowledge of the world and the universe which is so important to human experience.

To Understand. The study of the humanities brings an understanding of the cultural heritage of the Western World and stimulates an appreciation of other cultures.

To Encourage Moral Growth. The study of religion encourages the development of a mature philosophy of life, whereby one acquires worth and personally satisfying life goals and the ability to make appropriate value judgments.

To Reason. The study of the sciences challenges the individual to think independently and creatively and helps to develop his skill in using the various methods of thought, research, and judgment.

In short, studies in the liberal arts and sciences broaden the student's understanding of himself, his cultural heritage, and his universe, and, thus, provide him with a strong foundation on which he may add successfully, throughout his life, additional blocks of knowledge.

Pre-Education

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
History 101 or 201	3	History 102 or 202	3
Physical Education	1	Physical Education	1
**Approved Elective or Language	3	**Approved Elective or Language	3
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Biology 101 or Chemistry 102	4	Biology 111 or 121 or Chemistry 103	4
Psychology 201	3	Music Appreciation 161 or Art Appreciation 161	3
Hygiene 101	3	Speech 210	3
Approved Elective or Language	3	Approved Elective or Language	3
Total	16	Total	16

SUGGESTED ELECTIVES FOR PRE-EDUCATION: Government 108, Geography 151, Speech 210-211, Sociology 205, 207, 210, Mathematics 210, 211, 212, Economics 251-252, English 203-204, Philosophy 201.

*Mathematics 109 may be subsituted

**Students wishing a teacher's certificate in science should take Biology in their first year instead of this elective and take Chemistry the second year. Others should choose Biology over Chemistry the second year.

Liberal Arts

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education	1	Physical Education	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Approved Electives	6	Music Appreciation 161 or Art 161	3
Total	16	Approved Elective	3
		Total	16

SUGGESTED ELECTIVES FOR LIBERAL ARTS: Government 108, Geography 151, Sociology 205, 207, 210, Economics 251-252, Mathematics 210, 211, 212, History 201-202, Speech 210, Philosophy 201, Hygiene 101.

*Mathematics 109 may be substituted.

Pre-Ministerial

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education	1	Physical Education	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Foreign Language 201	3	Foreign Language 202	3
Laboratory Science	4	Laboratory Science	4
Music Appreciation 161	3	**Social Science Elective	3
Hygiene 101	3	Speech 210	3
Total	16	Total	16

*Mathematics 109 may be substituted.

**Psychology 201, Sociology 205, Economics 251-252, Government 108, Philosophy 201.

Pre-Law

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education	1	Physical Education	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Economics 251	3	Economics 252	3
Government 108	3	Elective	3
Total	16	Total	16

SUGGESTED ELECTIVES FOR PRE-LAW: Geography 151, Speech 210-211, Sociology 205, History 201-202, Psychology 201, Philosophy 201.

*Mathematics 109 may be substituted.

Social Studies

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Math 103 or 101	3	Math 105 or 102	3
Religion 101	3	Religion 102	3
Government 108	3	Geography 151	3
History 101	3	History 102	3
Physical Education	1	Physical Education	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Laboratory Science	4	Laboratory Science	4
History 201	3	History 202	3
Music Appreciation 161 or Art Appreciation 161	3	Sociology 205	3
Elective	3	Elective	3
Total	16	Total	16

SUGGESTED ELECTIVES FOR SOCIAL STUDIES: Economics 251 - 252, Philosophy 201, Sociology 207 or 210 Speech 210.

Concentration in Sociology: Sociology 205, 207, 210, Psychology 201, Economics 251 - 252.

History

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Math 103 or 101	3	Math 105 or 102	3
Religion 101	3	Religion 102	3
*Foreign Language	3	*Foreign Language	3
History 101	3	History 102	3
Physical Education	1	Physical Education	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Laboratory Science	4	Laboratory Science	4
History 201	3	History 202	3
Music Appreciation 161 and/or Art Appreciation 161	3	Sociology 205	3
*Foreign Language	3	*Foreign Language	3
Total	16	Total	16

*Students must satisfy Foreign Language requirements through the intermediate level. For those who complete their Foreign Language requirement the first year, suggested electives are: Government 108, Geography 151, Economics 251-252, Philosophy 201.

Music

Requirements for the Associate Degree
Leading to the B.S. in Music Education

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Music Literature 171	2	Music Literature 172	2
Music Theory 151	3	Music Theory 152	3
Sight Singing 101	1	Sight Singing 102	1
Physical Education	1	Physical Education	1
Ensemble	1	Ensemble	1
Applied Music	2	Applied Music	2
Class Methods, Music 121	1	Class Methods, Music 122	1
Math 101	3	Math 102	3
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Religion 101	3	Religion 102	3
Music Theory 253	3	Music Theory 254	3
Sight Singing 201	1	Sight Singing 202	1
Ensemble	1	Ensemble	1
Applied Music	2	Applied Music	2
Class Methods, Music 221	1	Class Methods, Music 222	1
History 101 or 201	3	History 102 or 202	3
Total	17	Total	17

Music

Requirements for the Associate Degree
Leading to the B.A. with a Major in Music

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Math 103 or 101	3	Math 105 or 102	3
Foreign Language	3	Foreign Language	3
Music Literature 171	2	Music Literature 172	2
Music Theory 151	3	Music Theory 152	3
Sight Singing 101	1	Sight Singing 102	1
Applied Music	2	Applied Music	2
Ensemble	1	Ensemble	1
Physical Education	1	Physical Education	1
Total	19	Total	19

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Religion 101	3	Religion 102	3
Foreign Language	3	Foreign Language	3
Advanced Music Theory 253	3	Advanced Music Theory 254	3
Advanced Sight Singing 201	1	Advanced Sight Singing 202	1
Applied Music	2	Applied Music	2
Ensemble	1	Ensemble	1
Total	16	Total	16

Music

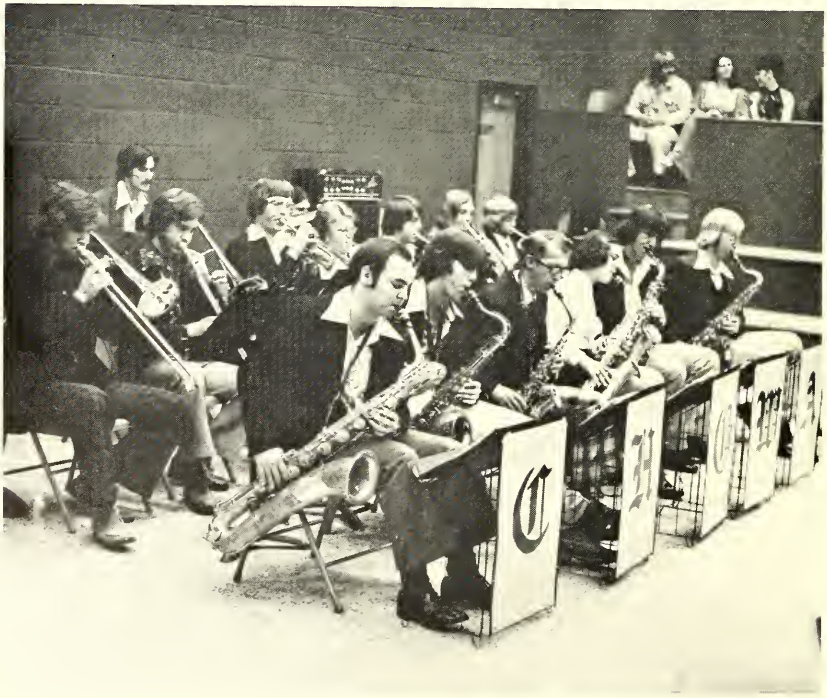
Requirements for the Associate Degree
Leading to the B.M. with Major in Performance

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Music Literature 171	2	Music Literature 172	2
Music Theory 151	3	Music Theory 152	3
Sight Singing 101	1	Sight Singing 102	1
Physical Education	1	Physical Education	1
Ensemble	1	Ensemble	1
Applied Music	4	Applied Music	4
Class Methods, Music 121	1	Class Methods, Music 122	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Religion 101	3	Religion 102	3
Advanced Music Theory 253	3	Advanced Music Theory 254	3
Advanced Sight Singing 201	1	Advanced Sight Singing 202	1
Ensemble	1	Ensemble	1
Applied Music	4	Applied Music	4
Class Methods, Music 221	1	Class Methods, Music 222	1
Total	16	Total	16



Dance

Requirements for the Associate Degree

FIRST YEAR

First Semester*		Second Semester	
English 101	3	English 102	3
Language or Elective	3	Language or Elective	3
Biology 101	4	Biology 111 or 121	4
Mathematics 101 or 103	3	Mathematics 102 or 105	3
Dance 101 (Ballet I)	1	Dance 102 (Ballet II)	1
Dance 111 (National Dance)	1	Dance 112 (Contemporary Dance)	1
Physical Education	1	Total	15
Total	16		

SECOND YEAR

First SEmester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Language or Elective	3	Language or Elective	3
Religion 101	3	Religion 102	3
Psychology 201	3	Music or Art 161	3
Chemistry 102**	4	Chemistry 103**	4
Dance 201 (Ballet III)	1	Dance 202 (Ballet IV)	1
Dance 211 (Modern Dance I)	1	Dance 212 (Modern Dance II)	1
Total	18	Total	18

*Students who cannot pass the swimming test should take the beginning swimming course in addition to the regular curriculum during the first semester.

**An approved elective may be substituted for Chemistry 102-103 if the college to which the student plans to tranfer does not require chemistry.

NOTE: A special fee of $75 00 per semester is charged to all dance students.

It is strongly recommended that all dance majors take French as their foreign language.

Art

Requirements for the Associate Degree

The following basic courses must be completed by all students enrolled in an Associate Degree program in Art:

English 101, 102, 201, 202, or 203 204 ..... 12 semester hours
Religion 101, 102 ..... 6 semester hours
Physical Education ..... 2 semester hours
Fundamentals of Drawing 101, 102 ..... 4 semester hours
Introduction to Art and Design 171 ..... 3 semester hours
Art History Survey 211, 212 ..... 6 semester hours
Painting 201, 202 ..... 6 semester hours

STUDIO ART

In addition to the basic requirements listed above, students majoring in Studio Art must complete:

Printmaking 191 ..... 3 semester hours
Ceramics 151 ..... 3 semester hours
Art Problems 291 ..... 3-6 semester hours
Electives ..... 12-15 semester hours

COMMUNICATIONS ART

In addition to the basic requirements listed above, students majoring in Communications Art must complete:

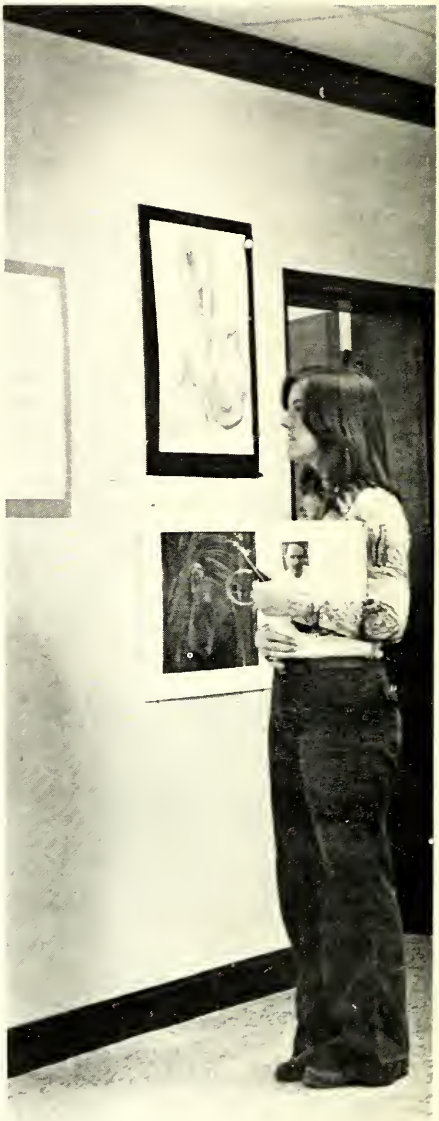
Introduction to Graphic Arts 101 ..... 3 semester hours
Lettering Design 181 ..... 2 semester hours
Photography 101 ..... 4 semester hours
Printmaking 191 ..... 3 semester hours
Advertising Design 261, 262 ..... 6 semester hours
Illustration 271 ..... 3 semester hours
Art Problems 291 ..... 3 semester hours
Typing 101 ..... 3 semester hours*

ART

In addition to the basic requirements listed above, students majoring in Art must complete:

History 101, 102 ..... 6 semester hours
Mathematics 101, 102 ..... 6 semester hours
Foreign Language through the intermediate level ..... 6-12 semester hours**
Biology 101 and 111 or 121 ..... 8 semester hours

*Not required in taken in high school.
**Some senior colleges will require these courses. Approved electives may be substituted if the student plans to transfer to a senior institution where these are not required.



Mathematics

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
Mathematics 109*	5	Mathematics 210	4
English 101	3	English 102	3
Science Elective or Foreign Language	3-4	Science Elective or Foreign Language	3-4
Religion 101	3	Religion 102	3
Physical Education	1	Physical Education	1
Total	15-16	Elective	3
		Total	17-18

SECOND YEAR

First Semester		Second Semester	
Mathematics 211	4	Mathematics 212 or Elective	3-4
English 201 or 203	3	English 202 or 204	3
Physics 101	4	Physics 102	4
Social Science Elective	3	Social Science Elective	3
Fine Arts Elective	3	Mathematics 289 or Elective	3
Total	17	Total	16-17

*Mathematics 103-105 may be subtituted for Mathematics 109. Elective must be approved by student's advisor.

Science

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Religion 101	3	Religion 102	3
Biology 101	4	Biology 111 or 112	4
Chemistry 102	4	Chemistry 103	4
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Physics 101	4	Physics 102	4
Approved Electives	9	Approved Electives	9
Physical Education	1	Physical Education	1
Total	17	Total	17

SUGGESTED ELECTIVES FOR SCIENCE: Chemistry 275-276, Chemistry 202, Anatomy 221, Physiology 222, Mathematics 210, 211, French 101-102, History 101-102, Government 108, Economics 251-252, Sociology 205, Philosophy 201, Geography 151.

*Mathematics 109 may be substituted.

Pre-Engineering

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 109*	5	Mathematics 210	4
Mathematics 111	2	Physics 102	4
Chemistry 102	4	Chemistry 103	4
Physical Education	1	Physical Education	1
Total	15	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	History 102	3
Physics 203	4	Physics 204	4
Mathematics 211	4	Mathematics 212 or Elective	4
Economics 251	3	Mathematics 289 or Elective	3
Religion 101	3	Religion 102	3
Total	17	Total	17

*Mathematics 103-105 will satisfy this requirement.

Any elective must be approved by adivser.

Pre-Optometry

Requirements for the Associate Degree
Leading to a Bachelor's Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Biology 101	4	Biology 111 or 121	4
Chemistry 102	4	Chemistry 103	4
Physical Education	1	Physical Education	1
Total	15	Psychology 201	3
		Total	18

SECOND YEAR

First Semsestr		Second Semester	
Chemistry 275	4	Chemistry 276	4
Physics 101	4	Physics 102	4
Sociology 205	3	Microbiology 241	4
Religion 101	3	Religion 102	3
History 101	3	History 102	3
Total	17	Total	18

*Mathematics 109 will satisfy this requiremant.

Pre-Forestry

Requirements for the Associate Degree
Leading to B.S. Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Biology 101	4	Biology 121	4
Chemistry 102	4	Chemistry 103	4
Physical Education	1	Physical Education	1
**Total	15	**Total	15

SECOND YEAR

First Semester		Second Semester	
Mathematics 210	4	Mathematics 211	4
English 210	3	English 202, 203 or 204	3
Physics 101	4	Physics 102	4
Economics 251	3	Economics 252	3
Religion 101	3	Religion 102	3
Total	17	Total	17

*Mathematics 109 will satisfy this requirement.
**Elective may be added, upon approval of academic advisor.

Pre-Pulp and Paper Science and Technology

Requirements for the Associate Degree
Leading to B.S. Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Biology 101 or Physics 101	4	Biology 121 or Physics 102	4
Chemistry 102	4	Chemistry 103	4
Physical Education	1	Physical Education	1
**Total	15	**Total	15

SECOND YEAR

First Semester		Second Semester	
Religion101	3	Religion 102	3
Chemistry 275	4	Chemistry 276	4
Mathematics 210	4	Economics 251	3
Mathematics 111	2	Mathematics 211	4
Physics 101 or Biology 101	4	Physics 102 or Biology 121	4
Total	17	Total	18

*Mathematics 109 will satisfy this requirement.
**Elective may be added, upon approval of academic adviser.

Pre-Agriculture

Requirements for the Associate Degree
Leading to B.S. Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Biology 101	4	Biology 121 or Biology 111	4
Physical Education	1	Physical Education	1
Chemistry 102	4	Chemistry 103	4
Total	15	Total	15

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	Religion 102	3
Mathematics 210	4	Mathematics 211	4
Chemistry 275	4	Chemistry 276	4
Physics 101	4	Physics 102	4
Economics 251	3	Economics 252	3
Total	18	Total	18

*Mathematics 109 will satisfy this requirement.

Wood Science and Technology

Requirements for the Associate Degree
Leading to B.S. Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Chemistry 102	4	Chemistry 103	4
Mathematics 103	3	Mathematics 105	3
Physics 101 or Biology 101	4	Physics 102 or Biology 111 or 112	4
Physical Education	1	Physical Education	1
Total	15	Total	15

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	Religion 102	3
Mathematics 111	2	Economics 251	3
Mathematics 210	4	Mathematics 211	4
Biology 101 or Physics 101	4	Biology 111 or 121 or Physics 102	4
Chemistry 275	4	Chemistry 276	4
Total	17	Total	18

Pre-Cytotechnology

Requirements for the Associate Degree
Leading to a Registered Cytotechnologist*

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101	4	Biology 111 or 121	4
Religion 101	3	Math 103	3
Physical Education	1	Physical Education	1
History 101	3	History 102	3
Total	14	Total	14

SECOND YEAR

First Semsester		Second Semester	
Anatomy 221	4	Physiology 222	4
Sociology 205	3	Sociology 207	3
Religion 102	3	Speech 211	3
Chemistry 102	4	Microbiology 241	4
Elective**	3	Elective**	3
Total	17	Total	17

**All electives are subject to approval by the adviser

*Cytotechnologists are skilled members of the health team with an indispensable role in the early detection of cancer. Working in pathology laboratories, they examine slides of human cells for abnormalities which indicate the presence of the disease. After two years of College, the student then takes six months of intensive training in an approved school of cytotechnology. In addition, a six-month apprenticeship is necessary before the person is eligible to take the examination in Exfoliative Cytology given by the Registry of Medical Technologists (ASCP).

Pre-Dental Hygiene

Requirements for the Associate Degree
Leading to the B.S. Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101	4	Biology 111 or 121	4
Math 103*	3	Math 105*	3
Religion 101	3	Religion 102	3
Elective**	3	Elective**	3
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
Chemistry 102	4	Chemistry 103	4
Psychology 201	3	Speech 210	3
Sociology 205	3	Sociology 207	3
Physical Education	1	Physcial Education	1
Elective**	3	Elective**	3
English 201 or 203	3	English 202 or 204	3
Total	17	Total	17

*Math 109 will satisfy this requirement

**The following electives are recommended. History 101 and 102 or 201 and 202, or a foreign language 101 and 102 or 201 and 202, or Art Appreciation 161 and Music Appreciation 161. Other electives are subject to approval by the adviser.

Pre-Medical, Pre-Dental, Pre-Veterinary Medicine, or Pre-Medical Technology

Requirements for the Associate Degree
Leading to B.S. Degree or Preparatory for a Professional School

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics**103	3	Mathematics**105	3
Chemistry 102	4	Chemistry 103	4
Biology 101	4	Biology 111 or 121	4
Physical Education	1	Physical Education	1
Total	15	Total	15

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	Religion 102	3
Chemistry 275	4	Chemistry 276	4
Physics 101	4	Physics 102	4
Approved Electives*	6	Approved Electives	6
Total	17	Total	17

*SUGGESTED ELECTIVES French 101-102, History 101-102, Anatomy and Physiology 221-222, Psychology 201, Government 108, Microbiology 241 Sociology 205, Geography 151, Speech 211, Art Appreciation 161, Music Appreciation 161, Math 210, 211, 212, Philosophy 201, History 201, 202, Sociology 207, English 201-202, English 203-204 Chemistry 202

**Math 109 will satisfy this requirement

Pre-Pharmacy

Requirements for the Associate Degree
Leading to a Bachelor's Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101	4	Biology 111	4
Chemistry 102	4	Chemistry 103	4
Mathematics 109	5	Mathematics 210	4
Physcial Education	1	Physical Education	1
Total	17	Total	16

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	Religion 102	3
Economics 251	3	Physics 102	4
Physics 101	4	Chemistry 202	4
Accounting 141	4	Biology 241	4
Elective*	3	Elective*	3
Total	17	Total	18

*Elective must be two semesters of foreign language unless two years of the same language have been completed in high school

Pre-Physical Therapy

Requirements for the Associate Degree
Leading to the Bachelor of Science in Physical Therapy

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101	4	Biology 111	4
Chemistry 102	4	Chemistry 103	4
Mathematics 103**	3	Mathematics 105**	3
Physical Education	1	Physical Education	1
Total	15	Total	15

SECOND YEAR

First Semester		Second Year	
English 201 or 203	3	English 202 or 204	3
Physics 101	4	Physics 102	4
Psychology 201	3	Sociology 205	3
Religion 101	3	Religion 102	3
Elective	3-4	Electives	3-4
Total	16-17	Total	16-17

Approved Electives: French 101-102; Spanish 101-102; History 101-102; United States History 201-202; Economics 251; Sociology 207; Philosophy 201; Anatomy 221; Physiology 222; Speech 211; Music Appreciation 161; Art Appreciation 161; Mathematics 210.

*All colleges and universities do not have the same requirements. It is, therefore, advisable that students entering this program decide early the senior college they wish to attend so that adjustments in the above curriculum can be made to meet the requirements of that institution.

**Math 109 will satisfy this requirement. Because Math 109 is only five hours credit, students taking this course in lieu of 103-105 will have to take an additional elective course.

Pre-Nursing

Requirements for the Associate Degree
Leading to B.S. Degree**

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101	4	Biology 111	4
Religion 101	3	Religion 102	3
Math 103	3	Chemistry 103	4
Chemistry 102	4	Physical Education	1
Physical Education	1	Total	15
Total	18		

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Anatomy 221	4	Sociology 205	3
History 101	3	Physiology 222	3
Psychology 201	3	History 102	3
Approved Elective*	3	Biology 241	4
Total	16	Total	17

*SUGGESTED ELECTIVES FOR PRE—NURSING Music 161, English 203, 204

**All colleges and universities do not have the same admission requirements. Therefore, students should apply at once to the senior college of their choice so that adjustments in the above curriculum can be made to meet the requirements of the senior institution

Pre-Journalism

Requirements for the Associate Degree
Leading to Bachelor's Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education	1	Physical Education	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Approved Electives	6	Approved Elective	3
Total	16	Music Appreciation 161	3
		Total	16

SUGGESTED ELECTIVES FOR PRE—JOURNALISM Government 108, Geography 151, Speech 210-211, Sociology 205, Sociology 207, Psychology 201, History 201-202, Mathemtics 210-211, Economics 251-252, Hygiene 101, Art 161, Philosophy 201

*Mathematics 109 may be substituted

Department of Business

The basic purpose of business is to provide young men and women with the necessary specialized training for a future of self-reliance and economic opportunity. Because the student of business should know the art of living as well as working, opportunities are offered for study in the arts and humanitites.

The Department of Business offers transfer and vocational courses and curricula to serve the needs of all students.

1. **Program for Transfer Students.** Two years of studies are available to the student who plans to graduate from a four-year institution. The student who wishes to major in business administration, accounting, economics, finance, marketing, management, or secretarial administration, may qualify for junior-level status at a senior college or university by completing the first two years at Chowan College.

2. **Program for Vocational Students.** For the student who does not plan to continue his education beyond Chowan College, the Department of Business offers programs in business-vocational training. The department has as its objective the preparation of the student for employment in the field of accounting, secretarial administration, or general office training. This entire program is so planned that any student who desires to transfer to a four-year institution may easily do so. He may contact the chairman of the department for additional information.

POLICIES

Typewriting:

Each student enrolled in the Department of Business is advised to complete A MINIMUM OF ONE COLLEGE-LEVEL COURSE IN TYPEWRITING.

Placement in the typewriting course levels is as follows:

(a) A student with no previous experience in typewriting will enroll in Typewriting 101 .

(b) A student with no more than one year of high school typewriting with a grade below "C" will enroll in Typewriting 102.

(c) A student with one complete year of high school typewriting, with a grade of "C" or better, will enroll in Typewriting 102.

(d) A student with more than one year of high school typewriting, with a grade of "C" or better, will enroll in Typewriting 102

Any exceptions to the above guidelines are to be approved by the student's adviser, the instructor concerned, and the departmental chairman.

A minimum of two courses in college typewriting is normally required for all secretarial programs. Exceptions may be made where students achieve exceptional speed and accuracy levels. An approved substitution report will be executed by the student's adviser where such exceptions are made.

Shorthand:

Secretarial students are placed in the shorthand course levels as follows:

(a) A student with no previous experience in shorthand will enroll in Shorthand 111.

(b) A student with one year of high school experience in shorthand, or less, with a grade below "C" will enroll in Shorthand 111.

(c) A student with one year of high school experience in shorthand, with a grade of "C" or better, will enroll in Shorthand 112.

(d) A student with two years of high school experience in shorthand, with a grade below "C" will enroll in Shorthand 112.

(e) A student with two years of high school experience in shorthand, with a grade of "C" or better, will enroll in Advanced Dictation 211.

Any exceptions to the above guidelines are to be approved by the student's adviser, the instructor concerned, and the departmental chairman.

Students enrolled in an associate secretarial curriculum normally complete as a minimum requirement shorthand through Advanced Dictation 211. Those students who begin in Advanced Dictation 211 normally will complete the Advanced Dictation 212.

The Certified Professional Secretary

The Certified Professional Secretary (CPS) rating is recognized as the measurement standard of proficiency for the secretarial profession. The only way to achieve the CPS rating is by taking the two-day, six-part examination.

Associate degree candidates are eligible to apply for this examination and subsequent certification. The following courses are recommended as minimum preparatory requirements: Economics 251–252; Accounting 141–142, 243; Business Law 281–282; Psychology 201; Financial Mathematics 161; Business Communications 202; Secretarial Procedures 223; and Data Processing 271.

Students who are interested should confer with their advisers.

Business Administration

Requirements for the Associate Degree
Leading to the B.S. Degree in Business Administration or Accounting

FIRST YEAR

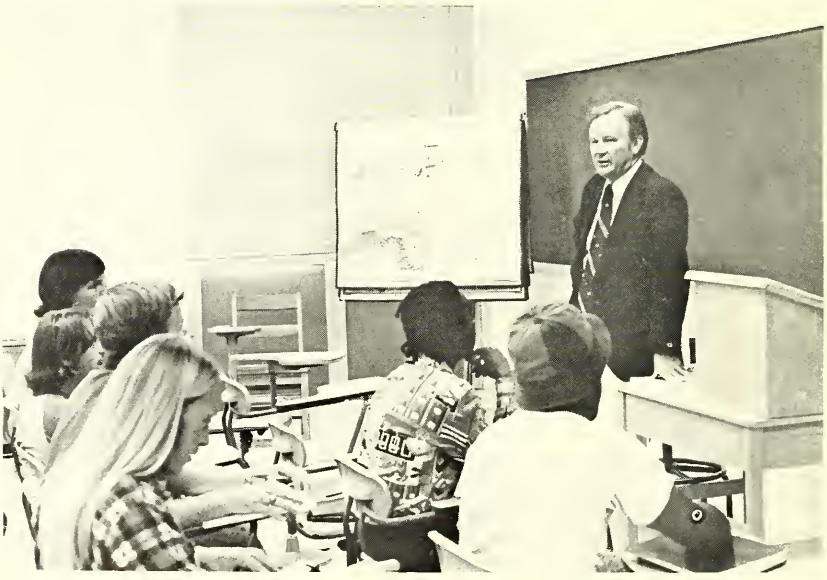
First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
*Mathematics 161	3	Mathematics	3
Accounting 141	4	Accounting 142	4
Physical Education or Personal Development 100	1-2	Economics 251	3
Approved Elective	3	Physical Education	1
Total	17-18	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201, 202, 203, or 204	3	Speech 210	3
Laboratory Science	4	Laboratory Science	4
Economics 252	3	Psychology 201, Accounting 241, 243 or Approved Elective	3
Business Law 281 or Approved Elective	3	Business Law 282 or Approved Elective	3
Accounting 240, 241 or Approved Elective	3	Approved Elective	3
Total	16	Total	16

*Complete six hours from: Mathematics 161 or 103; 101 or 103 or 105. Subject to approval of adviser

SUGGESTED ELECTIVES FOR BUSINESS ADMINISTRATION: History 101 – 102, Government 108, Geography 151, History 201 – 202, Sociology 207, Foreign Language sequence, any fine arts, mathematics or business electives.



Business Education

Requirements for the Associate Degree
Leading to Teacher's Certification and B.S. Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
*Mathematics 161	3	*Mathematics or Shorthand 111, 112	3-4
Typewriting 101, 102	3	Typewriting 102, 103	3
Business Machines 105	1	Duplication Machines 106	1
Foreign Language 101, History 101, or Approved Elective	3	Foreign Language 102, History 102, or Approved Elective	3
Personal Development 100 or Physical Education	1-2	Physical Education	1
Total	17-18	Total	17-18

SECOND YEAR

First Semester		Second Semester	
English 201, 202, 203, or 204	3	Speech 210	3
Shorthand 111, 112, or Advanced Dictation 211	4	Shorthand 112, Advanced Dictation 211, 212, or Approved Elective	4
Accounting 141	4	Accounting 142 or Approved Elective	4
Economics 251	3	Economics 252 or Approved Elective	3
Business Communications 201, 202, or Approved Elective	3	Introduction to Transcription 122	3
Total	17	Total	17

*Complete six hours from Mathematics 161 or 103; 101 or 103 or 105. Subject to approval of adviser

SUGGESTED ELECTIVES FOR BUSINESS EDUCATION Mathematics 105; Government 108 or Geography 151, Psychology 210, Sociology 205, 207; History 201, 202; Philosophy 201; foreign language or science sequence; any fine arts or business electives

Accounting

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
*Mathematics 161	3	*Mathematics	3
Accounting 141	4	Accounting 142	4
Typewriting 101, 102, or Approved Elective	3	Economics 251	3
Physical Education or Personal Development 100	1-2	Total	16
Total	17 or 18		

SECOND YEAR

First Semester		Second Semester	
English 201, 202 or Speech 210	3	Psychology 201 or Approved Elective	3
Accounting 240 or 241	3	Business Law 282 or Approved Elective	3
Economics 252	3	Accounting 241, 243 or Approved Elective	3
Business Law 281	3	Business Machines 105	1
Data Processing 271 or Approved Elective	3	Business Communications 202 or Approved Elective	3
Total	15	Physical Education	1
		Total	14

*Complete six hours from Mathematics 161 or 103, 101 or 103 or 105. Subject to approval of adviser.

Approved Electives for Accounting: History 101-102, Geography 151, History 201-202, Sociology 205, 207, Philosophy 201, Speech 211, any fine arts, mathematics, or business elective.

Merchandising Management

Leading to the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Financial Mathematics 161	3
Retail Merchandising 151	3	Visual Merchandising and Sales Promotion 152	3
History of Apparel, Color, and Design 153	3	Textiles and Non-Textiles 154	3
Typewriting 101, 102, or Elective	3	Art Appreciation 161 or Elective	3
Professional Development 100	2	Physical Education	1
Total	17	Total	16

Summer Internship

Intership in retailing laboratory—minimum of 210 hours on-the-job experience

SECOND YEAR

First Semester		Second Semester	
Religion 102	3	English 203, 204, or Business Communications 202	3
Speech 210; Psychology 201; Business Law 281 History 101, or Elective	3	Speech 210; Psychology 201; Business Law 281; 282; History 102; or Elective	3
Accounting 141	4	Accounting 142; or Data Processing 271 and Keypunch 107	4
Economics 251	3	Economics 252 or Elective	3
Organization and Management 261	3	Marketing 262	3
Total	16	Total	16

Course substitutions may be determined by the adviser and the department chairman

Secretarial Administration

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Shorthand 111, 112 or Advanced Dictation 211	4	Shorthand 112 or Advanced Dictation 211, 212	4
Typewriting 101, 102	3	Typewriting 102, 203	3
Transcription 122 or Mathematics 161	3	Transcription 122 or Mathematics 161	3
Business Machines 105	1	Economics 251	3
Physical Education or Personal Development 100	1-2	Physical Education	1
Total	15-16	Total	17

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	Religion 102	3
Advanced Dictation 211 or 212	4	Speech 210	3
Accounting 141	4	Advanced Dictation 212, Accounting 142, Business Communications 202, or Approved Elective	4-3
Business Law 281	3	Data Processing 271, Economics 252 or Approved Elective	3
Data Processing 271		Office Procedures 223	3
Business Communications 201 or Approved Elective	3	Duplicating Machines 106	1
Total	17	Total	16 17

SUGGESTED ELECTIVES FOR SECRETARIAL ADMINISTRATION: History 101, 102, 201, 202; Geography 151; Sociology 205, 207; Philosophy 201; English 202; Speech 211; Psychology; any fine arts, mathematics, or business electives

Church Secretarial Administration

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Shorthand 111 112 or Advanced Dictation 211	4	Shorthand 112, Advanced Dictation 211 or 212	4
Typewriting 101 or 102	3	Typewriting 102 or 203	3
Mathematics 161	3	Introduction to Transcription 122	3
Physical Education or Personal Development 100	1	Business Machines 105	1
Total	17-18	Total	17

SECOND YEAR

First Semester		Second Semester	
Speech 210	3	Speech 211 or Psychology 201	3
Economics 251	3	Business Law 281	3
Psychology 201 or Data Processing 271	3	Sociology 205 or 207 or Approved Elective	3
Accounting 141	4	Office Procedures 223	3
Art Appreciation 161 or Approved Elective	3	Music Appreciation 161 or Approved Elective	3
Physical Education	1	Duplication Machines 106	1
Total	17	Total	16

Legal Secretarial Administration

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 161	3	Accounting 141	4
Shorthand 111 112 or Advanced Dictation 211	4	Shorthand 112 or Advanced Dictation 211 212	4
Typewriting 101 or 102	3	Typewriting 102 or 203	3
Business Machines 105	1	Transcription 122 or Business Communications 201	3
Personal Development 100	2	Total	17
Total	16		

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	Religion 102	3
Advanced Dictation 211 or 212	4	Speech 210	3
Economics 251	3	Accounting 240 241 or 243	3
Business Law 281	3	Business Law 282 or Approved Elective	3
Accounting 142	4	Office Procedures 223	3
Total	17	Duplicating Machines 106	1
		Physical Education	1
		Total	17

APPROVED ELECTIVES Any social science fine arts or business course

Medical Secretarial Administration

Requirements for the Associate Degree

Upon the completion of the degree requirements as outlined, students have the option of job placement at one of the college affiliated institutions for purpose of clinical work experience. The length of this program is determined by the particular institution; adequate remuneration is afforded each student on a contractual basis.

A Professional Certification is awarded by the affiliated hospital at the time of satisfactory completion of this phase of the program. Students will be assessed $50 per semester which provides student status, including student insurance coverage. The affiliated institutions are: Duke Unverisity Medical Center, Durham; Louise Obici Memorial Hospital, Suffolk, Va.; Pitt County Memorial Hospital, Greenville; Norfolk General in Norfolk, Va.

FIRST YEAR

First Semester	
English 101	3
Medical Terminology 213	3
Religion 101	3
Anatomy 221 or Typewriting 102	4-3
Business Machines 105	1
Personal Development 100	2
Business Machines 106 or 107	1
Total	17-16

Second Semester	
English 102	3
Shorthand 111, *112, or Advanced Dictation 211	4
Introduction to Transcription *122 or Religion 102	3
Medical Terminology 214	3
Typewriting 102 or 203	3
Physical Education	1
Total	17

SECOND YEAR

First Semester	
Financial Mathematics 161 or Economics 251	3
Accounting 141	4
Shorthand* 112, or Advanced Dictation 211	4
Business Law 281, or Introduction to Transcription* 122	3
Business Communications 201 - C	3
Total	17

Second Semester	
Religion 102	3
Economics 251 or Financial Mathematics 116	3
Advanced Dictation 211 or 212	4
Office Procedures 223	3
Business Machines 106 or 107	1
Business Communications 202, Speech 210, Psychology 201, Sociology 205, or Approved Elective	3
Total	17

*Enroll concurrently

APPROVED ELECTIVES FOR MEDICAL SECRETARIAL ADMINISTRATION: Any social science, fine arts, science, mathematics or business elective approved by adviser

Medical Clerical Administration

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Medical Terminology 213	3	Medical Terminology 214	3
Religion 101	3	Typewriting 203	3
Typewriting 102	3	Accounting 141	4
Business Machines 105	1	Financial Mathematics 161 or	
Personal Development 100	2	Religion 102	3
Total	15	Business Machines 106 or 107	1
		Total	17

SECOND YEAR

First Semester		Second Semester	
Speech 210, Psychology 201, Sociology 205, or Approved Elective	3	Economics 252, Business Law 282, or Approve Elective	3
Economics 251	3	Business Communications 202	3
Business Law 281	3	Religion 102 or Financial Mathematics 161	3
Business Communications 201—C	3	Psychology 201, Sociology 205, or Approved Elective	3
Data Processing 271, Accounting 141, or Approved Elective	3-4	Office Procedures 223	3
Physical Education	1	Business Machines 106 or 107	1
Total	16-17	Total	16

APPROVED ELECTIVES FOR MEDICAL CLERIAL ADMINISTRATION Any social science, fine arts, science mathematics or business elective approved by adviser

Clerical Administration

Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Typewriting 101 or 102	3	Typewriting 102 or Data Processing 271 or Approved Elective	3
Business Communications 201-A, Data Processing 271, or Approved Elective	3	Accounting 141	4
Financial Mathematics 161	3	Duplicating Machines 106	1
Keypunch 107	1	Personal Development 100 or Physical Education	1
Business Machines 105	1	Total	16-15
Total	15-16		

SECOND YEAR

First Semester		Second Semester	
Speech 210	3	Economics 252 or Approved Elective	3
Accounting 142 or Approved Elective	4-3	Office Procedures 223 or Approved Elective	3
Economics 251	3	Business Law 282 or Psychology 201	3
Business Law 281	3	Typewriting 203	3
Business Communications 201-A or Data Processing 271	3	Business Communications 202	3
Total	15-16	Physical Education	1
		Total	16

APPROVED ELECTIVES Any fine arts, social science, foreign language, Teletypesetter 6 & 7, or business course approved by adviser

One-Year General Clerical

Requirements for a One-Year Diploma

First Semester		Second Semester	
English 101	3	Religion 101	3
Mathematics 161	3	Accounting 142	4
Data Processing 271, Economics 251 or Approved Elective	3	Business Machines 105 or 107	1
Accounting 141	4	Economics 251 or 252	3
Typewriting 101 or 102	3	Duplicating Machines 106	1
Business Machines 105 or 107	1	Approved Elective£	3
Total	17	Personal Development 100 or Physical Education	2 1
		Total	16 17

APPROVED ELECTIVES FOR ONE-YEAR GENERAL CLERICAL COURSE: Any elective approved by adviser. Courses as prescribed in both one-year programs will fit into the two year curriculum planning. Consult your adviser for full information.

One-Year Secretarial

Requirements for a One-Year Diploma

First Semester		Second Semester	
English 101	3	Religion 101	3
Introduction to Transcription 122 or Mathematics 161	3	Introduction to Transcription 122 or Mathematics 161	3
Shorthand 111, 112 or Advanced Dictation 211	4	Shorthand 112, Advanced Dictation 211 or 212	4
Typewriting 101, 102	3	Typewriting 102, 203	3
Business Machines 105 or 107	1	Accounting 141	4
Personal Development 100 or Physical Education	2-1	Duplicating Machines 106	1
Total	15-16	Total	18

Department of Graphic Arts and Photography

The curriculum offered in printing technology by the Department of Graphic Arts is recognized as one of the finest in the country, and credit for courses completed are accepted by the senior institutions offering degrees in graphic arts.

The department enjoys a reputation for leadership in educating young men and women for opportunities in the graphic arts and publishing industry. This reputation has grown as a result of constant updating of modern facilities and equipment, improving the curriculum and maintaining a competent and experienced faculty.

The basic objective of the Department of Graphic Arts is to prepare students for successful careers in the printing, publishing and allied industries. The program of study is specifically directed toward careers in the areas of printing technology, printing production and printing management. The entire program is offered with a backdrop of liberal arts.

ENTRANCE REQUIREMENTS

General requirements for admission to the graphic arts program are given in the Academic Program section of this catalog. Other requisites include such things as an interst in printing, a keen and inquiring mind and industrious habits.

The two-year program is two-fold in that it offers the student an opportunity to prepare for a variety of positions in the printing and publishing industry. In addition, completion of the program earns the student an Associate Degree in Graphic Arts and prepares him for further study and a degree at a four-year institution.

PROGRAM OF STUDY

Although a description of courses in the graphic arts program follows it is pertinent to present a brief picture of specific opportunities available to students.

Students receive training in letterpress composition and production, including advertising and page makeup as well as presswork. In this area they are taught linotype fundamentals, teletypesetter perforator operation, machine maintenance and repair and monitoring of tape-operated typesetting machines.

Students are fully oriented and trained in electronic photosetting equipment for both hot and cold type composition and paste-up. They also receive intensive study and training in offset camera and plate production as well as color separation and offset press operation and maintenance.

Graphic arts students become proficient in their skills through participation in the production of all printing for the college, including catalogs, brochures, yearbooks and the production of a bi-weekly student newspaper and monthly college news-magazine.

Printing Technology

Requirements for the Associate Degree

The following courses must be completed by all students enrolled in the Associate Degree program in Printing Technology:

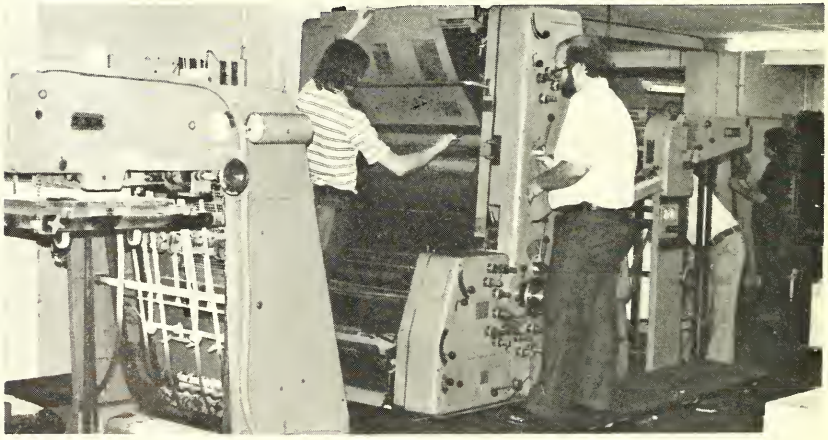
English 101, 102	6 semester hours
Religion 101, 102	6 semester hours
Typewriting 101*	3 semester hours
Mathematics 101 or 161	3 semester hours
Business Law 281, 282**	6 semester hours
Physical Education	2 semester hours
Psychology 201	3 semester hours
Electives	9 semester hours

In addition to the basic requirements listed above, the following professional courses must be completed by students majoring in Printing Technology:

Typography 111	4 semester hours
Preparatory Offset 121	4 semester hours
Elementary Presswork 131	4 semester hours
Introduction to Graphic Arts 101	3 semester hours
Typography 213	4 semester hours
Advanced Preparatory Offset 223	4 semester hours
Advanced Offset Methods 233	4 semester hours
Advertising Design and Sales 121	3 semester hours

*An elective may be substituted if the student has credit for one year of typing in high school.

**Electives may be substituted with approval of adviser or Department Chairman.



Word Processing for Printing

A CERTIFICATE of Proficiency is awarded to students who successfully complete a one-year Word Processing Program.

First Semester		Second Semester	
Religion 101	3	Religion 102	3
English 101	3	English 102	3
Word Processing 166	3	Word Processing 167	3
Approved Electives	6	Approved Electives	6
Total	15	Total	15

News Writing and Advertising

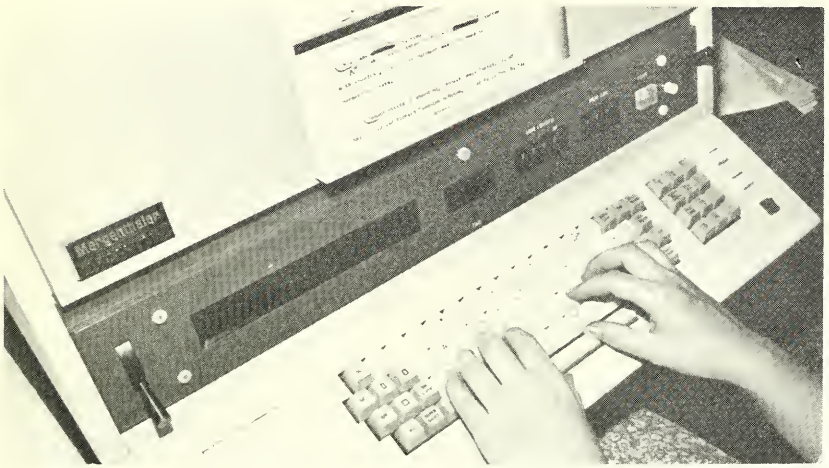
Requirements for the Associate Degree

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Physical Education	1	Physical Education	1
Typing 101 or 102	3	Photography 101	4
Newswriting 103	3	Newswriting 104	3
Financial Math 161	3	English for Newswriters 106	2
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
History 201	3	History 202	3
Techniques for Newspaper Publishing 101	3	Psychology 201	3
Photography 102	4	Introduction to Advertising Design and Sales 121	3
Word Processing 166	3	Word Processing 167	3
Total	16	Total	15



Division of Photography

The Department of Graphic Arts, through its Division of Photography, offers a comprehensive program leading to an Associate Degree in Photography, and is designed to provide a working knowledge of the creative and artistic aspects of the art.

The curriculum is tailored both to the needs of the student planning a career in photography immediately following his two years of study at Chowan College, and for the student who plans to pursue the baccalaureate degree at a senior institution.

Photography

Requirements for the Associate Degree

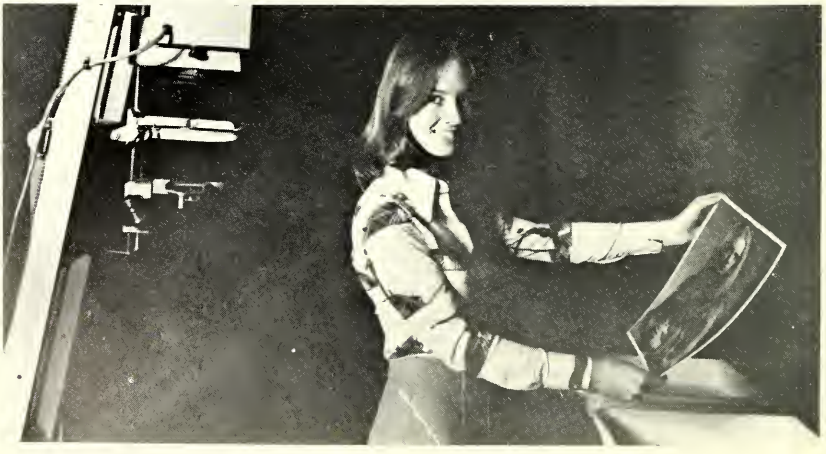
FIRST YEAR

First Semester		Second Semester	
Photography 101	4	Photography 102	4
English 101	3	English 102	3
Religion 101	3	Religion 102	3
WesternCiv 101	3	Western Civ 102	3
Math 101 or 103	3	Math 102 or 105	3
Physical Education	1	Physical Education	1
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
Photography 201	4	Photography 202	3
Photography 204	4	Photography 205	3
Psychology 201	3	Photography 206	3
Electives	6	Sociology or Economics	3
Total	17	Elective	3
		Total	15

*Elective courses must have the approval of the academic advisor



Courses of Instruction

COURSE NUMBERS

Credit courses in the college degree programs are numbered 100 to 299.

Chowan College reserves the right to change its course offerings upon proper notice.

Department of Business

Mr. Thomas E. Ruffin, Jr.
Acting Chairman

BUSINESS ADMINISTRATION AND ECONOMICS

141-142 Principles of Accounting — 4 semester hours each

Basic courses in accounting procedures and principles used in proprietorships partnerships, and corporations. Emphasis is on analyzing, recording, and reporting business transactions; the preparation of working papers and financial statements; special books of original entry; and the decision-making process.

161 Financial Mathematics — 3 semester hours

Comprehensive treatment of financial problems arising in modern living as related to accounting mathematics: statistics, asset depreciation, statement analysis, profit and loss distribution, stock and bond evaluations; retail mathematics: commercial discounts, markup, markdown, and turnover, mathematics of finance: simple interest and simple discount, compound interest, annuities, sinking funds, amortizations. Three hours per week.

240 Managerial Accounting — 3 semester hours

An intermediate course in accounting in preparation, analysis, and interpretation of accounting and financial data for decision making. Lecture and laboratory.

PREREQUISTES: Accounting 141-142.

241Intermediate Accounting Theory — 3 semester hours

A thorough study in intermediate accounting of the asset, liability, and stockholders' equity accounts of the balance sheets, as well as the income statement accounts. Lecture and laboratory.

PREREQUISITE: Accounting 141 and 142

243 Income Tax Accounting — 3 semester hours

A course designed to acquaint the student with preparation of individual, partnership, corporation, and estate and trust returns and the procedures involved in keeping tax records. Lecture and laboratory.

PREREQUISITE: Accounting 141

COREQUISITE: Accounting 142 and Economics 251, 252

251 Principles of Economics — 3 semester hours

Economics 251 involves macroeconomics. The objective of the course is to introduce the student to the principles essential to an understanding of fundamental economic problems and the policy alternatives society may utilize to contend with these problems.

252 Principles of Economics — 3 semester hours

Economics 252 is from the microeconomics approach. Specific economic units are examined and a detailed consideration of the behavior of these individual units is made. Three hours per week.

261 Organization and Management — 3 semester hours

A study of modern business organization and operation. The organizational structure, employee responsibilities and supervision, customer services, etc., as related to management are emphasized.

271 Introduction to Data Processing — 3 semester hours

A course designed to present a theoretical and practial understanding of business data processing. Students become acquainted with data processing concepts, how machines and systems are combined, and the advantages to be realized from mechanization.

281 Business Law — 3 semester hours

A course dealing with law in general, contracts, negotiable instruments, sales, bailments, transportion, suretyships and guarantyship, insurance, principal and agent, employer and employee, and partnerships, as applied in business today. Three hours per week.

282 Business Law — 3 semester hours

A continuation of Business Law 281, study of law pertaining to corporations, real property, landlord and tenant, personal property, mortgages, debtor and creditor, will and estates, wrongs and remedies, as applied to business life. Three hours per week.

MERCHANDISING

151 Retail Merchandising — 3 semester hours

Principles and practices in retail store management; buying, receiving, pricing, and selling; sales campaigns; inventory and stock control; customer relations; and personnel management.

152 Visual Merchandising and Sales Promotion — 3 semester hours

A course in techniques and theory of display in relation to retailing—sales promotion. Classroom displays, display construction, and use of equipment are emphasized. The analysis and practices of all phases of sales promotion and advertising are included.

153 History of Apparel, Color, and Design — 3 semester hours

A study of apparel throughout history, the causes and effects of changing trends, color variations and combinations, as well as details of design and line.

154 Textiles and Non-Textiles — 3 semester hours

A study of the raw materials, yarn and fabric construction and finishes used in the manufacture of apparel and home-furnishing goods, as well as materials, construction and function of various types of consumer goods--silverware, chinaware, glassware, leather goods, furniture and others. Quality standards and governmental regulations are discussed.

262 Marketing — 3 semester hours

Salesmanship, communications, records and credit, personnel management, human relations, means and methods of marketing, and trends in the marketing function. Includes total understanding of flow and marketing of goods from production to consumption. Classroom instruction is related to job experience with special attention to problems encountered.

SECRETARIAL ADMINISTRATION

100 Professional Development — 2 semester hours

Deals fundamentally with the means of gaining understanding of self–realization. It is a study of personality, speech, grooming, physical, mental, and social improvements pertaining to business and daily relationships with others — all of which lead to greater success in the business world.

Required of all Merchandising Management, Secretarial, and Clerical majors; optional for other college programs.

This course may fulfill requirement for one semester of physical education.

Three hours per week.

101 Beginning Typewriting — 3 semseter hours

Mastery of the keyboard by the touch method and the techniques of touch typing, for business majors. Students who have had less than one year of typewriting in high school should enroll in this course. Three hours per week.

102 Intermediate Typewriting — 3 semster hours

Instructions are given in manuscript typing, letters, tabulations, and business forms. Speed and control are emphasized. Three hours per week.

PREREQUISITE: Typing 101 or equivalent.

201 A, B, C Business Communication — 3 semester hours each

Designed to afford the student an intensive overview of the mechanics of machine transcription, with special emphasis on production and perfect copy in letter and report writing. Specialty areas: A, General Secretarial; B, Legal Secretarial; C, Medical Secretarial.

202 Business Communciation — 3 semester hours

Development of skills in reading, writing, listening and using audio tapes, with emphasis on the most used types of business letters and-or reports. Emphasis is also placed on human relations as well as the underlying psychology of effective business letter writing.

203 Advanced Typewriting — 3 semester hours

High level skill is developed in general and specialized areas. Accuracy and speed are emphasized. Three hours per week.

PREREQUISITE: Business 102 or equivalent.

105 Business Machines: Electronic Calculation — 1 semester hour

An introduction to the use of the electronic calculator as a tool for problem solving. Basic features of the calculator are explained. Students learn to solve typical business consumer problems on an electronic calculator. Emphasis is on touch control and accuracy. Open to all students

106 Business Machines: Duplicating — 1 semester hour

A basic skill of operation, together with techniques, is developed in the use of the fluid duplicating, memeograph, and offset processes.

PREREQUISITE: Business 102 or equivalent.

107 Business Machines: Keypunch — 1 semester hour

Purpose is to prepare students for employment as keypunch operators in the field of data processing. Special emphasis is placed on programming, both normal and alternate. In addition to learning proper machine procedures, students gain practical experience in analyzing and solving problems.

PREREQUISITE: Business 101 equivalent.

111-112 Shorthand — 4 semester hours each

Gregg shortand methods are used to develop reading and writing skills. Six hours per week.

122 Introduction to Transcription — 3 semester hours

This course deals primarily with the use of business English in business correspondence but includes, in addition, condensed units in business letter writing, filing, and machine transcription. Attention is given to a review of the fundamentals of English grammar and spelling. Enroll in this course at the same time you enroll in Business 112.

PREREQUISITE: Business 111 or equivalent.

211-212 Advanced Diction — 4 semester hours each

A dictation course for second year secretarial students. Six hours per week.

PREREQUISITE: Business 111, 112, or equivalent.

213-214 Medical Terminology and Transcription — 3 semester hours each

Intensive practice in medical prefixes and suffixes and their meaning, transcribing case histories, medical articles, and dictated medical material. Machine transcription is provided. Six hours per week each semester.

PREREQUISITE: Business 211.

215-216 Clinical Work Experience — 4 semester hours each

Clinical experiences in these courses are designed to aid the student in developing overall concepts involved in actual on-the-job performances in activities associated with records in hospitals and doctor's offices. Throughout this experience the student observes and actually works in designated departments within the hospital under the direct supervision of a Registered Medical Records Librarian.

223 Secretarial Office Procedures — 3 semester hours

This course is designed for secretarial students only. It deals primarily with the theory of office practice; emphasis is given throughout the course to the handling of actual office problems and on-the-job situations. The course is generally restricted to the sophomore level. Freshman with good academic records may enroll with permission of their advisers.

Department of Language and Literature

Mr. G. Kenneth Wolfskill
Acting Chairman

Division of English
Mr. G. Kenneth Wolfskill, Head

101 Composition — 3 semester hours

A laboratory course in expository writing designed primarily to train the student in the writing skills necessary to do competent academic work on the college level. Primary emphasis on the various methods and techniques of developing the expository theme. Readings in general literature are also included as aids in writing themes. Three hours per week.

101 English As A Foreign Language — 3 semester hours

This course for students who do not have English as their native tongue has the same purposes and general nature as 101 Composition. Its approach differs from 101 Composition in focusing on more fundamental aspects of idiom and grammar while emphasizing methods and techniques of developing expository writing skills.

102 Composition and Introduction to Literature — 3 semester hours

English 102 is a genre-studies course, concentrating on form and meaning in the literary modes, poetry, drama and fiction. Writing is emphasized as in 101, but it is aimed specifically at the interpretation of literature. The course also introduces research skills.

PREREQUISITES: English 101

201 English Literature to 1800 — 3 semester hours

A survey of major British writers from the Anglo-Saxon period through the 18th century. See note below. Three hours per week.

PREREQUISITES: English 101 and 102.

202 English Literature since 1800 — 3 semester hours

A survey of major British writers from the beginnings of Romanticism to the present day. See note below. Three hours per week.

PREREQUISITES: English 101 and 102.

203 American Literature through Whitman — 3 semester hours

A survey of American authors from the colonial period through Transcendentalism and Walt Whitman. See note below. Three hours per week.

PREREQUISITES: English 101 and 102

204 American Literature since Whitman — 3 semester hours

A survey of American authors from the beginnings of Realism to the present day. See note below. Three hours per week.

PREREQUISITES: English 101 and 102

NOTE: In most curricula, a student may choose either sequence (English 201-202 or English 203-204) to fulfill the English requirements for his sophomore year. He must, however, complete one sequence to qualify for the associate degree. The only exemptions are those curricula requiring only 3 hours of English beyond the Freshman level.

210 Speech — Voice and Diction — 3 semester hours

This course is designed to assist the student in developing a pleasing and effective voice and in improving his articulation. Attention is given to phonetics. Three hours per week.

211 Speech — Public Speaking — 3 semester hours

This course in the elements of effective speaking is designed to develop skill in extemporaneous speaking. It stresses the preparation, organization, and delivery of various types of speeches in a variety of speech situations. Three hours per week.

Division of Foreign Languages
Dr. William L. Felker, Head

Basic and intermediate courses are taught in French and Spanish. Advanced composition, conversation and a survey of literature are offered on demand. Through these latter classes a student may earn between six and twelve semester hours in upper division or senior college studies.

Placement: Students with one or more years of high school Spanish or French should confer with the appropriate instructor in order to determine what course in language to take at Chowan. If a student has taken one or more years of language in high school but still feels his background is inadequate he may elect to begin with the basic first year college sequence and will receive full credit at this institution. Students with three or four years of high school language may be able to satisfy language requirements without further language study at Chowan. Transfer students with college credit already earned in Spanish or French should continue with the next highest language course offered here until the requirements of their curriculum are met.

Credit: All courses in the department carry three hours of academic credit. Spanish and French 101, 102, 201, 202 meet three times a week in the classroom, and require an additional scheduled hour of language laboratory drill per week. The department is equipped with a 30 booth language laboratory which is open during the afternoons for student use. Advanced courses in Spanish and French meet twice a week and do not have scheduled laboratory hours.

Requirements: The following programs of study require foreign language for graduation from Chowan College: Liberal Arts, Pre-Ministerial, Pre-Law, Pre-Pharmacy, Pre-Journalism. Students in other areas should take foreign language unless they are certain that it is not required at the senior institution to which they plan to transfer.

Courses numbered 101, 201, 203, 251 are offered only in the fall. Those numbered 102, 202, 204, 252 are offered only in the spring.

101-102 Elementary French — 3 semester hours each

For those with no previous study of the language. Fundamentals of grammar. Training in pronunciation. Essential vocabulary. Short compositions. Elementary readings during the second semester. One lab period per week.

201-202 Intermediate French — 3 semester hours each

Prerequisite: French 101-102 or two years of high school French. Review of grammar. Advanced study of idiomatic constructions and vocabulary use. Readings. Basic composition technique. One lab period per week.

251-252 Introduction to French Literature — 3 semester hours each

Prerequisite: French 201-202 or three years of high school French. Rapid review of most difficult parts of grammar. Survey of French Literature from Chanson de Roland to twentieth century. Library assignments and reports. Offered on demand.

SPANISH

101–102 Elementary Spanish — 3 semester hours each

For those with no previous study of the language. Fundamentals of grammar. Training in pronunciation. Essential vocabulary. Short compositions. Elementary readings during the second semester. One lab period per week.

201-202 Intermediate Spanish — 3 semester hours each

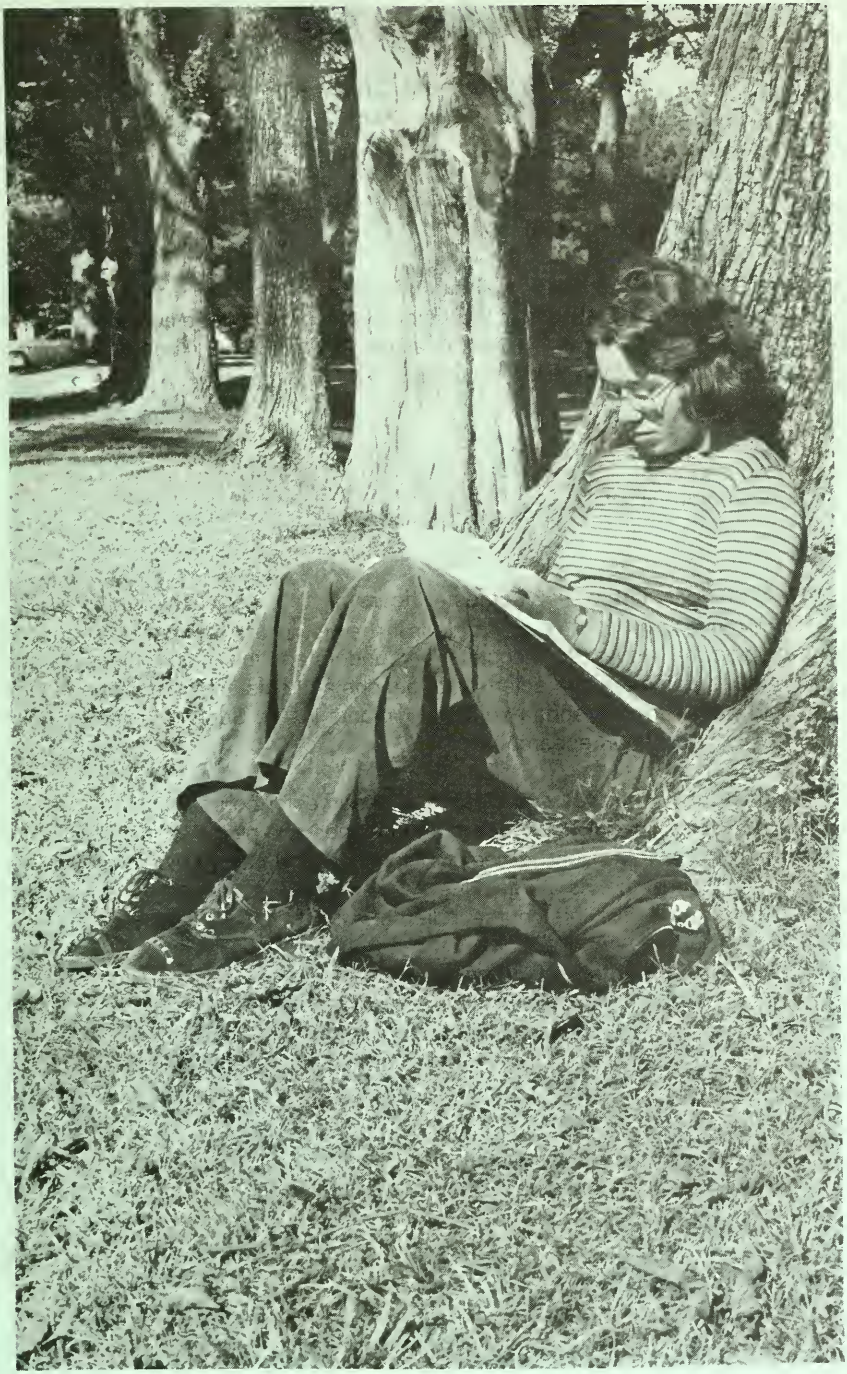
Prerequisite: Spanish 101–102 or two years of high school Spanish Review of grammar. Advanced study of idiomatic constructions and vocabulary use. Frequent dictations. Readings. Basic composition technique. One lab period per week.

203–204 Composition and Conversation — 3 semester hours each

Prerequisite: Spanish 201–202 or three years of high school Spanish. Advanced training in speaking and writing. Emphasis on practical application of grammar and vocabulary. Study of literary models. Conversation sessions. Weekly compositions required. Offered on demand.

251–252 Introduction to Spanish Literature — 3 semester hours each

Prerequisite: Spanish 201–202 or three years of high school Spanish. Rapid review of the most difficult parts of grammar. Survey of Spanish Literature from its beginnings to the twentieth century. Library assignments and reports. Offered on demand.



Department of Fine Arts

Dr. James M. Chamblee
Chairman

DIVISION OF ART

Mr. J. Craig Greene, Head

The Division of Art offers training in several fields of art which enable the student to continue his study at the junior level in most college and university art departments, as well as professional art schools. The student can place emphasis in one of the following areas:

1. Creative studio work
2. Art history
3. Art education
4. Commerical art

161 Art Appreciation — 3 semester hours
A selective study of the major periods in the history of Art. Emphasis is placed on helping the student to recognize and understand the major objectives and techniques which are characteristic of periods and outstanding artists and their influence on current trends and developments in Art. Supplemented by color slides and individual research

171 Introduction to Art and Design — 3 semester hours
An intense study **and practice** of the theories and philosophies of Art, both past and present. A blend of lecture, seminar, and design studio provide an understanding of the visual dialogue.
Art majors will take this course in lieu of Art161.

101-102 Fundamentals of Drawing — 2 semester hours each
Instruction and practice in the basic skills and techniques of drawing and composition. Various media such as pencil, charcoal, ink, collage, etc., are used. A terminology unique to art is used in an active dialogue both individually and as a group activity.

151 Ceramics — 3 semester hours
Instruction in hand-building, wheel-throwing, glazing, decorative techniques, and firing. Students may experiment with free form and sculpture designs in clay.

181 Lettering Design — 2 semester hours
An applied study of calligraphic techniques as they are related to advertising art. Combined with a survey of calligraphic theory.

191 Printmaking — 3 semester hours

Instruction and practice in the various printing processes. Intaglio, etching, woodcut, lithography, and serigraphy are explored for their expressive possibilities.

201 Painting — 3 semester hours

Instruction and practice in the basic media and techniques of painting. Emphasis is placed on composition and color usage. Critical awareness is developed with periodic seminar-critique activities.

202 Painting — 3 semester hours

Continuation of Painting 201 with emphasis placed on advanced painting problems which involve experimentation with color, composition, and the human figure. The development of creativity and individual style are of prime importance.

211-212 Art History Survey — 3 semester hours each

211. Prehistoric through Gothic. Painting, sculpture, architecture, and the minor arts are traced from prehistoric through the Gothic Era. Augmented by color slides, research projects, and seminars.

212 Renaissance through Modern. Painting, sculpture, architecture, and the minor arts are traced from the beginning of the Renaissance up to an including the present day. Augmented as 211.

261-262 Advertising Design — 3 semester hours each

A comprehensive introduction that begins with the various techniques of layout and carries through to the preparation of the final art for the printer.

271 Illustration — 3 semester hours

An applied study of the various techniques of story, commerical, and fashion illustration

291 Art Problems — 2-4 semester hours

A highly specialized course of individual study in any one of the following areas: (Drawing, Painting, Ceramics, Printmaking, Sculpture, Interior Design, Graphic Design). May be repeated as Art Problems 292 when further study is desired.

DANIEL SCHOOL OF MUSIC

Dr. James M. Chamblee, Head

The courses in music are designed to serve three purposes:

1. To provide thorough training in the practice, literature, theory, and history of music for the student who wishes to concentrate on music in the liberal arts curriculum leading to the associate degree.

2. To provide a solid foundation for the student who elects music as his major subject in the curriculum leading to the A.B. and B.M. degrees.

3. To provide students in other departments with elective courses in music designed to increase knowledge of religious music and to add cultural value and enjoyment to the general liberal arts program.

101-102 Notation, Sight-singing, and Diction — 1 semester hour each
Introductory course, intended to provide a basic knowledge of the common terminology of music, rhythms, intervals, and scales. Requried of all music majors. Two laboratory hours per week.

151-152 Harmony — 3 semester hours each
A beginning course in the elements of musical composition, including triads, inversions, seventh chords, nonharmonic tones, elementary modulation, keyboard harmony, and short compositions.
PREREQUISITE OR COREQUESITE: Music 101-102.

161 Music Appreciation — 3 semester hours
An introduction to muscial understanding, emphasizing elements, styles, and forms. Integrated with the other arts and the humanities in general. Lectures, research, recordings, and concerts.

201 –202 Notation, Sight –singing, and Dictation — 1 semester hour each
Continuation of Music 101-102, with work in clef-reading, rhythms, intervals, chords, and melodies, utilizing exercises from musical literature. Required of all music majors. Two laboratory hours per week.
PREREQUISITE: Music 101-102.

253-254 Advanced Harmony — 3 semester hours each
A continuation of Music 151-152, including chromatic harmony, advanced modulation, advanced keyboard harmony, and larger compositions. Required of all music majors.
PREREQUISITES: Music 101 –102, 151 –152.
COREQUISITES: Music 201 –202.

171 –172 Introduction to Music Literature — 2 semester hours each
A course for the music major designed to acquaint him with representative examples of the types, form, and styles of music with which he will have experience during his lifetime. Emphasis is places on good listening techniques. Required of all music majors.

APPIED MUSIC

The following courses in applied music are open to any student in the college. Work in applied music is regarded not merely as technical training in performance, but also as a study of the standard literature. Credit in applied music is given on the basis of (1) the stage of development and (2) the number of lessons per week. The general prerequisite for credit in applied music is a basic knowledge of the instrument to be studied.

All students taking applied music for credit are required to attend weekly student workshop-recitals and college sponsored concerts. Music majors must also participate in a musical organization and take part in prescribed concerts. A minor in piano is required of all music majors not having piano as their major. No credit will be given for preparatory piano, voice, or organ.

111A—112A First Year Voice — 1 or 2 semester hours each
One or two half-hour lessons per week and six or twelve practice hours per week, respectively.

211A-212A Second—Year Voice — 1 or 2 semester hours each
One or two half-hours lessons per week and six or twelve practice hours per week, respectively.

113A Class Instruction in Voice — 1 semester hour
Beginning voice students only. One class hour and 4 practice hours per week. Offered only upon demand.

121-122 String Methods — 1 semester hour
A study of string instruments to acquaint students with basic techniques and pedagogical principles.

221 Brass Methods — 1 semester hour
A study of brass instruments to acquaint students with basic techniques and pedagogical principles.

222 Woodwind Methods — 1 semester hour
A study of woodwind instruments to acquaint students with basic techniques and pedagogical principles.

Similar descriptions with regard to value, hours, and prerequisite work apply to each of the courses B, C, D, E, F, and G.

B. **Piano**	C. **Organ**	D. **Woodwind**
111B-112B	111C-112C	111D-112D
211B-212B	211C-212C	211D-212D
113B	113C	113D
E. **Brass**	F. **Percussion**	G. **Strings**
111E-112E	111F-112F	111G-112G
211E-212E	211F-212F	211G-212G
113E	113F	113G

Ensembles

191 College Choir — 1 semester hour
Membership is open to any college student. Performances include fall, Christmas, and spring concerts, as well as numerous other on-campus engagements throughout the year. Three rehearsal hours per week. May be repeated for credit.

191T Touring Choir — 2 semester hours
Membership selected from the College Choir by the director. Performs various off-campus programs throughout the year, including an extensive tour in the spring. Two additional rehearsal hours per week. May be repeated for credit.

103 College Band — 1 semester hour
Open to all qualified instrumentalists on the campus. During the fall semester the band presents music at home football games. Three rehearsal hours per week. May be repeated for credit.

181 College Orchestra — 1 semester hour
Open to all students with the permission of the director. Offered only if membership is sufficient. May be repeated for credit. One two-hour rehearsal per week.

Community Chorus — No credit
Open to all students and community persons. No audition required. Performs twice a year accompanied by orchestra. Participation is **required** of all students taking voice for credit. One rehearsal per week.

Other ensembles (no credit) are organized, from time to time for student participation.

Division of Dance

100 Introductory Ballet — 1 semester hour
For those with no previous ballet training or those whose techniques need strenghtening in order for them to enter Ballet 1.

101 Ballet 1 — 1 semester hour
Barre, port de bras, basic adagio and allegro. History of dance from prehistoric times to the 15th century. Study of music, costume, etc., in relation to dance forms.

102 Ballet II — 1 semester hour
Barre, port de bras, adagio and allegro. More emphasis on work in center floor. History of dance from 16th centuries. Combined study of music, costume, decor, mime, etc., in relationship to the dance.

111 National Dance — 1 semester hour

Presentation and performance of traditional folk dances from around the world and their influence on the national dance forms of the United States. Includes study and calling of square dances.

112 Comtemporary Dance — 1 semester hour

Study of America's most used dance forms: foxtrot, waltz, tango, rhumba, samba, twist, and follow up. Emphasis will be placed on evolution of dance forms and ethnic origins.

201 Ballet III — 1 semester hour

Barre and centerfloor work at a more advanced level, supplemented by classes in pointe (women), men's classes stressing the technical achievements important to the male dancer, and variations and supported adagio (coed).

202 Ballet IV — 1 semester hour

Advanced classical ballet techniques taught with strict adherence to the principles demanded by professional companies. Includes basic human anatomy as it affects choregraphy.

211 Modern Dance I — 1 semester hour

Contemporary technique, improvisational and dramatic movement. Use of techniques which include the development of all movement forms from folk through avant garde dance. Study of modern idealogies from Duncan to Graham.

212 Modern Dance II — 1 semester hour

More advanced techniques in contemporary dance. Analysis of body movement as applicable orginial choreography in contemporary vein. Study of Indian and Oriental dance and their relationship to contemporary dance.

Department of Graphic Arts and Photography

Mr. Herman W. Gatewood
Chairman

PRINTING TECHONOLOGY COURSES

166-167 Word Processing — 3 semester hours each

A study of the operation of the paper tape perforators, machines similar to typewriters which are used to punch perforated paper tape to automatically operate typesetting and photocomposition machines. Courses includes orientation to the printing industry; practice in keyboard; techniques; learning to read perforated tape; and punching tape for various compositions. Course also includes instruction in the operation of photocomposition machines, and basic "paste up" method. Two hours lecture and four hours laboratory per week.

PREREQUSITE: Typing 101

101 Introduction to Graphic Arts — 3 semester hours

A survey of the history of printing from Gutenburg to the present, and a study of the various printing processes, including letterpress and offset.

111 Principles Of Typography — 4 semester hours.

A review of the history of printing and basic fundamentals of graphic arts. Course includes instruction in printers' mathematics, elements in operation of photocomposition machines, both manual and automated, to set display and body type for various printing forms. Laboratory projects cover the assembling of various forms for newspaper production and commercial printing. Two hours lecture and three hours of laboratory per week.

121 Introductory Preparatory Offset — 4 semester hours

The study and functions of darkroom techniques and process camera in relation to line and halftone reproduction. The course acquaints the student with lithographic and offset printing processes which emphasize stripping, plates, and platemaking.

131 Elementary Presswork — 4 semester hours

Basic fundamentals are stressed in the operation of hand–fed, automatic platen presses and duplicator presses. Laboratory experiences include make-ready methods and procedures, imposition, lockup, color printing and the care and maintenance of equipment. A study is made of inks, papers, and chemicals used in offset printing. Also a study of common pressroom problems.

213 Advanced Typography — 4 semester hours

Development and practice of efficient procedures in producing layouts for newspaper advertisements, commercial forms, book work, with a continuation of 112 to provide additional experience in photo-composition. Laboratory periods include preparation of working layouts and composition of various forms for printing by offset methods. Two hours lecture and three hours of laboratory per week.

223 Advanced Preparatory Offset — 4 semester hours

The course is a study of color theory in both indirect and direct methods of color separation. Emphasis is placed on special effects, duotones, flat color, and separation techniques. Detailed study is given to color stripping, registering, and platemaking.

PREREQUISITE: Introductory Preparatory offset 121.

233 Offset Methods — 4 semester hours

This course consists of theory, practice and problems of offset printing. Pressroom efficiency, with emphasis on one and two color sheet–fed and web offet presses. Special problems which are encountered in the maintence and operation of the sheet-fed and web offset presses, producing two, three and four color printing, are an integral part of the course.

PREREQUISITE: Elementary Presswork 131

PHOTOGRAPHY

101 Basic Photography — 4 semester hours

A beginning course in practical photography with emphasis on craftsmanship, theory and visual communication, including laboratory experience. Thorough instruction in the operation of cameras and the processing and printing of black and white pictures.

102 Photographic Materials and Processes — 4 semester hours

An in-depth study of the materials and processes used in black and white photography. Standardization of processes and technique is stressed in order to develop creative control over the photographic process. This is done through study of sensitometry, various methods of development, and the many methods of exposure including the "zone system." Use of filters, basic lighting and design are also covered.

201 Color Photography — 4 semester hours

A comprehensive study of color theory, color vision, color reversal and negative materials, and methods of processing. Proper exposure in regard to light quality and quanity will be stressed.

202 Color Photography — 4 semesters hours

A study of color theory as applied to producing color images on paper using both the substractive and additive processes. The production of quality color prints through accurate color analysis is stressed. The later part of the course will cover various special processes and dirivations.

204 Commercial Photography — 3 semester hours

A study of the many aspects of commercial photography including extensive practical experience in many areas such as fashion, product, food and industrial photography. Thorough instruction in studio lighting, use of props and models and use of the view camera.

205 Portraiture — 3 semester hours

A study of the types and variations of studio lighting and the techniques for photographing many types of portrait subjects including brides, men, women, children and pets. Much time will be spent in actual "on the job" sitution.

206 Photography Workshop — 3 semester hours

A course involving independent study and research. Student will produce an extensive portifolio of black and white prints, color prints, and color transparencies. Research and experimentation in the photographic process is stressed.

NEWSWRITING and ADVERTISING

101 Techniques Of Newspaper Publishing — 3 semester hours

A course covering all techniques of newspaper production by offset methods. Instructon is concentrated in three specific areas, taught by a team of professors, and includes typesetting by photocomposition, camera-platemaking techniques, and printing methods by web-fed and sheet-fed equipment. Three hours lecture per week.

103 Newswriting — 3 semester hours

Recognition and collection of all types of news, and the acquiring of skill in the clear-cut journalistic style of writing are considered, contributions are submitted to school as well as outside publications. A study is made of the newspaper as an effective medium.

104 Newswriting — 3 semester hours

A continuation of Newswriting 101, with laboratory work in depth reporting, copy reading, proof reading and editing. Working as a news bureau will result in publication in area newspapers, and practice in feature-type news stories.

121 Introduction To Newspaper Advertising Design and Sales — 3 semester hours

Principles of advertising and its role in the printed media. Basic techniques of advertising design and sales methods are emphasized, with class projects and assignments.

106 English For Newswriters — 2 semester hours

A course designed for the students in newswriting with emphasis on word study, including spelling, syllabication, hyphenation, and a review of grammar, capitalization, and punctuation. A study is also made of news writing styles and formats for wire service use.

Department of Health and Physical Education

Mr. James G. Garrison, Chairman

101 Hygiene — 3 semester hours

A course designed to give a general knowledge of the body that will result in a more wholesome life. Personal health problems are emphasized. Mental, physical and social factors influencing health are studied. Three hours per week.

104 Beginning Modern Dance — 1 semester hour

This course is designed to teach body conditioning, fundamental dance movement, and basic concepts of dance composition. Recommended for anyone interested in stage movement, fitness, or dance appreciation. Two hours per week.

105 Intermediate Modern Dance — 1 semester hour

This course is a more extensive study in body movement, body conditioning and dance composition. Improvisation and creativity are stressed. Pre-requisite Physical Education 104 or permission of the instructor. Two hours per week.

107 Cheerleading — 1 semester hour

This course includes crowd management techniques, composition, and creation of cheers, planning effective pep rallys, stunts and tumbling techniques, and development of knowledge in sports to determine the correct use of cheers. May be repeated for credit. Two hours per week.

121 Beginning Swimming — 1 semester hour
A beginners course in swimming, which teaches elementary water activities, and starts teaching the basic stokes with particular emphasis on the "American Crawl". Two hours per week.

122 Intermediate Swimming — 1 semester hour
This course is offered for students who have passed our Beginning Swimming course or have shown a proficiency in our swimming test which is given as a part of orientation, but at the same time have not developed the skills to take an advanced course. Emphasis is placed on improving the mechanics and strength of the four basic strokes and other water skills such as treading water, etc. Two hours per week.

123 Beginning Tennis — 1 semester hour
A beginners course designed to teach basic rules and skills of the game. Two hours per week.

124 Advanced Tennnis — 1 semester hour
Physical Education 123 or it equivalent is a pre-requisite. Two hours per week.

125 Softball and Volleyball — 1 semester hour
Two hours per week.

126 Weight-Training — 1 semester hour
Two hours per week.

127M Basketball (For Men Only) — 1 semester hour
Two hours per week.

127W Basketball (For Women Only) — 1 semester hour
Two hours per week .

128M Flag Football-Tumbling and Apparatus — 1 semester hour
For Men Only
Two hours per week.

128W Flag Football — Tumbling and Apparatus — 1 semester hour
For Women Only
Two hours per week.

129 "Basketball Officiating" — 1 semester hour
This course is designed to teach the mechanics, rules and rules interpretations of basketball. It may serve as an apprenticeship for becomming a certified High School Official. Testing will be administered on mechanics and

rules interpretation. Opportunity will be given the students of this class to improve their officiating skills working with the intramural program if they desire. Two hours per week.

130 Bait Casting — 1 semester hour
Two hours per week.

131 Physical Education Credit — 1 semester hour
For participation in 1st year of a varsity sport. (Football, Men's Basketball, Women's Basketball, Women's Volleyball, Baseball, Cross-Country, Track, Golf, Tennis, Wrestling.) Two hours per week.

231 Physical Education Credit — 1 semester hour
For particiaption in 2nd year varsity sport. (Football, Men's Basketball, Women's Basketball Women's Volleyball, Cross-Country, Track, Golf, Tennis, Wrestling.) Two hours per week.

258 Advanced Swimming — 1 semester hour
Physical Education 122 or its equivalent is a prerequisite for this course.This course is sanctioned by "The American Red Cross" and a Senior Lifesaving card is received upon the successful completion of it. Two hours per week.

Department of Mathematics

Mr. Carl H. Simmons
Chairman

3 Plane Geometry — No credit
This course is comparable to a high school course in Euclidean geometry. This course is designed to give students a collection of geometric facts, an understanding and appreciation for the deductive process of reasoning, and an opportunity to engage in original thinking.
This course is designed for students whose high school transcripts indicate a deficiency in Geometry.

101–102 Introduction to Mathematics — 3 semester hours each
A study of basic concepts and the structure of mathematics, without undue concern for mathematical procedures. For the student with moderate secondary school training in mathematics desiring a terminal course outside the math–science curricula. Appropriate for prospective elementary school teachers.
Topics studied in Math 101: Sets, mathematical systems, development of the real number system, number bases, and truth tables.
Topics studied in Math 102: Elementary geometry, evolution of geometry, introduction to algebra, functions and relations, and concepts of logic.

103 College Algebra — 3 semester hours

Standard college algebra course for freshmen. Topics discussed are: the real and complex number systems; sets and set operations; linear, quadratic, and exponential functions; systems of equations and inequalities, elementary matrices, and determinants; mathematical induction.

PREREQUISITE: Satisfactory score on placement test.

105 Analytic Trigonometry — 3 semester hours

This course is a study of trigonometry. The topics discussed are: The trigonometric functions, logarithmic functions, inverse functions, radian measure, solution of triangles and applications. Three hours per week.

PREREQUISITE: Mathematics 103 and Plane Geometry.

109 Algebra and Trigonometry — 5 semester hours

This is an integrated course in algebra and trigonometry. The topics are: the real and complex number systems; linear, quadratic, exponential, logarithmic, trigonometric, and inverse functions; inequalities, matrices, series, probability. This course will satisfy the Mathematics 103–105 requirements. Five hours per week.

PREREQUISITE: An above average score on the mathematics placement examination.

111 Engineering Drawing — 2 semester hours

Free-hand lettering, orthographic projection, auxiliary views sectional views, use of working drawing, isometric projection, technical sketching, prespective, pencil and ink tracing. One hour lecture, 2 hours laboratory per week.

112 Descriptive Geometry — 2 semester hours

Topics discussed are edge and normal views, straight lines and planes, curved lines, curved and warped surfaces, intersections, developments and vector geometry. One hour lecture, 2 hours laboratory per week.

210 Analytic Geometry and Calculus — 4 semester hours

The first of three semesters of unified course in analytic geometry and calculus. The topics studied are: the real number system; cartesian coordinates; functions; limits and continuity; the derivative; differentiation of algebraic functions; application of derivatives; and antiderivatives.

PREREQUISITES: Math 109 or Math 103 and Math 105.

211 Analytic Geometry and Calculus — 4 semester hours

The second of three semesters of unified course in analytic geometry and calculus. The topics studied are: definite integrals; application of definite integrals; conics; transcendal functions; technique of integration; popular coordinates; parametic equations; improper integrals; and indeterminate forms.

PREREQUISITE: Math 210.

212 Analytic Geometry and Calculus — 4 semester hours

The third of three semesters of unified course in analytic geometry and calculus. The topics studied are: three-dimensional space; partial differentiation; multiple integrals; infinite series; and differential equations.

PREREQUISITE: Math 211.

289 Applied Differential Equations — 3 semester hours

A course in applied differential equations involves topics such as: first order and simple higher order differential equations and their application; linear differential equations and their application; solution by series, solution by Laplace Transformation and other topics. Offered in spring only on demand.

COREQUISITE: Mathematics 212.

Department of Religion and Philosophy

Mrs. Daisy Lou Mixon

Chairman

101 Old Testament — 3 semester hours

Introduction to Old Testament History. A fresh approach to the story of Ancient Israel by combining the elements of historical and archaeological research, literary criticism, and biblical theology.

102 New Testament — 3 semester hours.

Introduction to New Testament History. An attempt to set forth the story of Christian origins against the background of its own social, political, and cultural setting.

103 Religion — 3 semester hours

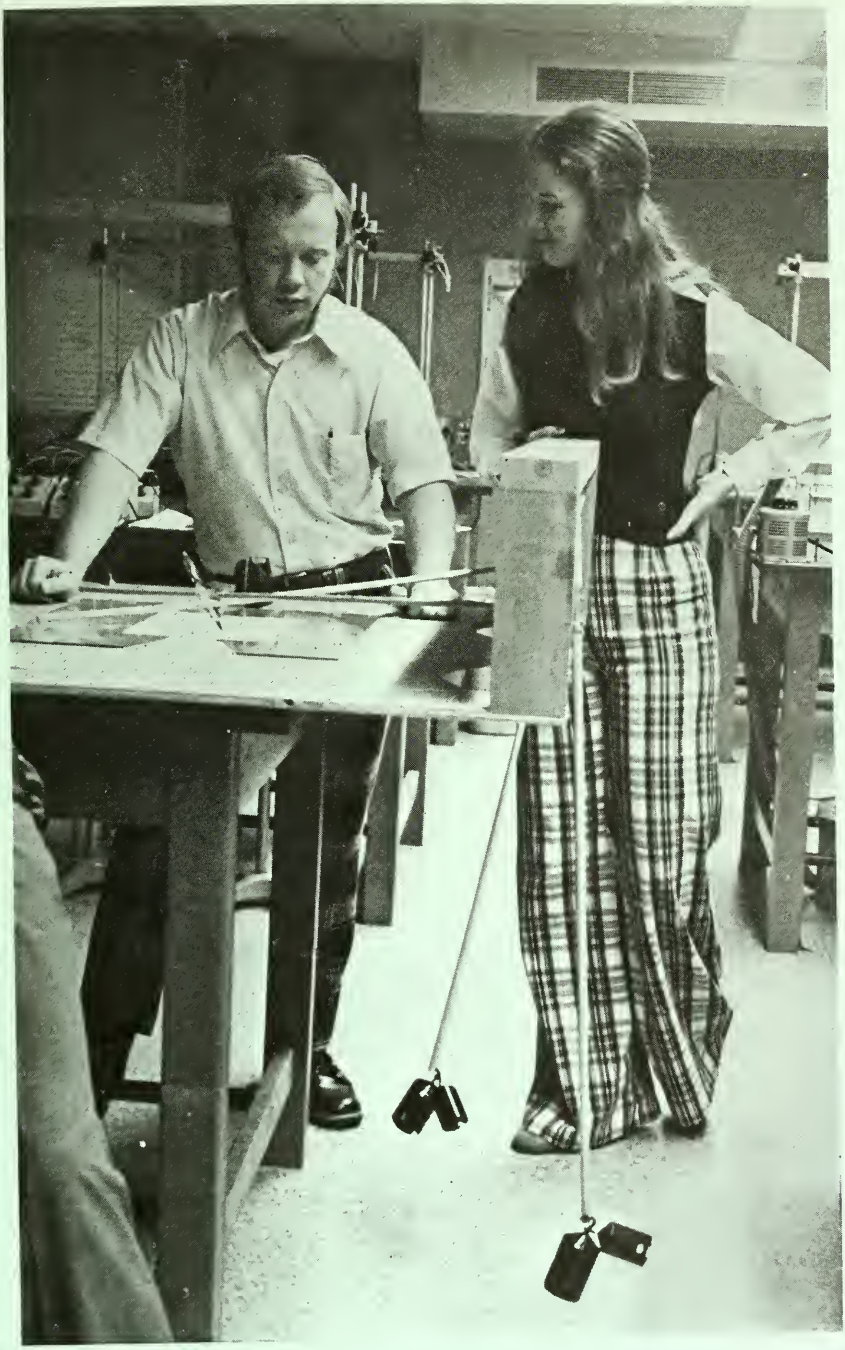
TRAVEL IN ISRAEL: This course is designed to introduce the student, through travel and lecture, to the archaeology, geography, and history of Biblical lands. It is offered every two years between the fall and the spring semesters.

121 Honors Program in Religion — 3 semester hours

A second semester freshman with an over-all average of at least 3.0 on all work attempted may elect to do a religion honor rather than take Religion 102. This honors program will be offered during the Spring Semester of each year, the subject being announced during the preceding Fall Semester. Participants will be involved in one major research project each semester. Much of the student's work will be on an individual basis under the supervision of the professor who directs this program.

201 Introduction to Philosophy — 3 semester hours

This course is designed to introduce students to philosophical concepts and problems through consideration of representative philosophers. Open to sophomores.



Department of Science

Dr. Garth D. Faile
Chairman

BIOLOGY

101 General Biology — 4 semester hours

Fundamental characteristics of living matter from the molecular level to the ecological community with emphasis on general biological principles and processes. Three hours of lecture and one three–hour laboratory per week.

111 General Zoology — 4 semester hours

General principles and problems of animal biology with emphasis given to cellular organization and control, organ–systems and their physiology, evolutionary relationships among the major animal phyla, embryology, genetics and ecology. Important zoological principles and a survey of the animal kingdom will be included in the laboratory. Three hours of lecture and one three–hour laboratory per week.

PREREQUISITE: General Biology 101 or equivalent.

121 General Botany — 3 semester hours

Designed to cover morphology, life cycles and physiological processes of both the nonvascular and vascular plants. Evolution of structures and processes, the inter–relationships of plants and the importance of plants to the survival of life on earth are stressed. Observation and classification of local flora is included. Three hours of lecture and one three–hour laboratory per week.

PREREQUISITE: Biology 101 or equivalent.

221 Human Anatomy — 4 semester hours

Introduction to gross human anatomy which utilizes a systematic approach emphasizing structure, function and relationships of organs. Laboratory uses specimens to visualize the structure, unity and efficiency of the body. Three hours of lecture and one three–hour laboratory per week. Offered only in the fall semester.

222 Human Physiology — 4 semester hours

Chemical and physical processes of the human organism are developed at the cellular, systemic and organismic level with homeostasis as the unifying concept. Cardiovascular muscular and nervous mechanisms are stressed. Physiology of exercise is included. Laboratory includes cellular phenomena, tissue and organ mechanisms and functions of the entire human organism with data collection and interpretation stressed. Three hours of lecture and one three–hour laboratory per week. Offered only in the spring semester.

PREREQUISITE: Biology 221 or Biology 101. Chemistry 102 recommended.

241 Microbiology — 4 semester hours

Introduction to morphology, fundamental physiological processes and the

identifications of micro-organisms with emphasis on bacteria. Study of infectious diseases and their control, and the economic importance of microbes. Exactness of laboratory techniques and procedures is required. Three hours of lecture and one three-hour laboratory per week. Offered only in the spring semester.

PREREQUISITES: Biology 101 and Biology 121-111, or permission of the department.

CHEMISTRY

102-103 General Chemistry — 4 semester hours each

This course emphasizes the fundamental principles, theories, laws and basic concepts of chemistry. The 103 laboratory includes some semimicro qualitative anaysis. Three hours of lecture and one three-hour laboratory per week.

COREQUISITE: Eligibility to take Math 103.

202 Quantitative Analysis — 4 semester hours

This is a one-semester course involving the theory and practice of volumetric, gravimetric, and colormetric, analysis. Consists of three hours of lecture and one four-hour laboratory each week. To be offered only in the spring.

PREREQUISITES: Chemistry 102-103 and Mathematics 103-105 or equivalent.

275-276 Organic Chemistry — 4 semester hours each

This course includes a systematic study of the various aliphatic and aromatic hydrocarbons and their derivatives with emphasis on modern theories of structure and reactivity. The laboratory includes the synthesis, purificatiion and identification of organic compounds. Students are introduced to the use of gas chromatography and infrared spectroscopy in the laboratory.

PHYSICS

101 Physics. The Physical Universe — 4 semester hours

Uniform motion of a particle in a straight line and in a circle. Newton's laws of motion; gravitational, electric, and magnetic forces on a particle. Momentum and impulse; work and energy; physics of space exploration; motion and interference of waves. Three lectures and one two-hour laboratory period per week. Offered only in the fall semester.

PREREQUISITE: One unit of high school algrebra and one unit of high school geometry or permission of instructor.

102 Physics. Microphysics — 4 semster hours

Fluid statics; elementary kinetic theory of an ideal gas; heat, thermal conduction, first law of thermodynamics. Sound waves and acoustic phenomena. Electrostatics of point charges in free space; steady currents and circuits Light waves, geometical optics and optical instruments, interference and

diffraction phenomena, photoelectric effect. Bohr model of the atom, mechanism of lasers; radioactivity and nuclear physics. Three lectures and one two-hour laboratory per week. Offered only in the spring semster.

PREREQUISITES: Physics 101 or high school physics; one unit of high school geometry.

203 Physics. Macrophysics — 4 semester hours

Statics and dynamics of a particle in three dimensions; simple harmonic motion mechanics of a system of particles, rotational kinematics and dynamics, angular momentum. Kinetic theory and specific heats, entrophy, first and second laws of thermodynamics, heat engines. Three lectures and one two-hour laboratory per week. Offered only in the fall semester.

PREREQUISITES: Physics 102 or equivalent, three years of high school math or Mathematics 103.

204 Physics. Analytical Physics. — 4 semester hours

Electrostatics, Gauss' Law, electromagnetism, Ampere's Law, Faraday's Law, Lenz's Law, capacitance and inductance. Series LRC circuits, electrical instruments, physical optics. Beginnings of quantum theory, wave particle dualism. Three lectures and one three-hour laboratory per week. Offered only in the spring semester.

INDEPENDENT STUDY

279 A, B, C, Biology — 1 semester hour each
289 A, B, C Chemistry — 1 semester hour each
299 A, B, C Physics — 1 semester hour each

This is an individual problem course designed to give the interested student additional laboratory experience. Each student will work under the direction of a faculty member on some problem of mutual interest. At the end of the semester a report on the project is submitted to the department.

PREREQUISITE: Consent of Professor.

Department of Social Science

Mr. Warren G. Sexton
Acting Chairman

101-102 Western Civilization — 3 semester hours each
A survey of history from the ancient times to the present. In the first course, emphasis is on major civilizations of the Near East, Greece, Rome, the Middle Ages, the Renaissance and the Reformation. The second course covers the leading events in world history from the early modern period through the present.

201 –202 United States History — 3 semester hours each
A survey of the influences and forces that have made our counrty what it is today. Outside reading in primary and secondary sources.

SOCIOLOGY

205 Introductory Sociology — 3 semster hours
An introduction to the concepts of sociology. Consideration is given to culture, socialization, the human communtiy, population, social class, the institutions of the family, economics, politics, religion, education, social change, dissent and post-industrial society.

207 Courtship and Marriage — 3 semester hours
An intensive study of the family as a basic institution of our culture. Included are topics such as dating, choice of mate, engagement, sex roles, communication, sex education, adjustment after marriage, and some basic principles in child rearing.

210 Social Problems — 3 semester hours
A study in greater depth of the major problems of society including crime, minority relations, social conflict, mental health and poverty. Opportunity is given for individual field research. Offered on sufficient demand.

GOVERNMENT

108 Government — 3 semester hours
An introduction to the basic principles, organization, and functions of American national government. A brief view is also taken of state governments.

GEOGRAPHY

151 Introductory Geography — 3 semester hours

This course is designed to introduce the student to the interrelationships that exist between man and his physical environment. Elements and classification of the physical environment, man's ability to adjust to or alter that environment, and the geographical processes resulting from that interaction will all be analyzed as they appear in major regions of the world.

251 Geography Foreign Study Tour — 3 semester hours

A guided tour of selected areas to study physical, economic, and cultural environments and their influence on man. A pre-tour reading and note-taking assignment, on-the-scene comments by the instructor or by local guides, and a post-tour written report will be utilized to give focus and meaning to the student's observations. Offered during the summer months upon sufficient demand.

PSYCHOLOGY

201 General Psychology — 3 semester hours

This is a survey of problems, methods, and findings of Psychology. Consideration is given to heredity, socialization, personality, mental health, drugs, prejudice, learning, thought control and agression.

ECONOMICS

See course descriptions under Department of Business.

SOCIAL SCIENCE HONORS

An honors might be taught parallel to any course in the Social Science Department and would be designed by an "H" after the number of the course. An honors involves in intensified study of the subject matter of the regular course and would involve research projects and seminar work. The students would be a limited number chosen by the professors. The course would carrry three semester hours credit. An attempt will be made to schedule one honors each year.

New Poets Review

A Literary Supplement
to the
Chowan College Catalog

Announces

A Poetry Contest to select poetry for inclusion in NEW POETS REVIEW: A Literary Supplement to the Chowan College Catalog.

$25.00 FIRST PRIZE
for best entry

$15.00 SECOND PRIZE
for next best entry

$10.00 THIRD PRIZE
for last of the prized selections

With up to 7 Honorable Mentions to be published in the REVIEW.

RULES

1. This contest is open to those with a deep interest in poetry.
2. All entries must be completely original and never before published. Chowan College will have first publishing rights, after which the rights revert to the contributors.
3. All entries must be typed on 8½x11 inch unlined paper.
4. Only three separate entries may be submitted by each contestant.
5. Poetry may include what is traditionally considered free verse, light verse, blank verse, etc. However, no one selection should be more than 45 lines in length.
6. Entries must be submitted by March 1, 1977. Winners of the contest and their selections to be published will be announced by March 30, 1977.
7. **If return of entries is desired, a stamped, self-addressed envelope must accompany the entries.**
8. Entries are to be mailed to the following:

Editorial Board
NEW POETS REVIEW
Chowan College
P.O. Drawer 37
Murfreesboro, N. C. 27855

The top three winning poems along with 7 Honorable Mentions will be published in the NEW POETS REVIEW: A Literary Supplement to the Chowan College Catalog. Published annually, the Chowan College Catalog, with a distribution of 25,000, reaches all the United States and a growing number of foreign countries.

New Poets Review

A Literary Supplement
to the
Chowan College Catalog

Announces

Contest Winners

First Prize: M. D. Osburn
Greensboro. North Carolina

Second Prize: William J. Russell
Ouakertown. Pennsylvania

Third Prize: Tom Hawkins
Raleigh. North Carolina

Honorable Mention:

Dick Roberts, Jr.
Charlotte, North Carolina

Mona Bachmann
Providence, Rhode Island

Ted Stolze
Davidson, North Carolina

John Quinn
Vienna, Virginia

Judith Ververs Cruse
Hollidaysburg, Pennsylvania

Ken Layton
Carthage, North Carolina

Sabrina Woodie
North Wilkesboro, North Carolina

Theme And Variations

Between the feeling one and two,
no feeling is:
high and cold,
moon accepting the jewelled earth,
blue and lively – –

Between the feeling one and two,
perception flattens into
cinema, chord swirls
accompanying movement;

no feeling is:
absence, peace of death
surrounds and expands
into moments sounding nothing,

high and cold;
dry – eyed i sing,
gaze downward to
the spinning earth, i, the

moon accepting the jewelled earth
which revolves below,
flattened into record
of absence,

blue and lively – –

M. D. Osburn
Greensboro, North Carolina

Horizon

Odd paradox of time
that gives us foolishness in youth and
wisdom in old age
that circumscribes our range and
blunts our rush of purpose
catching us by the heels
and
twirling us in a headlong spin
as
so many lariats whizzing
straining against the centripetal flight
held in by the last cord of all that went before
drawn out by the uncertainty of what must exist
a sperm floating
or
a fish unspawned
whole but without parts
perhaps only a reflection that
going unnoticed
still moves across the mirror
But that whirling spin is too great to hold an orbit
we edge out
penetrating the darkness
illuminating the void with the friction of our bodies
whirling more fiercely now in a diminishing orbit
until we seem a single spot of light
streaking to the sun

William J. Russell
Quakertown, Pennsylvania

Boot Liberty

we are new to the place from the bus;
they try to divest us of the knives
they say we have – –
brass knuckles, blackjacks, drugs.
we slouch in folding chairs
minus a night's sleep.
we do not flatter this universe.
the salt air puffs sweetest intercourse
but an old man gets ulcers
just looking at us
as he passes out shoeshine kits.
they shave off our hair but
it is no help.
we wade in the chemical smell
of new work clothes,
uniform baggy underwear.
they innoculate to purify our blood,
give us each a new testament.
nothing helps.
for eight weeks
the ingenious manage to behave.
the gulls caw.
we scramble between bugle calls.
as promised, finally, they let us loose,
first for a day, then for a week.
at a barstool cafe at the waterfront
simply having coffee
rises to the sacramental.

Tom Hawkins
Raleigh, North Carolina

Cocktail Party

I regret this cocktail party
they are holding in my body –
these uninvited guests
do not know when to leave.
Some illiterate, vague beauty
has just uttered something shoddy
to a conquest whom
she later will deceive.

In a corner, dumbly brooding
over words exchanged in rude
precision with her husband, just
before the gathering began,
sits a matron, slyly shooting
looks to lure, the while computing
how to summon someone's lust
just to degrade the man.

Someone's slurring bawdy lyrics,
spitting over my antiques;
dancing bores cavort in lampshades,
couples are recoupling now;
a sudden burst of loud hysterics
(from a delicate thing who reeks
of masochism) turns all heads
who quietly ignore, somehow.

Witty conversationalists,
tangling arguments in knots,
challenge the intellectuals
to join their pointless logorrhea;
everywhere the hedonists now
gathering proceed to plot
the gay but ineffectual
life of easeful panacea.

I regret this happy hour
that I'm hosting in my body,
swallowing this incongruous,
undeniable social milieu;
fighting nausea's strong and sour
onslaught, I compose the body,
while the hostess hears them whisper
"But dahling, – we're all you!"

Judith Ververs Cruse
Hollidaysburg, Pennsylvania

The Wino

Dick Roberts, Jr.
Charlotte,
North Carolina

Yellow clouded eyes set deep in the face
skin black tight stretched around the skull.
He's decked out in a Goodwill hot off the rack
two dollar overcoat
which laps his heels
a hungry dog following dinner.

He's pushing hunched over a grocery shopping cart
in the street rattling with the pavement
pushing looking for bottles I assume
for deposit to spend for Roma Rocket
some Mad Dog
or whatever.

The light turns to green but I have to wait
until he rattles across in front of me –
wino and cart framed by carhood –
his polyplastic hospital ID bracelet still on the wrist
and only twenty–three bottles to go
for breakfast.

Bees

At first splendid golden confusion,
a random universe of short swarming lives
between honeycomb octagons.

It's trick photography, done with mirrors,
every bee a bumbling mirror of itself
magnified and multiplied a hundred times.

The focus is adjusted; neat geometric lines appear,
each bee assumes a clear distinct form,
each quick twitching motion recorded on film.

The camera zooms in, spotlight on a single worker bee.
Unaware of the eyes upon her, she works diligently
gathering food to bring to her queen.

Now the shutter clicks open–shut and a bee is caught
poised for eternity above a purple hyacinth.

Mona Bachmann
Providence, Rhode Island

Park Portrait

I gape in awe

(not admiration,

mind you)

at the spiritual

acumen

of one

arthritic

benchwarmer

stapled

to a

ragged

december

landscape

Ted Stolze
Davidson, North Carolina

(untitled)

They told their children tales
of red herrings,
and plied them, then,
with the most marvelous treats
from sweetshops and (innocently)
sweatshops,
kneading and molding their
fresh-dough souls
into jelly-bodied gingerbread men.

Some cried
when slid on their trays
into the gentle ovens;
some turned out
picture-perfect;
others
disentegrated into
shapeless accidents of breadstuff
– a defficiency in the flour,
no doubt –
rather than be baked
hard and unyielding
to finally have their crumbs
thrown at the feet of marble gods
and fed to pigeons
by little old gingerbread-bakerladies
in the park.

Sabrina Woodie
North Wilkesboro, North Carolina

The Beach House

In the wee hours
I had seen her, wraithe–like,
Gliding the rooms
Of the wooden–framed,
Hawk–nosed beach house.

The house,
Ripped by winds torn from alien shores,
Shoved by tides of froth and lather,
Bleached and peeled under summer's glint
And winter's glare,
Suffered most from mortgage's grip
And taxes' lien,
Engulfed her in a beard of darkness
That she only trimmed
With candle's oval flicker.

And as I,
Decked with intruder's eyes,
Had gazed from snagly dune
Beyond the curtained square,
She sighed into envelopment
Within the hump–backed sofa
To fade from the world
That had offered her a telegram
Moments before
In place of a son.

The moan of gulls sang elegies
With the dawn.

Ken Layton
Carthage, North Carolina

Life

When the benefit
  of fire is at end
and when the curse
  in incineration begins
do not forget the glow
  in the sky is a rainbow
momentarily consumed
  by one color:
red.

When life ends
  like smoke from a chimney,
when no one counts deaths
  because the number
exceeds imagination––
do not forget
  that only momentarily
is blood swallowed
  in gluttonous
white.

John Quinn
Vienna, Virginia

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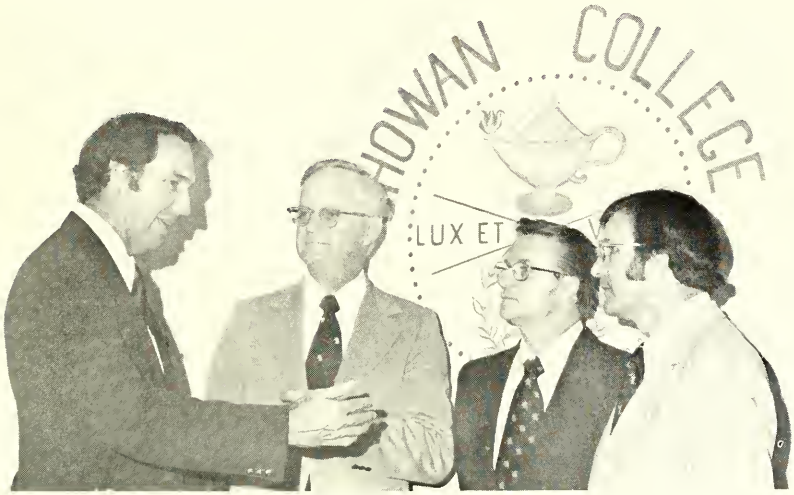

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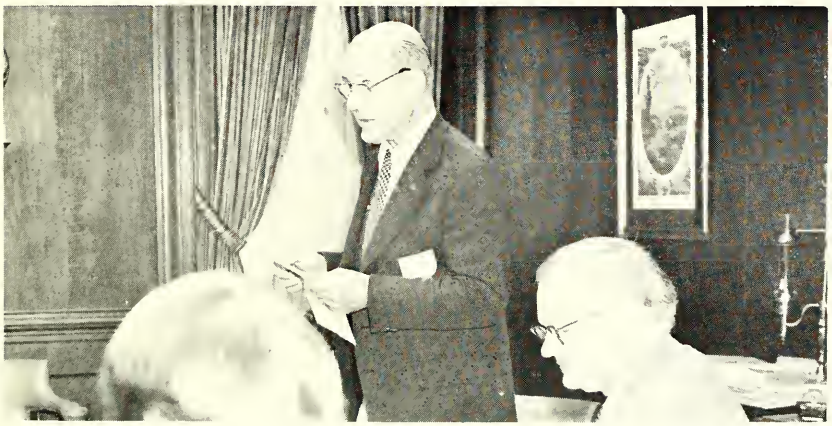
R. Clayton Lewis ..... Dean of Students
Bobby S. Cross ..... Director of Development
R. Hargus Taylor ..... Chaplain to the College
Phillip L. Royce ..... Director of College Relations
Darrell H. Nicholson, Jr. ..... Registrar
George Thomas Taylor ..... Co-Director of Admissions
Mark S. Hurst ..... Co-Director of Admissions
James Neal Peterson ..... Assistant Director of Admissions
Clifton S. Collins ..... Director of Guidance and Counseling and Director of Student Financial Aid
Wilhelmenia L. Wilcox ..... Guidance Counselor
Gloria J. Yount ..... Associate Dean of Students
Roy G. Winslow ..... Associate Dean of Students
Rowland S. Pruette ..... Director of Institutional Research
James Earl Dilday ..... Coordinator of Title III Program
W. J. Parker ..... Bursar
Sarah G. Wright ..... College Nurse
Jack Hassell ..... Superintendent of Buildings and Grounds
B. Thomas Vann ..... Director of Housing
Steve C. Nelson ..... Director of Student Center and Student Activities



The Faculty

Bruce E. Whitaker (1957) . . . . . President of the College
B.A., Wake Forest University
B.D., Th.M., Ph.D., Southern Baptist Theological Seminary
Additional Graduate Study, George Peabody College for Teachers

B. Franklin Lowe, Jr. (1964) . . . . . Dean of the College, Religion
B.A., Furman University
B.D., Southeastern Baptist Theological Seminary
Ph.D., Emory University

Undine W. Barnhill, (1965) . . . . . English
B.A., Meredith College
M.A., East Carolina University
Additional Graduate Study, Lafayette College, Harvard University, University of North Carolina at Chapel Hill, East Carolina University, North Carolina State University at Raleigh, University of London, Appalachian State University

Betty N. Batchelor, (1961) . . . . . English, Spanish
B.A., Atlantic Christian College
M.A., Additional Graduate Study, University of North Carolina at Chapel Hill, Universidad Interamericana

Robert W. Brown, (1963) . . . . . Music
B.A., Atlantic Christian College
M.Ed., Florida State University
Additional Graduate Study, Catholic University, Wake Forest University, East Carolina University, Boston Universtity

James M. Chamblee, (1959) . . . . . Music, Chairman, Department of Fine Arts
B.A., University of North Carolina at Chapel Hill
M.A., Columbia University
Ph.D., University of North Carolina at Chapel Hill

Timothy L. Coggins, (1974) . . . . . Assistant Librarian
B.S, North Carolina Wesleyan College
M.S.L.S., Simmons College

Dwight Gray Collier (1976) . . . . . Graphic Arts
A.G.A., Chowan College
B.S., East Carolina University

Janet A. Collins, (1964) . . . . . Physical Education
B.S., Westhampton College of the University of Richmond
Graduate Study, Southeastern Baptist Theological Seminary
M.Ed., University of North Carolina at Chapel Hill
Additional Graduate Study, Texas Woman's University, University of North Carolina at Greensboro, Massachusetts Maritime Academy

Anna Belle Crouch, (1958) . . . . . English
B.S., Southeast Missouri University
M.R.E., Additional Graduate Study, Southern Baptist Theological Seminary
M.A., Columbia University
Additional Graduate Study, East Carolina University, Union Theological Seminary, Virginia State College, College of William and Mary

James B. Dewar, (1967) ..... Science
B.A., M.A., East Carolina University
Additional Graduate Study, Colorado State University, Oregon State University, Louisiana State University, Appalachian State University, East Texas State University, Georgia Southern University

Phyllis D. Dewar, (1966) ..... Science
A.B., East Carolina University
M.S.T., Illinois Wesleyan University
Additional Graduate Study, Louisiana State University, Oregon State University, East Texas State University

Andrea T. Eason, (1969) ..... Business
A.A., Independence Community College
B.S., Kansas State College
M.Ed., Virginia Polytechnic Institute
Graduate Study, Kansas State College, Memphis State University

Patricia B. Edwards, (1961) ..... Business
B.S., M.A., Appalachian State University
Additional Graduate Study, University of Nebraska (correspondence), Appalachian State University

Ann S. Emery (1970) ..... English
A.A., Averett College
A.B., Baylor University
M.R.E., Southwestern Baptist Theological Seminary
M.A., West Virginia University
Additional Graduate Study, Marshall University, University of North Carolina at Chapell Hill

Douglas E. Eubank, (1971) ..... Art
B.A., Morehead State University
M.H.E., Morehead State University
Additional Graduate Study, East Carolina University, East Tennessee State University

Garth Dalmain Faile, (1971) ..... Chemistry, Chairman, Department of Science
B.S., University of Alabama
M.A.T., University of Montevallo
M.S., Auburn University
Ph.D., Auburn University

William L. Felker, (1973) ..... Spanish, French
B.A., M.A., University of Minnesota
Ph.D., University of Tennessee

James G. Garrison, (1958) ..... Physical Education, Chairman Department of Physical Education
A.A., Gardner-Webb College
B.A., Western Carolina University
M.A., East Carolina University
Additional Graduate Study, University of North Carolina at Chapel Hill, University of North Carolina at Greensboro, University of South Carolina, University of California-Santa Barbara Extension

Herman W. Gatewood (1963) ..... Graphics Arts, Chairman Department of Graphic Arts and Photography
Attended Danville Technical Institute Graphic Arts Diploma
Additional Study, Chowan College, Old Dominion University

John W. Gosnell, (1971) ..... Social Science
B.A., Bridgewater College
B.S., Bethany Theological Seminary
M.A., DePaul University
S.T.M. Boston University
M.A.C.T., University of North Carolina at Chapel Hill
Ph.D., University of North Carolina at Chapel Hill
Additional Graduate Study, East Carolina University

J. Graig Greene, (1970) ..... Art
B.A., Mars Hill College
M.F.A., University of North Carolina at Greensboro
Additional Graduate Study, East Carolina University, East Tennessee State University

Acheson A. Harden, Jr., (1970) ..... Mathematics
B.A., Williams College
M.A., North Carolina State University at Raleigh
Additional Graduate Study, East Carolina University, University of Maine

Geraldine L. Harris, (1966) ..... Head Librarian
B.S., M.A. East Carolina University
Additional Graduate Study, Florida State University

John P. Harris, (1964) ..... Science
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B.S., M.A. East Carolina University
Additional Graduate Study, Worcester Polytechnic Institute, North Carolina State University, University of North Carolina at Chapel Hill, East Carolina University

Jerry Lee Hawkins, (1958) ..... Physical Education
A.A., Gardner-Webb College
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Additional Graduate Study, East Carolina University, University of North Carolina at Chapel Hill, University of Michigan, University of California-Santa Barbara Extension, Azuza Pacific College (correspondence)

George L. Hazelton, (1966) ..... Science
B.S., East Carolina University
M.A., Wake Forest University
Additional Graduate Study, West Virginia University, North Carolina State University at Raleigh, University of South Carolina, East Carolina University

Marianne P. Jackson (1973) ..... Graphic Arts
A.A., A.G.A., Chowan College
B.S.E., Arkansas State University
Graduate Study, Central Missouri State University

Hattie R. Jones, (1965) ..... Business
B.S. Concord College
M.Ed. Virginia Polytechnic Institute
Additional Graduate Study, University of Tennessee, College of William and Mary, University of North Carolina at Greensboro

R. Clayton Lewis, (1968) ..... Dean of Students, History
B.A. Wake Forest University
M.A. East Carolina University
Additional Graduate Study, University of North Carolina at Chapel Hill

William P. McCraw, (1963) ..... Physical Education
B.S., Old Dominion University
M.A., M.S., University of North Carolina at Chapel Hill
Additional Graduate Study, College of William and Mary, Old Dominion University

Dell L. McKeithan, (1967) ..... English
B.A., University of North Carolina at Chapel Hill
M.A., University of North Carolina at Greensboro
Additional Graduate Study, Northwestern University, Wake Forest University, Appalachian State University, University of North Carolina at Chapel Hill, Middleburg College

R. Hugh Middleton, Jr., (1976) ..... Music
B.M., Mississippi College
M.M., North Texas State University
Additional Graduate Study, North Texas State University

Daisy Lou Mixon, (1951) ..... Religion
B.A., Winthrop College
B.R.E., M.R.E., Southern Baptist Theological Seminary
Additional Graduate Study, New York University. Union Theological Seminary

Robert G. Mulder, Jr., (1965) ..... English
A.A., Chowan College
B.S., M.A., East Carolina University
Additional Gradute Study, University of North Carolina at Chapel Hill, University of Richmond, University of Mississippi

Darrell H. Nicholson, (1968) ..... Registrar, English
B.A., University of Illinois
M.S., Southern Illinois University
M.A., University of Louisville
Additional Graduate Study, University New Hampshire

David W. Parker, (1973) ..... Art
B.A., M.A., East Carolina University
Additional Graduate Study, Secondary Teachers' College, Melbourne University, Australia

Earl H. Parker, (1969) ..... Religion
B.A., Wake Forest University
M.Div., Yale University
Ph.D., University of Edinburgh
Additional Graduate Study, Duke University, University of Manchester

Charles L. Paul, (1963) ..... Social Science
A.A., Chowan College
B.A., Carson-Newman College
B.D., Southeastern Baptist Theological Seminary
M.A., East Carolina University
Additional Graduate Study, University of North Carolina at Chapel Hill, East Carolina University, European Study Tour, State University of New York College at Brockport

Rachel N. Pittman, (1966) ..... Business, Government
B.A., University of North Carolina at Greensboro
M.A., Columbia University
Additional Graduate Study, North Carolina State University at Raleigh, Wake Forest University

Rowland S. Pruette, (1967) ..... Religion
B.A., Wake Forest University
B.D., M.A., Duke University
Additional Graduate Study, Union Theological Seminary, Hebrew Union College, Biblical and Archaeological School

Thomas E. Ruffin, Jr., (1957) ..... Business, Acting Chairman, Department of Business
B.S., M.A., East Carolina University
Additional Graduate Study, Northwestern University, Georgia State College, East Carolina University

Carol S. Sexton, (1966) ..... Assistant Librarian
A.A., Lees-McRae Junior College
B.A., North Carolina Wesleyan College
M.L.S., University of North Carolina at Chapel Hill

Warren G. Sexton, (1959) ..... Social Science, Acting Chairman Department of Social Science
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Wesley L. Shrewsbury, (1970) ..... Mathematics
B.S., Concord College
M.Ed., University of Georgia
Additional Graduate Study, University of Virginia, University of South Carolina

Carl H. Simmons (1963) ..... Mathematics, Chairman, Department of Mathematics
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M.A., West Virginia University
Additional Graduate Study, East Carolina University, Rutgers University, Oklahoma State University, Vanderbilt University

William B. Sowell, (1955) ..... Graphic Arts
A.A., Diploma in Graphic Arts, Chowan College
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Graduate Study, East Carolina

Gilbert A. Tripp, Jr., (1967) ..... Science
B.S., Campbell College
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Graduate Study, Converse College, East Carolina University, North Carolina State University at Raleigh

Linda E. Tripp, (1969) ..... Biology
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B.S., University of North Carolina at Chapel Hill
M.A., East Carolina University
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Dorothy A. Wallace, (1965) ..... Business
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L. M. Wallace, Jr., (1958) . . . . . .Business
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M.R.E., Southern Baptist Theological Seminary
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Norman Edward Wooten, (1967) . . . . . .Mathematics
B.S., Wake Forest University
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M.R.E., Presbyterian General Assembly Training School
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B.A., The College of William and Mary
M.A., University of Virginia
Additional Graduate Study, Duke University

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B.S., Bissell College
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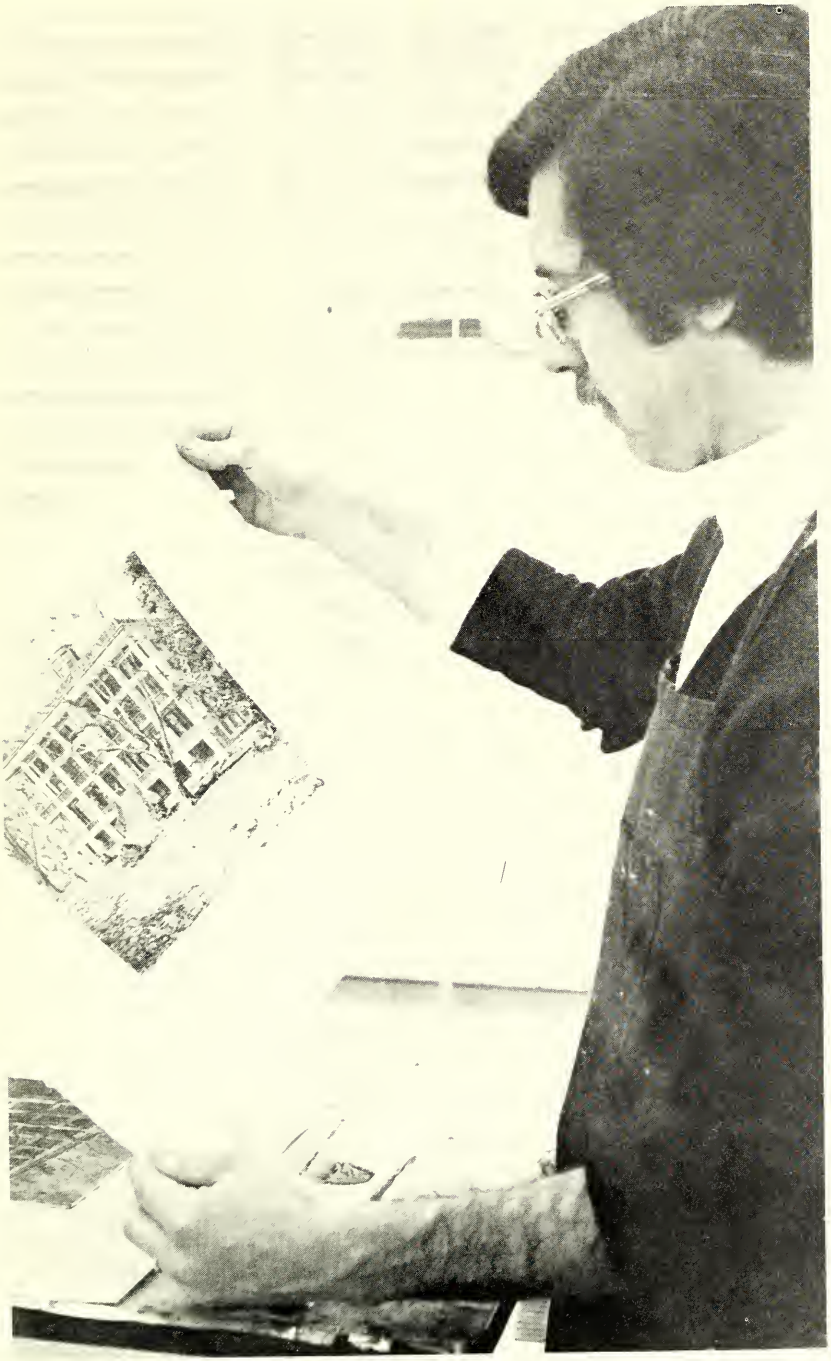

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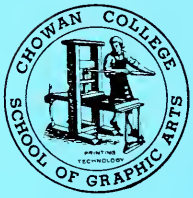

THE 1977-1978 CATALOG

The cover photograph depicts a beautiful Chowan College campus where students spend many leisure hours to study or relax. The entire catalog—including the layout, design and all photography—is a product of the Department of Graphic Arts and Photography.